



Governing Board Meeting
 August 23, 2024
 9:00am-1:00pm
Agenda & Supporting Documents

Meeting Location:
 12555 Navajo Rd, Apple Valley, CA 92308: Conference Room B

<u>Item Number</u>	<u>Title/Description</u>	<u>Speaker</u> _____
1.0	Call to Order <i>Board Members</i> <ul style="list-style-type: none"> <input type="checkbox"/> Ryan Holman, Snowline JUSD, <i>Chair/President</i> <input type="checkbox"/> Deanna Swearingen, Barstow USD, <i>Vice Chair/Vice President</i> <input type="checkbox"/> Trenae Nelson, Apple Valley USD <input type="checkbox"/> Milan Stijepovic, Baker Valley USD <input type="checkbox"/> David Olney, Hesperia USD <input type="checkbox"/> Peter Livingston, Lucerne Valley USD <input type="checkbox"/> Ted Alejandre, SBCSS <input type="checkbox"/> Stephanie Houston, SBCSS (<i>Proxy</i>) <input type="checkbox"/> Jesse Najera, Silver Valley USD <input type="checkbox"/> Jerry Jennex, Trona Joint USD <input type="checkbox"/> Carl Coles, Victor Valley UHSD <i>MDCP Director</i> <ul style="list-style-type: none"> <input type="checkbox"/> Matt Wells, Director 	Ryan Holman, Chair
2.0	Adoption of the Agenda The Board may approve the Agenda as is, or add and/or pull items for discussion and/or action.	Ryan Holman, Chair
3.0	Matters Brought by Citizens Those wishing to address the Board are invited to fill out a "Request for Comment" at the link below or fill out a comment card in-person at the meeting location. All comment requests must be received by 5 minutes prior to the meeting being called to order. https://mdcareerpathways.com/publiccomment	Ryan Holman, Chair
4.0	Action Items	

4.1	<p><i>Approval, Previous Meeting Minutes, May 31, 2024</i></p> <p>It is recommended that the Board approve the Minutes from the last Board Meeting on May 31, 2024. The Board may approve the Minutes as is or make corrections as needed.</p> <p>May 31, 2024 Minutes Draft</p>	Ryan Holman, Chair
4.2	<p><i>Approval, Asst. Superintendent Dr. Stephanie Houston as Proxy for Superintendent Ted Alejandre for 2024/25 School Year</i></p> <p>It is recommended that the Board approve Assistant Superintendent Dr. Stephanie Houston to fulfill the role of Proxy for Superintendent Ted Alejandre, SBCSS, for the duration of the 2024/25 school year, as needed.</p>	Ryan Holman, Chair
4.3	<p><i>Approval, YouScience Career Skills Certifications (formerly known as Precision Exams) renewal for 2024-25 school year</i></p> <p>It is recommended that the Board approve the contract renewal for YouScience Career Skills Certifications (formerly known as Precision Exams) as presented. This represents year 3 of our 3-year agreement.</p> <ul style="list-style-type: none"> • 2024-25 Renewal Quote (\$46,282.50) • 2023-24 YouScience (formerly Precision Exams) Results 	Ryan Holman, Chair
4.4	<p><i>Approval, High Desert Education Summit Sponsorship</i></p> <p>It is recommended the board approve MDCP to sponsor the annual High Desert Education Summit on Oct 25 as presented.</p> <ul style="list-style-type: none"> • 2024 HDES Gold Sponsorship Invoice • Breakdown of MDCP/MDEP at event <ul style="list-style-type: none"> ○ MDCP & MDEP Booth Space ○ 25 Tickets (for use by Superintendents, MDCP Staff and Coordinating Council members) ○ Possible other student involvement: <ul style="list-style-type: none"> ■ 100 student tickets shared by MDCP districts ■ Student-made cupcakes as event dessert ■ Photography students to help photograph event ■ Student booths to do demos during expo (e.g. students making something) ■ HDES inquiring about CTE programs from whom they can order promo materials 	Ryan Holman, Chair
4.5	<p><i>Approval, Messner & Hadley, LLP as Auditor for 2023-24 FY</i></p> <p>It is recommended the board approve the Engagement Letter from Messner & Hadley, LLP for the purposes of conducting the 2023-24 FY audit. Anticipated costs are not to exceed \$6,500 (FY 22/23 Audit Cost: \$5,940).</p> <p>2024 Messner & Hadley MDCP Engagement Letter</p>	Matt Wells, Director

