

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207

BOARD OF EDUCATION ORDER OF BUSINESS - PUBLIC

November 6, 2023

Regular Board Meeting – 6:00 p.m.

District 207 Administration Center Boardroom

1. CALL TO ORDER - (C. Owen)

- A. Pledge of Allegiance - (C. Owen)
- B. Roll Call - (G. Edwards)

2. 207's BEST AWARD FOR FINE ARTS

A. Maine East – Sarah Faraj - (M. Pikul)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Melissa Pikul, Principal of Maine East, present Sarah Faraj with 207's Best Award for Fine Arts.

B. Maine South - Tyler Demott - (S. Isoye/M. Pressler)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Steve Isoye and Dr. Mike Pressler, Interim Principals of Maine South, present Tyler Demott with 207's Best Award for Fine Arts.

C. Maine West – Weronika Kimiec - (E. McMahon)

On behalf of the Board of Education, Dr. Ken Wallace, Superintendent of Schools and Dr. Eileen McMahon, Principal of Maine West, present Weronika Kimiec with 207's Best Award for Fine Arts.

3. COMMUNICATIONS

- A. Public Comments
- B. Update from Superintendent
 - 1. School Board Appreciation Day - November 15, 2023
- C. Updates from Board Members
- D. [Policy Committee Update](#) from October 10, 2023 - (J. Lee)
- E. [Education Committee Update](#) from October 10, 2023 - (S. Yousuf-Abramson)
- F. [Finance Committee Report](#) from October 16, 2023 - (L. Coyle)
- G. [Buildings & Grounds Committee Report](#) from October 16, 2023 - (T. Collins)

4. MONTHLY STATUS OF FINANCES - (M. Kalou)

- A. [Monthly Finance Report](#), September, 2023
- B. [Investment Volatility Report](#), September, 2023

5. INSTRUCTIONAL SERVICES - (S. Messmer)

- A. [Student Participation Report](#)

6. OTHER ITEMS

- A. [Monthly Update on FOIA requests](#) – (K. Wallace)

7. BOARD OF EDUCATION POLICIES - 1ST READING - (G. Dagres)

- A. [6:41 - Summer Curriculum Projects](#) - Delete
- B. [2:110 - Qualifications, Term and Duties of Board Officers](#) - Update
- C. [5:120 - Employee Ethics: Code of Professional Conduct & Conflict of Interest](#) - New

- D. [4:60 - Purchases and Contracts](#) - Update
- E. [5:30 - Hiring Process and Criteria](#) - Update
- F. [5:90 - Abused and Neglected Child Reporting](#) - Update
- G. [5:150 - Personnel Records](#) - Update
- H. [5:260 - Student Teachers](#) - Update
- I. [3:30 - Succession of Authority](#) - Update
- J. [3:70 - Chain of Command](#) - Update

ACTION ITEMS - Items for which a roll call vote will be made.*

***8. CONSENT AGENDA**

A. MINUTES APPROVED - (K. Wallace/G. Edwards)

- 1. [Regular Board Meeting](#) - October 2, 2023
- 2. [Special Board Meeting](#) - October 16, 2023

Recommendation:

That the Board of Education approves the minutes of the Regular Board meeting on October 2, 2023 and Special Board meeting on October 16, 2023.

B. [BOARD BILLS](#) - (M. Kalou)

Recommendation:

That the Board of Education approves Board bills dated October 31, 2023 in the amount of \$6,249,099.12.

Fund Totals as follows:

DISTRICT 207:	\$5,644,092.28
NSERVE:	600,296.00
ED-RED	4,710.84

C. [PAYROLLS](#) – OCTOBER, 2023 - (M. Kalou)

Recommendation:

That the Board of Education approves October, 2023 payrolls as follows:

DISTRICT 207:	\$10,080,586.31
NSERVE:	17,965.85
ED-RED:	17,113.58

D. [STUDENT ACTIVITIES EXPENDITURES](#) - (M. Kalou)

A report which covers expenditures of the various Student Activities organizations in District 207 for the month of September, 2023.

Recommendation:

That the Board of Education approves the report covering expenditures of the various Student Activities organizations in District 207 for the month of September, 2023.

E. SCHOOL GIFTS

- 1. [Jesus Vallejo Godinez](#) - \$1,000.00 - Maine West Class of 2023 Scholarships - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$1,000.00 from Jesus Vallejo Godinez to be used to fund (2) \$500.00 scholarships as presented.

2. [D207 Foundation](#) - \$2,500.00 - Schlanbusch Scholarship Fund - Maine West - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$2,500.00 from the D207 Foundation to be used to fund the Schlanbusch scholarship as presented.

3. [D207 Foundation](#) - \$900.00 - World Cultures Activities Project - Maine West - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$900.00 from the D207 Foundation to be used for Maine West World Cultures student activities project as presented.

