



DR. J. TODD ROBERTS, CHANCELLOR

DATE: Monday, January 27, 2020

MEMORANDUM

TO: NCSSM Board of Trustees *Executive Committee*

CC: Board of Trustees
Meredith Steadman, Secretary of the University
NCSSM Direct Reports, Faculty Senate President, Staff Senate Chair,
SGA President

FROM: Dr. Todd Roberts, Chancellor 

SUBJECT: Board of Trustees *Executive Committee Meeting* for
Thursday, February 6, 2020, 4:30 p.m. – 5:30 p.m., Royall Board Room

We will have our 3rd Board of Trustees *Executive Committee Meeting* on Thursday, February 6th, from 4:30 p.m. – 5:30 p.m., in the Royall Center Board Room.

Please access your pre-meeting materials at www.ncssm.edu and *bring those you wish with you*. Trustees are welcome, of course, to access information electronically at the meeting via personal computer or another portable device. Board members will not need to log in this time since there are no confidential materials for this meeting. Thank you for reviewing this information prior to the meeting.

At all Board meetings, we provide you with an ID card and electronic access pass that will allow you to enter our buildings. When you arrive on campus, please enter the Bryan Center lobby and pick these items up at the reception desk so that you may come and go as you need during the meeting. However, it is very important that you leave them with us after the meeting so that we can continue to provide a secure campus for our students. If you should lose them, they can easily be deactivated and replaced; you just need to notify us as soon as possible. Thank you very much for your cooperation in keeping our campus secure.

We look forward to seeing you on Thursday, February 6th. Please use [this link](#) to RSVP by Friday, January 31st.

Our 3rd BOT meeting will be Friday, March 13th, 2020, from 9 a.m. – 2:45 p.m., approximately.

Thank you again for your continued support of our students.

Enclosures:

1. Draft Agenda
2. Draft BOT Minutes for December 6, 2019 (Information Item)
3. Draft BOT Executive Committee Minutes for November 7, 2019 **
4. BOT Draft Agenda – March 13, 2020
5. Recommended Changes to Policy 2100 (Bylaws)**
6. Financial Report, December 31, 2019
7. Construction & Renovation Report
8. Proposed BOT Meeting Schedule 2020-2021
9. Academic Calendar 2020-2021

** Action Items

† Closed Session Items