

Privacy Notice – Project Abundance

July 2025

Approved by Lewis Venum

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At Project Abundance CIC, we respect your privacy. This notice explains how we collect, use, and protect your personal data.

What We Collect

We may collect:

- Your name, email, phone number, and address (e.g. for bookings or mailing lists).
- Payment details (handled securely by Wix – we do not store card data).
- Information you provide for volunteering, workshops, or community programmes (e.g. accessibility or dietary needs).
- Photos/videos (only with your consent).

How We Use Your Data

- To manage bookings, workshops, volunteering, and events.
- To send you updates, if you've joined our mailing list.
- To monitor and improve our community impact (e.g. anonymous reporting to funders).
- To comply with legal obligations (e.g. safeguarding, HMRC).

Sharing Your Data

We do not sell your data. We may share information with:

- Service providers (e.g. Wix, Google Workspace) to deliver services.
- Funders (e.g. anonymous impact data; identifiable info only with consent).

- Authorities (e.g. safeguarding, HMRC, police) where legally required.

How Long We Keep Data

- Booking & event data: 1 year (unless anonymised for reporting).
- Mailing list: until you unsubscribe.
- Volunteer/staff records: up to 6 years after leaving.
- Financial records: 7 years (HMRC requirement).

Your Rights

You have the right to:

- Access the data we hold about you.
- Ask us to correct or delete your data.
- Withdraw consent at any time.
- Complain to the ICO if you're unhappy.

Contact Us

For questions or to exercise your rights, email: [**contact@project-abundance.co.uk**](mailto:contact@project-abundance.co.uk)