



Minutes

Board of Directors of Friendship Academy of the Arts
January 29, 2024

Location: Virtual

Roll Call:

Board Members: Brenda Hill, Ananyasia Joseph, Janice Phillips, Lorna Pettis

Staff: Carr Kpanyor, Dr. Charvez Russell, Vernon Laird, Elaina Cates

Guests: Lia Grant, Charter Source

- I. Call to order – Meeting called to order at 6:04 pm by Ananyasia Joseph, Chair
- II. Agenda

Motion to approve agenda Janice Phillips; Second Brenda Hill; approved unanimously
- III. Minutes for December 18, 2023 were reviewed.

Motion to approve minutes Brenda Hill; Second Lorna Pettis; approved unanimously
- IV. Financial Report

Financial reports for December 2023 were presented and reviewed by Elaina Cates

Further discussion around obtaining a line of credit; further research about interest rates is needed.

Motion to approve transactions for December Janice Phillips; Second Lorna Pettis; approved unanimously.

Motion to approve annual transfer of food fund balance from general education Brenda Hill; Second Ananyasia Joseph, approved unanimously.
- V. Fundraising Report shared by Dr. Charvez Russell

A new fundraising effort/goal will be part of the Wax Museum event. More grant applications have been submitted than prior years.

Please share any fundraising ideas or grant opportunities with Dr. Russell.

VI. Executive Director's Report presented by Carr Kpanyor Jr., Interim Director

In addition to the report, Carr Kpanyor Jr. expressed to the board a request to apply for a pre-school program for the 2024-2025 school year. Further research is needed.

VII. Authorizer Goals – nothing to report

VIII. Contracts – no contracts

IX. Board Committee Reports

- a. Marketing – report shared by Brenda Hill. Fundraising report shared by Dr. Charvez Russell.
- b. Financial – Financial reports for December were shared above.
- c. Governance – updated policies for Bullying and Cyberbullying and Wellness were presented to the board.

Motion to approve Bullying and Cyberbullying and Wellness policies as shared in the report Brenda Hill; Second Janice Phillips, approved unanimously.

X. Miscellaneous

Reminder to complete annual board training.

XI. Adjournment of Board Meeting

Lorna Pettis motioned to adjourn at 7:34pm; Brenda Hill Seconded; approved unanimously. Next Meeting is Monday, February 26, 2024 @ 6:00pm