4. [Harbor Freight Tools](#) - \$1,000.00 - Skilled Trades Program - Maine East - (M. Pikul)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine East to accept on behalf of District 207, a donation of \$1,000.00 from Harbor Freight Tools to be used to purchase tools and supplies to support the Skilled Trades program at Maine East.

5. [Maine West Athletic Boosters](#) - \$9,806.00 - Various Supplies for Maine West Athletics - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$9,806.00 from the Maine West Athletic Boosters to be used to purchase various supplies and equipment for Maine West athletic programs as presented.

6. [D207 Foundation](#) - \$600.00 - Maine West Bilingual Book Club - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$600.00 from the D207 Foundation to be used for the Bilingual Book Club at Maine West as presented.

7. [D207 Foundation](#) - \$758.00 - Raku Clinicians - Maine West - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$758.00 from the D207 Foundation to be used to hire two Raku Clinicians to teach glazing techniques to Maine West art students.

8. [Vertical Raise](#) - \$12,760.00 - Maine South Girls Swim/Dive Team - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of School and authorizes Maine South to accept on behalf of District 207, a donation of \$12,760.00 from Vertical Raise to be used for the Maine South Girls Swim and Dive Team.

9. [NILOC, Inc.](#) - \$5,000.00 - Maine South Promise Fund - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of School and authorizes Maine South to accept on behalf of District 207, a donation of \$5,000.00 from NILOC, Inc. to benefit the Maine South Promise Fund school-wide fundraiser. The money will be used to purchase groceries and toiletries for families in need.

10. [Maine Eagles](#) - \$3,850.00 - Maine South Wrestling Program - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of School and authorizes Maine South to accept on behalf of District 207, a donation of \$3,850.00 from the Maine Eagles to be used to purchase new singlets for the Maine South Wrestling Program.

11. [Maine South Athletic Boosters](#) - \$2,000.00 - Maine South Aquatics Program - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine South to accept on behalf of District 207, a donation of \$2,000.00 from the Maine South Athletic Boosters to be used to purchase a new sound system for the pool at Maine South.

12. [Chicago Bears](#) - \$2,500.00 - Maine South Girls Flag Football Program - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine South to accept on behalf of District 207, a donation of \$2,500.00 from the Chicago Bears to support the Maine South Girls Flag Football Program.

13. [Maine South Esports Club](#) - \$6,866.97 - Esports Equipment - Maine South - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine South to accept on behalf of District 207, a donation of \$6,866.97 from the Maine South Esports Club to be used to purchase equipment for the Maine South Esports Club.

14. [Maine South Music Boosters](#) - \$650.00 - ACDA Choral Competition - (S. Isoye/M. Pressler)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine South to accept on behalf of District 207, a donation of \$650.00 from the Maine South Music Boosters to be used to offset travel to the ACDA Choral Competition.

15. [Chicago Bears](#) - \$2,000.00 - Maine West Football Team - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$2,000.00 from the Chicago Bears to be used to purchase supplies for the Maine West Football Team.

16. [Headfirst Companies LLC](#) - \$4,500.00 - Maine West Baseball Team - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$4,500.00 from Headfirst Companies LLC, on behalf of the Chicago Cubs to be used to purchase an inflatable backstop for the Maine West Baseball Team.

17. [D207 Foundation](#) - \$780.00 - Maine West Field Trip - (E. McMahon)

Recommendation:

That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes Maine West to accept on behalf of District 207, a donation of \$780.00 from the D207 Foundation, to be used to cover transportation costs and entrance fees for West students to attend the River Trails Nature Center as presented.

Recommendation:

That the Board of Education adopts the Resolution, which urges all citizens to make a commitment to education and to the future of all children of Maine Township High School District 207.

- *9. [SUMMER SCHOOL CALENDAR AND FEES](#) – (S. Messmer/M. Kalou)

Recommendation:

That the Board of Education approves the summer school calendar and fees for 2024.

- *10. [SCHOOL CALENDAR - 2024-2025](#) - (S. Messmer)

Recommendation:

That the Board of Education approves the school calendar for 2023-2024 as presented.

- *11. DESIGNATION OF COMPLAINT MANAGER AND APPROVAL OF PROCEDURE - POLICIES 2:260 & 2:265 - (C. Owen)

Recommendation:

That the Board of Education designate Assistant Superintendent George Dagres as one of the Complaint Managers under Policies 2:260 and 2:265 and authorize the Superintendent, or the Board President (after consultation with the Board) when the Superintendent is unable, to adjudicate grievances under those policies.

