Selecting Facilitators for Individualized Interventions
(Wrap-around, FBA-BIP)

Recommended Qualities, Attributes & Role

1) Position in school/district allows:
    a. Time to facilitate individualized meetings and do all preparation
    b. Flexibility to meet at unusual times (when needed) and to meet outside of school (when needed)
    c. Collaboration and meetings with community agencies/resources

2) Professional beliefs:
    a. Families and youth need to be supported
    b. Family and youth outcomes can improve with the right support
    c. Families and youth need voice, choice and access to make improvements in quality of life
    d. When families' lives improve, their children do better in school

3) Professional is skilled at:
    a. Interacting positively with school staff, community service providers, students and families
    b. Effective team facilitation
    c. Time management
    d. Staying solution-focused
    e. Supporting all members to give input
    f. Maintaining a "safe" environment (no blaming, no shaming)
    g. Self-initiating activities (and is highly motivated)
    h. Knowing community agencies/resources

4) Role description:
    a. Assist Systems Planning Team in identifying youth in need of support
    b. Begin conversations with families and youth
    c. Assist in building individualized teams and have conversations with team members about the individualized process
    d. Begin gathering baseline data
    e. Schedule first team meetings
    f. Keep all team meetings focused on strengths, needs and action planning
    g. Input and track data regularly (before/after each individualized meeting)
    h. Assure that team meetings continue to happen at least every 2 weeks in the beginning, phasing to monthly as improvements are noted
    i. Use data to progress-monitor students weekly to assess response to intervention/support