4.6	<p><i>Approval, MDCP Contribution Billing</i></p> <p>It is recommended the Governing Board approve MDCP go ahead and bill districts for their required contributions for the 2024-25 school year per annual CTE Coordinator request to bill now instead of quarterly as described in the bylaws. The district contributions were approved in May 2024.</p> <p>2024-25 District Contribution Breakdown</p>	Ryan Holman, Chair/President
5.0	Discussion/Information	
5.1	<p><i>MDCP Sponsorship of Partner Events</i></p> <p>The Director will share an overview of the events MDCP is sponsoring/has traditionally sponsored vs those that we have not to seek input from the board for future decision making.</p> <p>MDCP Sponsorships Breakdown - 8.12.24</p>	Matt Wells, Director
5.2	<p><i>Articulation Results</i></p> <p>The Director will present an update on 2023-24 school year articulation results, if available and an overview of upcoming articulation proposals and processes.</p> <ul style="list-style-type: none"> ● Barstow College ● Victor Valley College <ul style="list-style-type: none"> ○ 2025-26 <ul style="list-style-type: none"> ■ Proposal Timeline ■ Agreement Summits ■ Articulation vs Dual Enrollment 	Matt Wells, Director
5.3	<p><i>Ed Code 45125.1</i></p> <p>The Director will provide an update relating to Ed Code 45125.1, implementation solution updates, and efforts for MDCP to become a custodian of record.</p>	Matt Wells, Director
5.4	<p><i>MDCP JPA Agreement Update</i></p> <p>The Director will seek board input and guidance regarding updating/refreshing our JPA Agreement between districts.</p> <p>Original and Current Agreement - April 2015</p> <p>Draft Revision - Aug 2024</p>	Ryan Holman & Matt Wells
5.5	<p><i>MDCP Bylaws Review</i></p> <p>The Director will present an updated version of the Bylaws after the Board's latest update in January 2024 and seek input regarding any further updates that may be desired.</p> <p>MDCP Bylaws- Aug 2024</p>	Matt Wells, Director

5.6	<p><i>District Governing Board Guidance - What to approve, what is information, etc.</i></p> <p>The Director will present a brief guide of what information individual districts need to have board approved, what needs to go as information items, etc.</p> <p>MDCP Board Content Guide</p>	Matt Wells, Director; Ryan Holman, Chair
5.7	<p><i>Grants Update</i></p> <p>The Director will present an update on the CTE Incentive Grant (CTEIG), K12 Strong Workforce Program (K12 SWP), Carl D. Perkins CTE Grants, K16 Collaborative (K16), and Golden State Pathways Program (GSPP) including:</p> <ul style="list-style-type: none"> ● Rounds that expire this Fiscal Year <ul style="list-style-type: none"> ○ CTEIG R8 <ul style="list-style-type: none"> ■ Expiring Dec 31, 2024 ■ Asking all districts fully spent (or worst case obligated by Sept 30) ■ Any funds not fully spent by Dec 31 are returned to CDE - no extensions available ○ K12 SWP <ul style="list-style-type: none"> ■ R4 Closeout Reporting this month ■ R5 <ul style="list-style-type: none"> ● Expiring June 30, 2025 ● Asking all funds spent or obligated by March 30, 2025 ○ K16 Collaborative ○ GSPP ● Discussion around applications for K12 SWP and CTEIG ● Grant Funds Awarded & Distributed by District 	Matt Wells, Director
5.8	<p><i>MDEP Update</i></p> <p>The Director will provide an update on MDEP efforts and seek guidance regarding MDEP moving forward.</p> <p>All-MDEP relaunch? Continue tours?</p> <ul style="list-style-type: none"> ● Last Updated Resource: Essential Skills - Aug 2024 ● Last MDEP Event: MDEP Classroom Tours: Business / Digital Design - May 2024 ● Last Chair Meeting: December 2023 ● Last Team Meetings: November 2022 	Matt Wells, Director; Ryan Holman, Chair

5.9	<p><i>MDCP 2024-25 Calendar/Events Overview</i> The Director will present a preview of events on the schedule for the 2024-25 school year.</p> <p>Scheduled Dates:</p> <ul style="list-style-type: none"> • Teacher Collaborations • Field Trips <ul style="list-style-type: none"> ◦ CalPortland ◦ Cemex ◦ Mitsubishi Cement ◦ SCLA ◦ VVC Multidisciplinary Day (Nov 14 & May 15) ◦ Rio Tinto (anticipated 2nd semester) ◦ Silverwood (anticipated Dec-Feb) • Guest Speaking <ul style="list-style-type: none"> ◦ Global Credit Union • Professional Development <ul style="list-style-type: none"> ◦ CTE Teacher Training Day 1 (Aug 27); Day 2 (Oct 30) ◦ Admin & Counselor PD (Sept 16) ◦ SkillsUSA How To (Oct 2) • Industry Advisories • Competitions 	Matt Wells, Director
6.0	Study Session with MDCP Coordinators	
6.1	<p><i>Part 1: YouScience Data Review and Scoping Activity</i> The Director and Board Officers will guide a roundtable discussion to review data, identify best practices, and discuss how to continue to build value moving forward (e.g. certification use targets, industry partner endorsement, etc.)</p> <ul style="list-style-type: none"> • 2023-24 YouScience (formerly Precision Exams) Results 	Ryan Holman, Deanna Swearingen & Matt Wells`
6.2	<p><i>Part 2: Celebrate MDCP Accomplishments and Identify Focus</i> The Director and Board Chairs will facilitate a discussion about MDCP goals and objectives:</p> <ul style="list-style-type: none"> • <i>Step 1: Retrospect of What We've Accomplished: Let's call out significant accomplishments and positive attributes that are working really well.</i> • <i>Step 2: We're doing really good work and it's going really well! We don't need to overhaul the system. However, how do we make a great thing even better? Let's leverage the collective genius in the room to identify: What is one change we can make that will have the largest positive impact moving forward?</i> 1-2-4-8 activity 	Ryan Holman, Deanna Swearingen & Matt Wells
7.0	Board Member Comments	Ryan Holman, Chair
8.0	MDCP Director Comments	Matt Wells, Director

9.0	Adjournment	Ryan Holman, Chair
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Next Governing Board Meeting:
Wednesday, September 25, 2024 - 9:30am to 11:00am (zoom)
[2024-25 MDCP Gov Board Schedule](#)