Fire, Tornado, and Shelter-in-Place Drill Report Form

chool Nam	e:_Detroit	Preparato	ry Academy	Acad	Academic Year2024-2025		
chool Adm	inistrator S	ignature:_					
			are required (3 by Dec. 1, 2 after Dec. 1 or another time when students are ga), 2 tornado drills (1 in March), 3 shelter-in thered outside of the classroom.****	-place drills (1 by Dec. 1, 1 after Jan. 1		
IRE (5 total Fire Drills Bef): ore December 1	:					
Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments		
1 of 5	9/17/24	10:18am	Chad Shellabarger	Sarah Paone	Under 5 minutes! Close doors and keep unlocked		
2 of 5	10/23/24	10:11am	Chad Shellabarger	Sarah Paone	4:25! Much better with volume & doors		
3 of 5	12/17/24	2:00pm	Chad Shellabarger	Sarah Paone	Best one yet!		
Fire Drills afte	er December 1:	1	1				
Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments		
4 of 5	3/13/25	10:02am	Chad Shellabarger	Sarah Paone	Lined up under 4 minutes!		
5 of 5	5/15/25	1:58pm	Chad Shellabarger	Sarah Paone	Outside under 4 minutes; multiple doors not closed, but great voice volume		
ΓORNADO (2 L Tornado Drill							
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments		
1 of 2	3/20/25	9:42am	Chad Shellabarger	Sarah Paone	Bottleneck on 'green' stairwell, but great for the first one.		
1 Additional Toi	nado Drill:						
Tornado Drill	Date	Time	Name of Individual in Charge of	Signature of Principal/Designee	Comments		

Sarah Paone

Voices too loud on

stairwell and 1 crew

Drill

Chad Shellabarger

9:58am

Number

2 of 2

5/30/25

					went outside initially, otherwise it was quick!
HELTER-IN-l Shelter-in-Plac	-	-			
Orill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons
1 of 3	10/4/24	8:40am	Chad Shellabarger	Sarah Paone	soft lockdown; phone system check
Shelter-in-Plac	e after Januar		-		
Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. ga leak, intruder, weapons
2 of 3	1/15/25	11:05am	Chad Shellabarger	Sarah Paone	soft lockdown; phone system check
Additional She	lter-in-Place:	•			
Orill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. ga leak, intruder, weapon:
3 of 3	5/22/25	2:00pm	Chad Shellabarger	Sarah Paone	shelter-in-place

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type ((Fire,	Date	Time	Name of Individual in Charge of	Signature of Principal/Designee	Lunch, Recess, other?
Tornado, Sl	helter)			Drill		Please specify
		5/30/25	9:58am	Chad Shellabarger	Sarah Paone	Kindergarten was at
Fir	re					recess and upper was in
						specials