



Davis Senior High School PTA | 315 W 14th Street, Davis, CA 95616 | dshspta.org

**PTA Board Meeting Minutes
(DRAFT FOR APPROVAL)
Date/Time: August 19, 2026 – 7:03 p.m.**

Location: Google Meet

Attendees

Kalin Garcia Matoba (President), Kelly Heung (Vice President), Dora Hayes (Secretary), Kaci Walsh (Financial Secretary), Julia Aue (Communications), Amy Black (Communications – Assistant), Sara Henrichon (Hospitality), Amber Kenner (Hospitality), Theresa Reinhart (Hospitality), Sara Niyati (Fundraising), Yvette Bonneau (Pie Grants), Freeman Barsotti (Auditor, standing in for Carol Barsotti)–Parliamentarian), Dr. Bryce Geigle (Principal)

Absent: Eric Roe (Treasurer – traveling), Ashley Bruhn & Ivanka Dilova (Hospitality), Carol (Parliamentarian)

I. Call to Order

- Meeting called to order at 7:03 p.m. by President Kalin Garcia Matoba.
- President noted a recent legal name change from Kalin Watkins to Kalin Garcia Matoba (return to maiden name).
- Board members introduced themselves, sharing their positions, number of children, and school grades.

II. Principal's Report – Dr. Bryce Geigle

- Davis Senior High School serves approximately 1,800 students across 45 acres at Oak and 14th Street.
- Summer programs: FFA represented at Yolo County Fair livestock auction; Robotics hosted a youth camp all summer; Science Olympiad held a youth camp in the new SPIN building.
- Fall sports conditioning is underway.
- Blue Devil Day (schedule pickup) was well-organized; seniors painted the quad; Student Government ran a welcome tunnel.
- Sophomore Orientation held day of meeting: upperclassmen led community-building activities; FFA provided a free BBQ lunch; campus tours led by Connect leaders.
- PTA coordinated with FFA for the staff lunch — students served staff members. Thank you to PTA.
- Pride Rock donated by the Class of 1976 now sits in the center of the quad; student groups may paint it to celebrate achievements. Featured in the Davis Enterprise.

New DJUSD Mobile Device Policy

- Board-approved policy: phones must be OFF and AWAY (in backpacks) during all instructional time.

- Phase 1 (this school year): focus on instructional minutes. Lunch and passing periods are not yet enforced.
 - Devices covered: cell phones, smart watches, earbuds, and personal laptops/MacBooks. iMessaging on any device during class will result in confiscation.
 - Confiscation process:
 - Teacher places device in a labeled Ziploc bag with student's name and time; bag goes into a black box near the teacher's desk.
 - Campus safety collects bags after 5th/6th period and delivers them to the front office.
 - Teacher logs confiscation in Minga; parent automatically receives a text and email notification.
 - 1st offense: student retrieves phone at end of day.
 - 2nd offense and beyond: parent must come to campus to retrieve device.
 - Minga is separate from phone use: hall passes, extended time, and choice sessions are handled via classroom Chromebook kiosks.
 - Awareness plan: teachers will read a policy script 2nd period on Day 1; policy in all syllabi (parent signature required); posted in Canvas; posters displayed throughout campus.
 - Parents advised: students may block Minga notifications on parents' phones, similar to blocking attendance robo-calls. Be on the lookout.
 - Habitual iMessaging on personal MacBook may result in the student being issued a district Chromebook and banned from bringing personal device to campus.
 - Additional detail to be shared at Back to School Night: September 10th.
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III. President's Report – Kalin Garcia Matoba

- PTA will have a table at Back to School Night. Volunteers needed to staff the table and recruit members. Email President to sign up.
 - New membership and donation platform: Totem. Board members encouraged to register. 13 members currently enrolled as of this meeting. Totem link shared in meeting chat.
 - Fundraising: a sub-committee model is proposed rather than recruiting a formal co-chair, to lower the barrier to participation and generate new ideas. Contact Sarah (Fundraising) or President to get involved.
 - Budget: draft distributed by Treasurer Eric Roe via email prior to the meeting. No major changes from prior year. Full report and vote reserved for General Association Meeting.
 - Board reports will be a standing agenda item at every meeting as a check-in; no formal update is required to participate.
 - First General Association Meeting: Wednesday, September 2nd, 7:00 p.m., DHS Library. Budget vote will take place at that meeting.
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IV. Officer Reports

