

Monetary Donation Letter: Can be emailed, printed or re-typed and put on the website.

Dear Parents,

Our class (Holiday or Valentines Party) is schedule for (day) at (time). We would love for you to join us! The students will enjoy (fill n your activities here or just say "snacks and fun activities").

To cover the cost of our party, we are requesting parent donations. A suggested donation of \$8 per child will cover the cost of everything for our party. This donation is not required, but would be greatly appreciated. If there is any money left over from the donations, we will use it toward Teacher Appreciation Week in May. Please send your donation in the envelope provided by (date).

If you have any questions or if you would like to help out at the party, please contact me at the number below.

(sign with your name and contact info)

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