

ALVA PUBLIC LIBRARY

Date: June 8, 2026

Time: 4:00 PM

Location: Share Room, Alva Public Library

I. Call to Order

Chairman Patty Harkin called the meeting to order at 4:00 PM.

Board Members Present:

Patty Harkin, Gail Swallow, Lynn Wilt, Mary Hamilton

Board Members Absent:

Chris Eckhardt, April Ridgway, Marilyn Clyne

A quorum was present.

II. Approval of Previous Minutes

May 2026 Board Meeting Minutes

Motion to approve made by Lynn Wilt.

Seconded by Mary Hamilton.

Motion carried unanimously.

III. Library Data and Financial Report

Director Angela Courson presented the May 2026 Library Data and Financial Report.

- Programming statistics were unavailable due to staff vacation and will be included in the following month's report.
- Overall circulation remained steady despite school dismissing in the middle of the month.
- Digital audiobook circulation continued to significantly exceed digital eBook circulation, which may require future budget consideration.
- Several budget lines currently reflect negative balances; however, adjustments and transfers have not yet been completed.
- Director Courson will meet with Finance Director Sadie to reconcile and correct the affected budget lines prior to the next meeting.

IV. City Council Report

Councilmember Gail Swallow provided the City Council report.

- On May 18, the City Council recognized Andy Chrisman for 25 years of service.

- Northwestern Oklahoma State University presented scholarship information to the Council.
- Ryne Wilson was appointed to the Alva Recreation Center Board.
- HSPG was approved for the final audit.
- The City declared a week in recognition of EMS Week.
- Budget meetings are scheduled for the following Monday.

V. Summer Reading Program Update

Director Courson provided an update on the Summer Reading Program.

- Summer Reading programming will continue throughout June and July.
- Calendars were distributed prior to the end of the school year and registration has begun.
- The program officially began June 8 with a Mad Science presentation for both groups at 10:00 AM.
- Little Explorers will begin the following Tuesday and Wednesday and continue weekly through June and July.
- Movie Day and LEGO Day will alternate Wednesdays through the end of July.

Current registration totals include:

- Little Explorers: 45 participants
 - Tuesday Group: 30
 - Wednesday Group: 15
- Adventure Group (Grades 1–2): 25 participants
- Quest Group (Grades 3–5): 21 participants
- Teen Group: 8 participants
- The library has secured a full group of Ambassadors to assist with programming.
- Total program registration as of noon on Friday was 99 children.

Director Courson also reported on the Adult Summer Reading Challenge in partnership with Alva Beer Co..

- Participants may pick up punch cards and review forms at either location.
- Reviews submitted earn punches toward prize drawings.
- Participants with five punches will qualify for a small prize drawing, while participants completing all ten punches will qualify for the grand prize drawing.
- Reviews may be submitted anonymously.

VI. Grant Update

Director Courson reported the following grant updates:

- Planning continues for the America 250 program, which will likely take place in September.
- One community conversation has been completed with New Beginnings as part of the ALA Libraries Transforming Communities grant requirements.

- Surveys related to the project still need to be collected.
- An application was recently submitted for a new server and server migration project.

VII. Review and Possible Approval of Updated Meeting Room Policy

The Board reviewed the updated Meeting Room Policy.

- Director Courson reminded the Board that library meeting rooms may not be used for private parties.
- Any group using a meeting room must remain open to the public.

Motion to approve made by Mary Hamilton.

Seconded by Gail Swallow.

Motion carried unanimously.

VIII. Director's Report

Director Courson reported the following:

- Summer Reading began that day with 31 children attending the Mad Science presentation.
- LEGO Day is scheduled for Wednesday, with Little Explorers beginning the following week.
- Several Adult Summer Reading punch cards have already been distributed.
- Diamond art coasters and plant stake projects from the previous year may remain available in the library for patrons to work on during open hours. Materials will remain onsite due to shared supplies.
- The library has experienced staffing shortages during the previous two weeks while simultaneously managing increased summer activity levels.

IX. Board Member and Visitor Comments

Chairman Patty Harkin reported discussions with Elizabeth Richey regarding funding for the Dolly Parton Imagination Library program.

- Approximately \$4,500 has been spent from August 2023 to present.
- Monthly postage costs average approximately \$175.

Board Members also noted that *Shrek the Musical* will take place June 25–27 and includes participation from several library program attendees.

X. Adjournment

The meeting was adjourned at 4:29 PM.

Respectfully submitted,

Angela Courson, Library Director

Approved by the Alva Public Library Board on: July 13, 2026