- *12. [2023 TAX LEVY](#) - (M. Kalou)

Chapter 35 of the Illinois School Code (35 ILCS 200/18-60) indicates that a school district shall determine the amount of its levy not less than 20 days prior to its adoption. Further, School Code (35 ILCS 200/18-70) requires a school district to hold a public hearing (truth-in-taxation), and publish notice thereof, if this estimated levy is 5% or more than the prior year's extension.

Accordingly, the following calendar would apply:

Date	Action Required
November 6, 2023	Present recommendation to Board of Education. If recommendation exceeds the 5% limit, the BOE will need to schedule a public hearing.
No Later than November 27, 2023	If public hearing is needed, then a Notice of Public Hearing is to be published in a newspaper of general circulation.
December 4, 2023	Conduct public hearing prior to regularly scheduled board meeting, with resolution to adopt the levy on the regular agenda.
December 26, 2023	Last date to file levy with Cook County Clerk

Recommendation:

That the Board of Education establishes an estimated levy in the amount of \$148,061,589 which represents a 6.13% increase over the prior year's extension on all funds except Debt Service and the PA. 102-0519 Levy Adjustment. The District anticipates a levy of \$13,400,000 in the Debt Service Fund and a levy of \$1,660,0000 in the PA102*0519 Levy Adjustment. The total estimated levy is \$163,121,589, which is a 6.78% increase. The Board of Education is fulfilling the requirements of the Truth in Taxation Act to inform our community on the 2023 Tax Levy and by holding a public hearing on December 4, 2023 at 6:00 pm.

*13. APPROVAL OF BIDS AND AWARDING OF CONTRACTS - (M. Kalou)

A. [Rosemont Theatre](#) - 2024 Graduation Contract - (M. Kalou)

Recommendation:

That the Board of Education approves a 1-year contract with Rosemont Theatre for holding the 2024 graduation ceremonies for Maine East, Maine South and Maine West in the total amount of \$67,000.00 as presented.

B. [Pepper Accounting Adjustment #20](#) - (M. Kalou)

Recommendation:

That the Board of Education approves the Pepper Accounting Adjustment #20 reduction in contract value of \$3,083,752.00, bringing the total Pepper contract to \$218,455,150.00.

*14. [MOU - COUNSELING SERVICES](#) - (K. Di Sanza)

Recommendation:

That the Board of Education enters into a Memorandum of Understanding with MaineStay Youth & Family Services to use Maine West High School for the purposes of providing counseling services one time weekly for the 2023-2024 school year.

*15. [APPROVAL OF THE TUITION COST PER PUPIL](#) - (M. Kalou)

Board Policy 7:60 - Residence, requires that non-resident students be charged tuition as established by the Board of Education in accordance with the School Code. The 2022-23 Annual Financial Report sets the tuition charge per pupil at \$23,973.42 an increase of \$1,297.16 or 5.7% over last year's tuition. Allowable expenditures increased by 7.3% and the District average daily attendance increased by 1.22%. The District has traditionally used this amount as the established tuition for the District.

Recommendation:

That the Board of Education approves the 2023-2024 tuition cost per pupil at \$23,973.42.

*16. [TEXTBOOK ADOPTIONS - 2024-2025](#) - (S. Messmer)

Recommendation:

That the Board of Education approves textbooks and supplemental resources for 2024-2025 as presented.

*17. [NEW COURSE PROPOSAL](#) - AP AFRICAN AMERICAN STUDIES - (S. Messmer)

Recommendation:

That the Board of Education adopts and approves the new course proposal as presented.

*18. [APPROVAL OF MAINTENANCE GRANT APPLICATION](#) - (M. Kalou)

Recommendation:

That the Board of Education approves the 2024 IL State Board of Education Maintenance Grant application submission in the amount of \$50,000.00 and approves setting aside the estimated \$475,000.00 project budget for the 2024-2025 fiscal year.

*19. [SUMMER PROJECTS - 2024](#) - (M. Kalou)

Recommendation:

That the Board of Education approves the summer construction projects for 2024 as presented.

20. CALENDAR ITEMS

November 15, 2023	SCHOOL BOARD APPRECIATION DAY
November 17-19, 2023	IASB- IASA- IASBO JOINT ANNUAL CONFERENCE
November 20, 2023 Finance Committee - 5:00 p.m. Buildings & Grounds Committee - Immediately Following	COMMITTEE MEETINGS
November 20, 2023 5:30 p.m.	SPECIAL BOARD MEETING
November 22-24, 2023 Schools and Offices are closed	THANKSGIVING HOLIDAY
November 27, 2023 5:00 p.m.	SPECIAL BOARD MEETING
November 28, 2023 1:00 p.m.	SPECIAL BOARD MEETING
November 29, 2023 2:00 p.m.	SPECIAL BOARD MEETING
December 2, 2023 (Saturday) 8:00 a.m. (tentative time)	SPECIAL BOARD MEETING
December 4, 2023 6:00 p.m.	PUBLIC HEARING, 2023 TAX LEVY
December 4, 2023 Immediately following Public Hearing on Levy	REGULAR MEETING OF THE BOARD OF EDUCATION

21. COMMUNICATIONS/PUBLIC COMMENTS

- A. School Exec Connect - Superintendent Profile Presentation
- B. Public Comments

ACTION ITEMS *Items for which a roll call vote will be made.

