

BBOP Board Minutes

Date: March 24, 2024

Time: 5:00 pm

Location: Blanche's house
2514 Elizabeth St, Bham

Our mission is to promote and perpetuate the sport and culture of outrigger canoe

Executive Board: Term: 9/24/23 10/8/23 11/12/23 1/14/24 2/4/24 3/24

President	Blanche Bybee	2023/24	✓	✓	✓	✓	✓	✓
Vice President	Rachel Krinsky	2024/25			✓	✓	✓	✓
Secretary	Deb Hall	2024/25			✓	✓	✓	✓
Treasurer	Sacha Bliese	2023/24	✓	✓	✓	rpt	✓	✓
Comm Director	Gavin McWilliams	2023/24	✓	✓	✓	✓	✓	✓

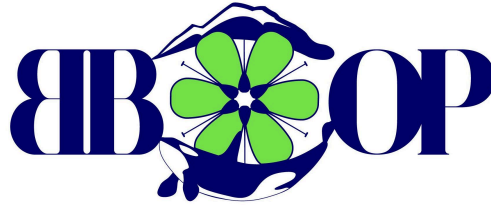
Appointed Members:

Head Coach	Kelly Abbott	2023/24	✓	✓	exc	exc	exc	
Equipment Coord	Sue Ellen Cutler	2022/23	exc	exc		✓		
Safety Coordinator	Barb Craig	2022/23	✓	✓	✓	✓	✓	✓
Racing Coordinators	Lane A. & Denise D.	2022/23						
Membership Coord	Dawn Anderson	2022/23	rpt	exc	rpt	rpt	rpt	rpt
TeamSnap Coord	Jessamyn Tuttle	2023/24	rpt	rpt	exc	✓	✓	✓
New Paddler Coord	Terry Kaemingk/ Kim Wiley	2022/23	rpt	exc		rpt	✓ (Kim)	rpt
Fundraising Coord	Erin Lapsansky	2023/24	rpt	exc				
Race Director	Janice Lapsansky	2023/24	✓	rpt	✓	rpt	✓	✓

paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.

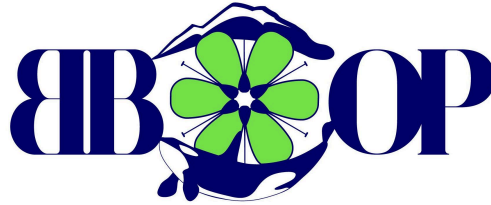
(rpt= report; exc=excused)

Guests:



- I. **Call to Order.** Blanche called the meeting to order at 5:07 PM
- II. **Review/Approval of Meeting Minutes (2/4/24)**
motioned to approve Blanche, Gavin seconded. Minutes approved as recorded
- III. **Order of Business (*sequence subject to change*):**
 - A. **Review the BBOP annual calendar (as needed) in the Google drive [here](#).**
 - B. **Reports of Coaches, Coordinators, and Directors**
 - i. **Safety (Barb):** Discussed incident reporting
Huli drills- 4/14. We may leave Mana o'i'o on trailer after canoes are moved from Helen and Tom's
New radios are bulky- maybe strap under seat 4 spreader
 - ii. **Treasurer (Sacha):** hold placed by TeamSnap on deposits. We expect these to be coming in. See Sacha's report that was emailed.
Paying the deposit on the new UL
additional storage- there is a question if we will need to pay more to the CBC
 - iii. **Maintenance** -reported by Blanche
 - new rack - ? if both Hoku, Mahahau and new UL will all fit. Janice will coordinate with Christian.
 - electricity for the locker - now functional. We have a light on a timer
 - Radios- thick clips don't fit in PFD pockets. Reminder that they should be rinsed after practice. One had some condensation and will need to be replaced/ fixed. Don't leave these on the charger..
 - repair work ongoing for Lanakila's ama at the fiberglass shop
 - repairs TBD for the UL's ama
 - iv. **Membership (Dawn/Jessamyn):**
 - Registrations: \$14,147- 80 people registered so far
 - Fees Collected \$12,681
 - Donations: \$900
 - Offline payment noted with BBOP CBC address
 - Prepared 2024 digital waiver
 - TeamSnap tested and feedback provided
 - Updated BBOP Welcome Note- out to board/ coaches for feedback. approved unanimously
 - We can send out organization-wide events
 - v. **New Paddlers-** Since the season started:

12+ new paddler inquiries:



2 were referred directly to Kelly

5 are signed up as New Paddlers

5 are signed up for Demo Day

The first Demo Day is April 7.- Angie will be leading , Terry & Kim will be supporting.

