

### for the *Nebraska Music Educator*

NMEA encourages the submission of articles on all phases of music education at every instructional level that are appropriate to the columns within the *Nebraska Music Educator* magazine. By contributing their manuscript to the *Nebraska Music Educator*, the author is providing consent to the editing of grammar, style, and content.

**Please submit all content to [editor@nmeanebraska.org](mailto:editor@nmeanebraska.org).**

#### FORMAT GUIDELINES

- Articles must be formatted in a Microsoft Word document and submitted as an email attachment to the editor.
- Title your document using the formula - [Name] Guest Article [Issue Month] [Year].
  - Example: John Smith Guest Article Oct 2024
- Single-space the article text.
- Use a common font such as Times New Roman or Arial, etc. in 10 or 12-point font.
- General guideline for article length - 900 words fill about one page in the magazine, but you may write more or less as needed to fulfill your topic.

#### ARTICLE TIPS

Give some 'meat' to your article! For example, don't just talk about your biography (where you teach, when you graduated, etc.) unless it has something specific to relate to the article. It's okay to share your background, but it should not be the entire article's subject. Members want to learn something from you. Share a lesson plan, words of wisdom on classroom management, explain some technique you've learned or share an interesting education book you've read and learned from, etc.

#### PHOTO GUIDELINES

Photos may be submitted along with the article. Action shots are especially welcome, but please make sure they are all high-resolution. 300 dpi is needed for print. For reference, photos taken with a cell phone usually default to 72 dpi. We can still use photos taken with cell phones as long as the settings are adjusted to high quality and prevent reducing the physical size of the photo. (Photos can be reduced and still have high resolution, but enlarging them LOSES resolution.)

#### PUBLICATION SCHEDULE & DEADLINES

	July Issue	October Issue	February Issue
Issue Theme:	Back-to-School	Conference	Advocacy
Article Submission Deadline:	June 5	September 1	January 10
Target Mail Date:	Mid-July	Mid-October	Mid-February