

# Google Communication Tools Overview

*This guide outlines communication tools that are available at CPS for teachers to connect with their students remotely. These tools have been approved for use and are in compliance with our Acceptable Use Policies.*

## Google Meet



Google Meet is now available for teachers to use from a computer or mobile device. Google Meet provides a safe and secure way for teachers to host video sessions with a group of students in real-time. Teachers can also call students and parents directly from the Google Meet for audio only conferencing.

### Video Conferencing (Two-way)

[Google Meet for Teachers](#) - Step-by-step instructions on how to create and facilitate a Google Meet for video conferencing with teacher's students and their parents

[Google Meet for Students and Parents](#) - Step-by-step instructions on how to access Google Meet for video conferencing with a students' teachers

### Video Broadcast (One-way)

[Google Live Stream Guide for Teachers](#) - Step-by-step instructions on how to create a Google Live Stream to broadcast a video and share a link with students to view in real-time

[Google Live Stream Guide for Students](#) - A quick guide for teachers to share with their students on how to connect to a Google Live Stream

## Google Chat



To give teachers an additional option to communicate with students, Google Chat has now been enabled for district-wide use. With Chat, teachers have the ability to chat with individual students, groups, or create a room to communicate with their class.

[Google Hangouts Chat for Teachers](#) - Instructions on how to use Google Hangouts Chat. Note that you can set up a chat room during a Google Live Stream to

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|                                                                                                                  | <p>conduct a live Q&amp;A with students</p> <p><a href="#">Google Hangouts Chat for Students</a> - A quick guide for teachers to share with their students on how to use Google Hangouts Chat</p>                                                                                                                                                                                                                                                                                                                                                                                                         |
| <p><b>Google Classroom</b></p>  | <p>Google Classroom combines the G Suite tools into an easy-to-use hub that will help educators easily create a paperless classroom, distribute assignments quickly, and give real-time feedback to students.</p> <p>Teachers can create their own Google Classrooms for each of their classes and keep a discussion thread with students. It can help teachers and students stay informed, organized, on-task and gives students time to explore projects and assignments all on one platform that can be accessed on any device.</p> <p>Click <a href="#">here</a> for a Guide to Google Classroom.</p> |