8 new PFD's were ordered, inventoried, and labeled. The new ones plus the old ones will be plenty for our needs-even on our mid summer demo days.

A big THANK YOU to Terry for doing the New Paddler Coordinator job in the past

Discussion Item:

Keeping track of the 3 free New Paddler practices and then switching them to the Rec & Racing team is cumbersome. Also, if they register as a New Paddler and sign up for a practices, when they join the Rec & Racing team...their team availability does not transfer with them

Decision: Recommend that new paddlers not put in their availability until they pay for membership.

vi. Communications (Gavin): web hits are up 10% for this time of year. We are removing the password protected section for steering resources. Minutes will be under gated area- BBOPmembers as password

vii. Head Coach (Kelly):

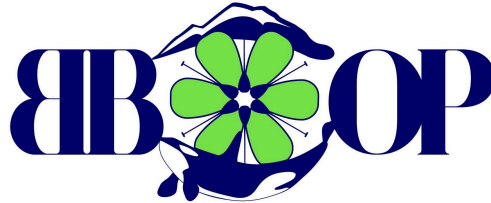
viii.Fundraising (Erin): nothing to report

ix. Race Director (Janice):

- small boat race 2/24- expenses were \$740 without paying for timing
- donated- \$904.77 to BKCST
- net income for the club was \$1067.77.
- no awards ceremony due to numbers/ cold
- August 24th race - will be on Lake Whatcom from Bloedel Donavan. License secured.
 - BBOP Challenge
 - there will be a change out race
 - We need a race committee

x. VP report:

Waivers:



- There are blank member waivers and guest waivers in the file cabinet (thanks to everyone for cleaning that out!)
- Rachel collected all of the old waivers, sorted them by year and put them in labeled folders so it will be easy to jettison them by year after 7 years and will be putting them back in there

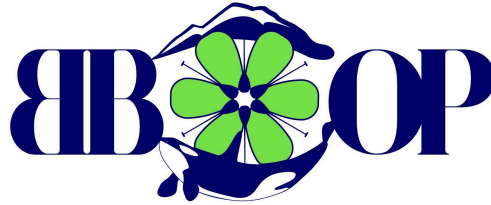
Insurance:

- Our liability insurance came with the attached letter warning of additional future increases.
- Key points:
 - More and more insurance companies are dropping water sports entirely
 - As a result, premiums are going up
 - They are asking everyone to be sure we are following all safety protocols to keep the sports insurable!

C. New Action Item/s

1. **Protocol for getting canoes into the water-** Jackie Caplan-Aurbach is leading this.
This is more of an issue with the rec group. Process discussed at demo days. Should coaches determine who is the voice of the canoe for moving, rigging, radios. Steers can delegate.
2. **Huli drill planning**
3. **Scholarship protocol-** No application. decision to have Blanche be the contact person to keep this as anonymous as possible.
4. **Budget assessment-** Sacha
5. **Visitor Memberships and Racing**
Visitors Membership- need to live >50 miles from here.
Discussion if visitors can race: Yes, as long as they don't supplant a regular paying full member
6. **New canoes-** intro and naming the new UL
Jackie will put out a request for suggested names and will get help with Hawaiian translation/ blessing.
7. **By-laws committee**
 - suggestions for what needs to be reviewed
 - roles of committee TBD

D. Continuing Action Item/s



- **Webcam \$-** \$240 over the year. Pay out quarterly rather than monthly. no decision on \$2400 sponsorship for this year. This may be for next year.

- IV. **Executive Session:**
- V. **Laulima:**
- VI. **Good of the Order:** Boys and Girls Club not interested in BBOP due to liability
- VII. **Adjournment and Next meeting:** 6:39 pm
- VIII. **Next Meeting:** 5/5/24

ADDENDUM A [date]

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MEETING NORMS:

General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.
- Exchange information and ideas in a productive and open way without judgment or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgment.

Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.

Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.