

EScan Department Discussion Protocol

Departments should schedule a 90 to 120 minute meeting to discuss aggregate survey results 2 weeks after the survey close date.

A simple report of aggregate survey responses will be sent to the department EScan coordinator. This report should be provided to faculty with instructions to review in advance of the meeting. Departments may wish to focus on topics of greatest interest to the department and invite faculty to review these results more thoroughly. Consider inviting reflection on the following prompts corresponding to survey topics. These prompts can also be used to structure the discussion.

CAREER AND EMPLOYABILITY PRACTICES (Items 1-4)

1. Which practices do results show are **most important** to the faculty in your program? How does this compare to what you value? Does this match what your program offers?
2. Is there general agreement about what your program has in place?
3. What instructional practices and outcomes are most emphasized? Do results about what is emphasized in courses reflect what students in your program should experience? What is underemphasized? Is this okay?
4. What are program faculty doing the most related to career-related activities? What activities are underemphasized?

ESSENTIAL EMPLOYABILITY SKILLS AND STUDENT PREPARATION (Item 5)

5. Review the Essential Skills ranked by the importance to the program. Does this match what the program claims for graduates? Are there mismatches between what is important and estimations of graduates' preparation? Why might this be the case?

EVALUATION OF BEST PRACTICES FOR EMPLOYABILITY (Items 6, 9)

6. What practices are most consistently evaluated? Are the practices rated "excellent or good" or that the program does well reflective of program emphasis? Which practices are rated low and is this a concern?

PROGRAM EMPLOYABILITY NEEDS (Items 7-8, 10)

7. Is there agreement about what would most help your program more effectively address employability qualities? What could the program do better to enhance student preparation for employability?

Continued on next page

DEPARTMENT DISCUSSION AGENDA:

- Invite faculty to share their overall impressions of aggregate results. What results surprised you? What results are of greatest interest or concern?
- Shift to the topics and prompts of greatest interest to the program and use the relevant prompts to guide discussion.
- End the meeting by synthesizing program strengths and ideas for improvements, points of convergence, and opportunities to enhance the connection between education and employability. Ask for recommendations about what the program should address in the near term and later.
- Identify how the Executive Summary Report will be produced.