

## First/Last Name

Phone Number · Personal Email

### EDUCATION

High School, Town, State

(Expected Graduation Date)

- Optional (GPA, Class Rank)

### PROFESSIONAL EXPERIENCE

Employer, Position Title (*ex: lifeguard*)

(Dates Employed)

- Job Description

### EXTRACURRICULAR ACTIVITIES

Activity, Leadership Role (*ex: team captain*)

(Years /Grades Involved)

Club/Organization, Leadership Role (*ex: president*)

### HONORS / AWARDS

Honor (*honor roll, all-state*)

(Date Awarded)

### COMMUNITY SERVICE

Volunteer Experience

(Dates Volunteered)

### PROFESSIONAL REFERENCES

Reference Name

Employer / Job Title

Phone Number

Email