

Timpanogos Academy School Board Meeting
Thursday Nov 12th, 2020 7:00pm
Timpanogos Academy Elementary
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PRESENT:

Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Minta Valentine, Amy Tressler , Kim Seager, and Paul Johnson were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.

1 - Agenda Approval

The agenda was amended to reflect the removal of Item “7 – Current Enrollment” as Mr. Anderson is not in attendance and Mr. Porter would be covering enrollment during his principal’s report. Rachel Thacker made a motion to approve the agenda as amended. The motion was seconded by Jennie Bruce and passed unanimously.

2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting

There were no minutes to review. The Board then confirmed that the next Board meeting will be on Thursday Dec. 10th, 2020.

3 – Public Input

None at this time.

4 – Budget Update – Lynn Smith

Lynn Smith reported on the status of the Budget “to date” and that revenue and expenses were both reasonably in line and on-track for the year as of October 31st of the current year.

Mr. Smith noted that he had received notification that revenues would be about \$34,000 less than originally budgeted due to lower enrollment. This would be counter balanced by an additional \$21,000 that the school would be receiving for PPE purchases.

The school has received a draft copy of our financial audit report from Squire and Company, and there were no findings on that audit report. The report noted that they (Squire) expects to see the PPP funds to be converted from a loan status to a grant revenue status, and as a result our projected budget will look substantially better.

5 – Employee Benefits Renewal – Karyl Montgomery

Karyl Montgomery went over employee benefit options with the Board. The recommendation from our business office team is to select the option to remain with EMI for health insurance and vision, with the same level of benefits and an increase in cost of 5.81%. In addition, the business team recommended that the Board switch from EMI to Dental Select Platinum for dental insurance, as the cost would be reduced by 14.19% without any change in benefits.

Rachel Thacker made a motion to continue with EMI health and vision plans, but to change to Dental Select’s dental plan coverage effective January 1st, 2021. The motion was seconded by Phillip Cardon and passed unanimously.

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6 – PTO Report – Amy Orme

PTO President Amy Orme reported that the PTO sold about 300 “school spirit” T-shirts and it was a good fundraiser for the PTO. Mrs. Orme also reported on updated “Turkey Trot” details, and updated On-Line auction details.

8 – Principals Report – Errol Porter

Mr. Porter reported on various items, as follows:

* A) Current COVID-19 case count status: We have had one teacher with a confirmed & quarantined case, and there have been two students who have had to quarantine. No other adults or students have been directly exposed. The school lets parents know as soon as we know if any students were in “close contact” proximity to anyone who has had COVID-19.

* B) Procedures for declared High Risk Students: We have 5 students who are declared as “high Risk”. The school treats High-risk students at home as if they are present in the classroom, with school work sent home and expected to be completed and returned.

* C) Cafeteria Usage: We have moved all lunch room students into the West Building, with two classes at a time that are separated. Students have assigned seating so we know who has been sitting by whom, to do effective contact tracing if and when needed.

* D) Enrollment Status: The school is currently at 479 students, which is pretty good compared to what other schools have been experiencing.

* E) ITBS Status: Iowa testing will be completed by next week. We will be very interested in seeing how this past year of shut downs will affect the test scores this year.

* F) Approved Additional Grant money: Mr. Porter went over the status of approved grants with the Board. Karyl Montgomery went over some additional desired purchase options for the GEER grant, specifically wall mounted Chrome Book charging cabinets and additional Chrome Books for Special ED. It was noted that this was a budget committee item and Mr. Porter would be sending details to the budget committee.

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9 – Board Member Reports:

- a) **Uniforms, Amy Tressler:** Talks are still on-going with Threadworks to begin as an approved uniform supplier.
- b) **Publicity, Minta Valentine:** None at this time.
- c) **CFO, Rachel Thacker:** None at this time.
- d) **PTO/Curriculum, Jennie Bruce:** None at this time.
- e) **Human Resources & Website, Phil Cardon:** None at this time
- f) **Facilities & Risk Control, Paul Johnson:** Mr. Porter reported that there had been no additional complaints or concerns about irritation from the school's disinfectant spraying.
- g) **CAO, Kim Seager:** None at this time.

10 – Board Training – Board Wiser

The Board listened to the “Board Wiser” training session titled: “All in the Family” until technical difficulties interrupted the recording.

11 - Closed Session:

Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees. A roll call vote was called for and all present board members individually voted “aye” when asked.

12 - Adjournment:

Kim Seager moved to adjourn without objection.