*22. CLOSED SESSION

- A. Student Personnel
- B. Review of Closed Session Minutes
- C. Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees
- D. Probable, Imminent or Pending Litigation
- E. Collective Negotiating Matters
- F. Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, a Threatened, or a Reasonable Potential Danger to the Safety of Employees, Students, Staff, the Public or Public Property

*23. RETURN TO OPEN SESSION

*24. PERSONNEL ACTION - (K. Wallace/G. Dagres)

A. SUPPORT STAFF APPOINTMENT

ANGELA TRENTADUE - 10 MONTH SECURITY - MAINE SOUTH
Start Date: October 4, 2023 (replaces WA)

Salary: Step 12, \$38,391.20

NORA BOWERS - ENGLISH TEACHER ASSISTANT - MAINE EAST

Start Date: October 16, 2023 (replaces JV)

Salary: Step 16, \$45,828.00 plus \$1,100.00 education stipend

JULIAN HUDSON - 10 MONTH SECURITY - MAINE EAST

Start Date: October 10, 2023 (replaces CD)

Salary: Step 7, \$33,092.80

MIGUEL DELGADO - 2ND SHIFT/WEEKEND CUSTODIAN - MAINE EAST

Start Date: 10/19/23 (replaces OMP)

Salary: \$43,909.00 plus \$2,040.00 2nd shift/weekend stipends

CONNIE ROGERS - 12 MONTH BOOKSTORE MANAGER - MAINE SOUTH

Start Date: 11/6/23 (replaces RA)

Salary: \$55,815.50

BRENDA GARCIA - 10 MONTH SECURITY - MAINE WEST

Start Date: October 24, 2023 (replaces LD)

Salary: Step 12, \$38,391.20

ABIR AHMED - SPECIAL EDUCATION TEACHER ASSISTANT - MAINE EAST

Start Date: November 2023 (replaces JN)

Salary: Step 12, \$40,747.00 plus \$757.00 education stipend

SHANNON FLAHERTY - 12 MONTH ADMINISTRATIVE ASSISTANT - MAINE SOUTH

Start Date: October 30, 2023 (replaces CB)

Salary: \$63,500.00

MICHAEL DOMINO - ASSISTANT HVAC - MAINE WEST

Start Date: November 6, 2023 (replaces SF)

Salary: \$65,174.00

B. SUPPORT STAFF RESIGNATION

ARMANDO CAMPOS - 10 MONTH SECURITY - MAINE SOUTH (3/7/2022)

Resignation effective October 12, 2023

DJUWANNA FRAZIER - MAINE EAST CAREER COORDINATOR (4/5/2021)

Resignation effective October 25, 2023

LINDA LARKIN - ADMINISTRATIVE ASSISTANT - FROST ACADEMY (8/1/2023)

Resignation effective October 18, 2023

AN LUU - MATH TEACHER ASSISTANT - MAINE EAST (8/9/2023)

Resignation effective December 22, 2023

DEREK SPACHNER - 2ND SHIFT/WEEKEND CUSTODIAN - MAINE EAST (9/28/2022)

Resignation effective November 7, 2023

C. SUPPORT STAFF DISMISSAL

CLAUDIA ARCEO MARTINEZ - SAFETY MONITOR - MAINE WEST (11/7/2020)

Dismissal effective November 6, 2023

D. ADMINISTRATIVE RETIREMENT

MARY KALOU - ASSISTANT SUPERINTENDENT FOR BUSINESS
Retirement effective December 1, 2027

Recommendation:

That the Board of Education approves for the official records, the previously mentioned personnel items.

25. OTHER ITEMS

*26. OTHER BUSINESS - (K. Wallace/G. Edwards)

A. Approval of Closed Session Minutes

1. Regular Board of Education Meeting on October 2, 2023
2. Special Board Meeting on October 16, 2023

Recommendation:

That the Board of Education approves Closed Session Minutes from the Regular Board meeting on October 2, 2023 and the Special Board meeting on October 16, 2023.

*27. ACTION ON OTHER CLOSED SESSION ITEMS - (G. Dagres/K. Wallace)

A. Approval of Retirement Agreement with an Administrator

*28. RECOMMENDATION TO SCHEDULE A SERIES OF CLOSED SESSION MEETINGS FOR THE PURPOSE OF
INTERVIEWING AND CONSIDERING SUPERINTENDENT CANDIDATES

*29. ADJOURNMENT