A. Vice President – Kelly Heung

- Davis Parent University (DPU): First lecture is October 6th — speaker Anna Homolens, author of *Getting In Is Not Enough: New Blueprints for Success Beyond Grades, Test Scores, and College*. Free; registration required. Link shared in chat.
- Davis Schools Foundation (DSF): Kelly serves as president. DSF is the only nonprofit raising funds across the entire DJUSD district, with a focus on mental health resources. Will have a presence at Back to School Night with calendars/flyers; coordinating with PTA to avoid duplicate materials. Kelly volunteered to also staff the PTA table.

- School Site Council (DHS): One parent representative seat up for election in September/October. Interested parties should contact Kelly.

B. Treasurer – Eric Roe (Absent)

- Traveling; attempted to join but was unable to attend.
- Budget draft distributed via email prior to meeting. Full report and budget vote deferred to General Association Meeting on September 2nd.

C. Secretary – Dora

- Second consecutive year serving as Secretary. No new items to report.

D. Financial Secretary –Kaci

- 13 members currently registered through Totem.
- Monitoring all incoming memberships and donations on the new platform.
- Also currently serves as Treasurer at Emerson Middle School PTA — Emerson is actively seeking a treasurer; Emerson parents encouraged to get involved.

E. Auditor – Freeman (standing in for Carol, Parliamentarian)

- Carol is traveling and unable to attend; Freeman joined in her place.
- No formal audit report at this time.

V. Communications – Julia Aue & Amy Black

- Website currently being rebuilt by Jenna (outgoing board member). Key links for donations and membership are live. Website address shared in meeting chat.
- Julia, Amy, and Jenna have a handoff meeting scheduled for next week to transfer access and learn the platform.
- Once school year begins, Communications will obtain access to the school listserv.
- Process for Hospitality and other committees: draft Sign-Up Genius requests and donation asks, then send to Communications (Julia/Amy) for distribution to the school community.

VI. Hospitality – Sarah Henrichon, Amber Kenner & Teresa Reinhart

- Completed a Costco run to support the FFA staff BBQ lunch on the first day of staff return. Drop-off completed successfully; FFA confirmed full coverage for serving and cooking — no additional Hospitality assistance needed.
 - Staff Room: plan to stock with coffee, creamer, chips, and snacks before the first day of school.
 - Custodian Appreciation Day: tentatively early October. Dr. Geigle confirmed approximately 12 custodians (day and night crew) and will provide an exact count. Budget to be reviewed; team committed to making custodians feel valued.
 - Back to School Night: after board discussion, Hospitality will not have a separate table. A hospitality donation mention may be included at the general PTA table. Hospitality team members prefer to attend classrooms as parents on that evening.
 - Donation model: specific item donation asks (e.g., “Donate a box of K-cups for the staff room”) historically generate strong parent response and will be used for future drives via Communications.
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VII. Fundraising – Sara

- Only current member of the Fundraising team following the graduation of co-chair Natalia.
 - Sub-committee model proposed and supported by the board to lower barriers and generate new ideas. Interested parents should email Sarah or President Kalin.
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VIII. Pie Grant Chair – Yvette

- New to the role; still getting oriented. Reached out to Jennifer (prior contact) for guidance on next steps.
 - Registered on Totem during the meeting.
 - Noted from Treasurer's email a Pie Grant-related item coming up; following up with Jennifer accordingly.
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IX. New Business

- None raised.
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Adjournment

- Meeting adjourned at approximately 8:00 p.m.
- Next meeting: General Association Meeting — Wednesday, September 2nd, 7:00 p.m., DHS Library.
- Back to School Night: September 10th.

Minutes recorded by: _Dora Hayes_____ Date:
_8/19/2026_____

Approved by: _____ Date: _____