

The only items from the Form I-765 that are listed on this page are those that students commonly have questions on or are confused about. Please review each item carefully to ensure your I-765 is filled out correctly.

### Basis of Eligibility

- **What is your eligibility category?**

Select (c)(3)(c) STEM Extension for those applying for the 24-month STEM Extension.

- **What is your degree?**

List your degree level (Bachelor's, Master's, Doctorate) and major CIP code listed on the 1st page of your I-20.

- **What is your employer's name as listed in E-Verify?**

Enter your company's name as listed in E-Verify.

- **What is your employer's E-Verify company identification number or a valid E-Verify client company identification number?**

Enter the E-Verify number, not the company's EIN.

### Reason for Applying

- **What is your reason for applying?**

Select "Initial Permission to Accept Employment". According to [USCIS instructions](#), when applying under a new category for the first time, you should select initial permission to accept employment and not renewal of permission.

*If you lost your EAD and are applying for a new card, select "replacement of lost, stolen, or damaged employment authorization document NOT DUE to US Citizenship and Immigration Services (USCIS) error."*

- **Have you previously filed Form I-765?**

Select "Yes" since you did file the I-765 when applying for Post-Completion OPT.

## Preparer and Interpreter Information

- **Is someone assisting you with completing this application?**

Select "No"

## About You

- **What is your current legal name?**

This name should match what is indicated on your passport. If you do not have a middle name, you should leave the box blank, do NOT put N/A.

- **Have you used any other names since birth?**

If No, select "No" and continue to the next section.

If Yes, select "Yes" and provide all other names you have ever used, including aliases, maiden name, and nicknames.

## Your Contact Information

- **How may we contact you?**

Enter your phone number and your mobile phone number (if different). If the numbers are the same, you can click "this is the same as my daytime telephone number." Enter your email address (we recommend using a personal email address).

- **What is your current mailing address?**

Enter the mailing address where you wish to receive your EAD Card. The address must be within the U.S. and should be valid for next 3-6 months until your STEM Extension application is approved. If you believe you will change addresses within the next three months, we recommend you instead list the address of a trusted friend or family member. If you choose to enter your friend's or family member's address, you must also include an "in care of" name. You may list a U.S. Post Office address (PO Box) if you have one.

- **Is your current mailing address the same as your physical address?**

Check "Yes" if your mailing address (where you would like your notices/EAD card from USCIS to be sent to) is the same as your physical address (where you live).

Check "No" if it is not the same. If you check "No," you must then write your current address you live at in the "Where in the United States do you live?" question that will appear on your screen.

## Describe Yourself

- **What is your gender?**

Select the box that best describes you.

- **What is your marital status?**

Select the box that best describes you.

- **When and where were you born? What is your city, town or village of birth? What is your state or province of birth? What is your country of birth?**

Fill in your place of birth information.

- **What is your date of birth?**

Ensure you've written the date of your birth in MONTH/DAY/YEAR format.

## Your Immigration Information

- **What is your country of citizenship or nationality?**

Type or print the name of the country or countries where you are currently a citizen or national. If you are a citizen or national of more than one country, select + Add Country to add all of the countries where you hold citizenship.

- **What is your Form I-94 Arrival-Departure Record Number (if any)?**

This information can be found on your most recent I-94 record under Admission Number. You can access your electronic I-94 [here](#).

- **When did you last arrive in the United States?**

List your arrival date, place of arrival, and status at arrival per your most recent I-94 record. If your 'status' listed says anything other than F-1, please call VIS for information about getting this information corrected.

- **What is the passport number of your most recently issued passport?**

This information can be found on the biography page of your passport.

- **What is your travel document number (if any)?**

Leave this blank.

- **What is the expiration date of your passport or travel document?**

This information can be found on the biography page of your passport.

- **What country issued your passport or travel document?**

This information can be found on the biography page of your passport.

- **What is your current immigration status or category?**

Select "F-1 - Student, Academic or Language Program"

- **What is your Student and Exchange Visitor Information System (SEVIS) Number (if any)?**

Use the SEVIS number listed in the top left corner of your most recently issued I-20. Use the "Additional Information" section to include all previously used SEVIS numbers.

### Other Information

- **What is your A-Number?**

Either list your A-number (if you have one) or select "I do not have or know my A-number."

- **What is your USCIS Online Account Number?**

Either list your account number (if you have one) or select "I do not have or know my USCIS online account number."

- **Has the Social Security Administration (SSA) ever officially issued a Social Security card to you?**

If Yes, list your social security number in the box provided.

If No, select that you would like an SSN card, select "yes" to consent of disclosure, then list your parents' birth names.

### Evidence

In this section you will be able to upload the supporting documents you previously gathered in preparation for completing the I-765 form.

## **2 x 2 photo**

You can use the Department of State's [photo composition tools](#) to upload a photo that meets all the requirements.

## **Form I-94**

You can find your most recent I-94 on [CBP's website](#) by selecting "Get Most Recent I-94." Do not upload your travel history.

## **Employment Authorization Document**

Upload a copy of your current EAD (front and back) from your Post-Completion OPT authorization.

## **Form I-20**

Upload your I-20 recommending STEM Extension that was recently issued by your VIS advisor. If you have not requested this I-20, please submit the 24-month STEM Extension e-form in [accessVIS](#).

You cannot apply for the STEM Extension without the I-20 recommending STEM Extension!

## **College Degree**

Upload a photocopy of your Stony Brook University diploma or official transcript with your STEM degree posted.

## **Institution Accreditation**

You only need to upload this document if you are applying for STEM Extension based on a prior degree. If you are applying for the STEM Extension based on the degree listed on your most recent I-20, you do not need to upload anything in this section.

## Additional Information

Include any other additional information you have received that should be included in your STEM Extension application.

### **Example #1: If you have a previous SEVIS number:**

- Section: Select "About You";
- Page: Select "Your Immigration Information";
- Question: Select "What is your Student and Exchange Visitor Information (SEVIS) Number (if any)?"

- Additional information: Enter your previous SEVIS ID number, degree level, and program dates.

**For example:**

Previous SEVIS ID number: N0012345678

Program Dates: 09/05/2015 - 05/15/2017

Degree Level: High School

**Example #2: If you have previous CPT or OPT authorization:**

- Section: Select "Evidence";
- Page: "Previously authorized CPT or OPT";
- Question: "Previously authorized CPT or OPT";
- Additional Information: Enter the SEVIS ID, degree level, type of authorization, full- or part-time status, employer, and dates.

**For example (CPT):**

SEVIS ID N0123456789

Master's

Previous CPT Authorization:

Part-Time, Top Job Inc., 01/15/2018 - 05/15/2018

Full-Time , Top Job Inc., 12 / 20 /2017 - 01 / 14 /2017

**For example (OPT):**

SEVIS ID N0123456789

Master's

Previous OPT Authorization:

Post-Completion OPT, Full Time, 12/20/2020-12/19/2021