



[DATE]

To the Office of Academic Appointments,

I am writing in support of [Candidate Name] for the Visiting Scholars Program as [Faculty Sponsor Title] in Steinhardt's [Department/Center].

1. Introduction
 - Introduction of the applicant
 - The intended purpose of the visit
2. Purpose of visit
 - Comprehensive reasons for the recommendation
 - Detailed explanation of the research activities
3. Explanation of the need for access to NYU facilities/systems

I am confident that [Candidate Name] would make a valuable addition to the Visiting Scholars Program at the Steinhardt School of Culture, Education, and Human Development. Thank you for your consideration.

Sincerely,

[ELECTRONIC SIGNATURE]

[Faculty Sponsor Name]