



**Board of Directors Meeting Minutes
Wednesday, December 1st, 2021
*via teleconference***

The following Board meeting agenda was provided to the meeting attendees:

Welcome & Roll Call

Strategic Plan Update & Discussion

- Timeline, Milestones, and Board Responsibilities
- VOTE: Approve bylaw Amendments
- Officer Elections
 - VOTE: Vice-Chair
 - VOTE: Treasurer
 - VOTE: Secretary
- Creation of Committees
 - VOTE: Establishment of Committees

Financial Report

- Annual Budget Review
 - VOTE: Revision of Fiscal Year (from Jan-Dec to July-June)
 - VOTE: Approve Budget for stub year (Jan-June, 2021)

Open Discussion, Future Agenda Items, Action Items

Adjourn

The Board meeting was attended by TNA board directors and staff*

Chairperson Roger Waynick, Jr.
Scott Campbell
Amanuel Benti
Laurel Creech
Alice Haston
Jenna Henderson
Alisha Keig
Darrell Hawks
Jay Renfro*
Sarah Savage*

Board meeting discussions and decisions among attendees included the following:

1. The meeting began at 6:30PM with introductions and an icebreaker.
2. Google folder creation and contents for access by the Board and staff.
3. Meeting agenda was reviewed; Roger added “Good News” to the agenda and moved to approve the agenda; Scott seconded the motion; all were in favor.
4. Fiscal year was established incorrectly; necessitating a “stub year” and a new fiscal year was established for July to June to align with State government.
5. Milestones and timeline from the TNA startup plan were discussed; review of “big items” including: application due the following week; the grant application due in January; Metro government first vote to approve the charter in April 2022; the second Metro vote to approve the charter will be in July 2022; then there will be an appeal to the TN Charter Board if necessary; by Jan 2023 location incubation to begin; then 5-6 graders will be enrolled/admitted starting August 2023.
6. Review of the duties of the Board of Directors and areas of need (see list of six) with TNA to be located in 37013.
 - 6.1. Laurel requested the list of those organizations submitting LOS already and a sample LOS; Jay offered to provide the list and the sample LOS.
 - 6.2. Jenna suggested a wish list for LOS writers.
 - 6.2.1. Jay explained land grant institution, higher education institutes, tech industry, community organizations, among others.
 - 6.2.2. Scott suggested nature organizations, ESL programs, immigration organizations.
 - 6.2.3. Alisha suggested Conexion Americas and larger nonprofits such as Oasis Center, Boys & Girls Club, and others working with Metro Nashville Public Schools.
 - 6.2.4. Scott offered to take contact Oasis Center and Boys and Girls Club for LOS.
 - 6.2.5. Laurel offered to contact TIRRC for LOS.
 - 6.2.6. There was discussion of Boys & Girls Club and TMCA for hosting events
 - 6.2.7. Scott suggested a “signatures challenge” and an idea for an event for families and parents to collect signatures of support.
 - 6.2.8. Jay shared about the nature camps to happen during the summer.
 - 6.2.9. Alisha asked about the pipeline from other schools and discussed emphasis on the theme of TNA.
7. Alice proposed amendments to the Bylaws to include style change, punctuation, clarifying language edits, added TN statue about parent before open; revise language regarding Board officers; removal of investment term for a policy adoption at a later date.
 - 7.1. Jay requested the Board to review the Bylaws before the next meeting for a vote to approve.
 - 7.2. Scott requested that the original Board vote on new Board members.

- 7.2.1. Motion by Roger that all meeting attendees (exclusion Sarah) be Board Directors of TNA. The motion was seconded by Amanuel. All were in favor.
8. Jay nominated Board officers as follows:
 - 8.1. Alice as Vicechair; motioned by Scott; seconded by Laurel; all were in favor.
 - 8.2. Scott as Treasurer, motioned by Roger; seconded by Jenna; all were in favor.
 - 8.3. Darrell as Secretary; motioned by Scott; seconded by Jenna; all were in favor.
9. Jay recommended the following committees and members:
 - 9.1. Executive Committee: Roger, Alice, Scott, Darrell
 - 9.2. Application Committee: Alisha, Scott, Alice
 - 9.3. Communications & Marketing Committee: Amanuel, Jenna, Laurel, Darrell
 - 9.4. Scott moved that the Board approve the committees as recommended by Jay; Alisha seconded; all were in favor.
10. Jay provided a financial update and requested a revision to the fiscal year to include the stub year of January 2022 until June 2022. The grant and budget, as approved by the State of TN, were presented to the Board by Jay.
 - 10.1. Roger motioned that the Board approve a fiscal year schedule for going forward of July-June with a stub year of January 2022 through June 2022; Jenna seconded the motion; all were in favor.
 - 10.2. . Scott moved that TNA continue to operate according to the current budget as approved for the grant by the State of TN; Laurel seconded; all were in favor.
 - 10.3. Scott recommended that there be internal controls created and documented.
11. Roger asked how often the Board would meet.
 - 11.1. Jay suggested that the Board meet again in March or as needed (for now) with motions for unanimous consent by email being an option too.
 - 11.2. Darrell asked about the finalization of internal controls.
 - 11.2.1. Jay offered that as an agenda item for the treasurer, Scott, and that 4th Sector **was or would be hired** to assist with charter school finance.
12. Jay shared a strategic update including discussions about:
 - 12.1. Interests in land scouting and acquisition including the 23 acres available in Cane Ridge that MNPS has first right of refusal for and our attorney is looking into it with Metro Planning.
 - 12.2. Alisha suggested attending meetings with Councilmember Lee regarding community concerns, traffic, development, and infrastructure needs.
 - 12.3. Darrell added Council Networking to the list of TNA needs for Board.
13. There was Good News chatter among the Board including celebrations about Jay's good work!
14. Laurel motioned to adjourn the meeting at ; Roger seconded; all were in favor.