

General Welfare Requirement: Safeguarding and Promoting Children's Welfare

The provider must promote the good health of the children, take necessary steps to prevent the spread of infection, and take appropriate action when they are ill.



**St. Edmund Campion Nursery School
Procedure DOCUMENT**

Nappy changing / Personal Care.

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Procedures

1. The key practitioner should tell another member of staff that she/he is going to change a child. If assistance is required, the key practitioner will ask for support.
2. The key practitioner will check the child's peg for a change of clothes and spare nappies/pull ups. Should this not be available, additional clothes are located in the toilet area. *(We always encourage children to change themselves. Depending on the development and ability of the child, he/she will be offered wipes and given verbal instructions by an adult over a closed door).*
3. The key practitioner will verbally reassure the child throughout the whole process.
4. All staff are familiar with the hygiene procedures and carry these out when changing nappies.

- Put on a disposable apron and a pair of disposable gloves. Lay changing mat and antibac spray on the floor in cubical 5
 - Ask for assistance from another member of staff if a child is completely soiled. It is recommended that if the child is completely soiled, the assisting adult should phone the parents and ask for the child to be collected.
5. Once the child is changed, encourage hand washing routine.
 6. Disinfect changing mat and replace spray.
 7. Discard apron, gloves and wipes.
 8. Wash and dry your hands.
 9. Replace the child's changing bag onto his/her peg.
 10. Complete Medical Tracker with relevant information.
 11. We have a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and will be a disciplinary matter.

Adaptations may be made for children with Special Needs, which may be in more detail in a personal report such as IEP.

This policy was adopted at a meeting of	St. Edmund Campion Nursery
Held on	<hr style="border: 0.5px solid blue;"/> 09/10/25 (date)
Date to be reviewed	<hr style="border: 0.5px solid blue;"/> October 2026 (date) <hr style="border: 0.5px solid blue;"/>