

Schoology Roles and System Permissions

Like MiSiS, Schoology has different levels of system permissions, therefore the user can perform different role-based tasks. For instance, teachers generally only have access to their student and course specific information. Principals have a higher level permissions and can perform different tasks than teachers.

The “School Support” Role in Schoology is designed to provide users with a higher level of permissions than teachers, but not as many as the Principal Role. The table below identifies the permissions or “the things that you can do” in Schoology.

	As a Student, I can...	As a Teacher, I can ...	As a School Support, I can...	As a Principal, I can ..
Create & Share Portfolios	Create, but not share publicly	✱	✱	✱
Send Messages to Students, Parents, and other Faculty	Only Send Messages to Teachers or Principal Role	✱	✱	✱
Create School Events			✱	✱
Create and Delete Courses			✱	✱
Link Courses		✱	✱	✱
Create Groups		✱	✱	✱
Create School Updates			✱	✱
View School Analytics			✱	✱
Enroll as course “admin” in all School Groups				✱
Install apps at your School				✱
Advisor Access			✱	✱
Install applications		✱	✱	✱

The following table explains the convergence of Schoology and MiSiS. It also outlines user responsibility.

District Title	Responsibility	Suggested Schoology Role
Principal	View teacher usage of the platform. See how each student is participating within his/her school. Centrally control communication at school level. (This role is automatically provisioned for each school principal)	Principal
Staff, Curriculum/Instructional Coaches, Assistant Principal, Counselor	Building lessons to distribute to faculty. Monitoring student progress. Send out communications to staff, monitor student courses.	School Support
Teacher	Administering lessons and content to students. Tracking grades and participation. Grading student work and submissions. (This role is provisioned for roster-carrying teachers)	Teacher
Student	Receive and submit assignments. Student Portfolios	Student

How are roles applied?

Teacher and Principal roles are automatically created and assigned via MiSiS. A Roll carrying user will automatically be provisioned as Teacher. All other roles must be requested.

Who is considered “School Support”?

Anyone who needs access to Schoology at a higher level than a teacher can be designated as “School Support”. These individuals might provide support to students or teachers in an “Out-of-Classroom” capacity. Examples include Assistant Principals, Counselors, Intervention Coordinators, etc. Use oneAccess to request this role.

How can I apply for a different role?

School members can request access to a different role in Schoology via OneAccess. Teachers that are new to a school must request access to MiSiS via OneAccess. Once the school schedules the teacher in a class in MiSiS, the teacher will automatically be provisioned with an account in Schoology the following day.

Can the “Principal” role be assigned to more than one person on Campus?

Yes. The school site Principal has full discretion in authorizing the “Principal” and “School Support” roles. Note: The “Principal” role supersedes the “School Support” role in permissions. If an administrator assigns both “School Support” and “Principal” roles to one individual that individual will be escalated to the Principal.