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<Name of Host Club>

NOTICE of RACE

<Name of Event>

<Date of Event>

NOTE TO THE ORGANISING AUTHORITY

Amend or delete the red text as required for your event. Take particular care to ensure that all boats (both sailing and motor) that you own, borrow or charter are adequately insured for use at the event.

1. INTRODUCTION

The event is for [two][three][four] boat teams and will be sailed in [type of boat] supplied by [the Organising Authority][competitors]. Each boat shall be sailed by [number] people.

2. ORGANISING AUTHORITY

The organising authority is [name of Club or other organisation].

3. RULES

3.1. The event will be governed by the *rules* as defined in the Racing Rules of Sailing (RRS) including Appendix D, Team Racing Rules.

3.2. Races will [not] be umpired.

3.3. Sailing Instructions will be based on the current UK Team Racing Association (UKTRA) Team Racing Sailing Instructions. These are available on the UKTRA web site (www.teamracing.org) and at registration.

3.4. In accordance with RRS 70.3(b) the right of appeal is denied.

4. ENTRIES & DEPOSIT

4.1. Entries are invited from <Include all eligibility requirements (e.g. gender, age etc.) for teams>.

4.2. The entry fee is <Insert amount> per team.

4.3. The closing date for receipt of entries and payment of the entry fee is <Insert date>.

4.4. The entry form shall be sent to <add name and address for entry and payment details>.

4.5. Each team will be liable for the cost of damage, but not 'fair wear and tear', to boats, equipment and property up to a maximum of £500 <Insert lower or higher amount as required> per incident. By entering, the team and the organisation it represents agree to the damage process detailed in Attachment 1 to this Notice of Race. The team will pay a damage deposit of £100 <insert appropriate figure or £0> at registration. <Delete this entire paragraph when competitors sail their own boats>

5. EVENT FORMAT AND SCHEDULE

5.1. The intended format of the event will be <Insert e.g. round robin(s) and / or other league(s) followed by semi-finals and a final> or <available at registration>.

5.2. Registration will take place at <Insert date, time and place>.

5.3. There will be a competitor briefing at <Insert date, time and place>.

5.4. The first warning signal will be at <Insert time>.

6. BUOYANCY AND CLOTHING

Competitors shall wear an adequate personal flotation device at all times when afloat. Depending on weather conditions, they may also be required to wear a wet-suit or dry-suit. <Amend or delete each sentence separately. 2nd sentence is recommended for non-summer dinghy events; it enables the RC to require wet / dry suits depending on conditions on the day>

7. RISK STATEMENT AND INSURANCE

7.1. RRS Rule 3 states: "The responsibility for a boat's decision to participate in a race or to continue racing is hers alone".

Sailing is by its nature an unpredictable sport and therefore inherently involves an element of risk. By taking part in the event, each competitor agrees and acknowledges that:

(a) They are aware of the inherent element of risk involved in the sport and accept responsibility for the exposure of themselves, their crew and their boat to such inherent risk whilst taking part in the event;

(b) They are responsible for the safety of themselves, their crew, their boat and their other property whether afloat or ashore;

(c) They accept responsibility for any injury, damage or loss to the extent caused by their own actions or omissions;

(d) Their boat is in good order, equipped to sail in the event and they are fit to participate;

(e) The provision of a race management team, patrol boats and other officials and volunteers by the event organiser does not relieve them of their own responsibilities;

(f) The provision of patrol boat cover is limited to such assistance, particularly in extreme weather conditions, as can be practically provided in the circumstances.

(g) It is their responsibility to familiarise themselves with any risks specific to this venue or this event and they believe the crew and the boat are capable of competing in the anticipated conditions.

<This Risk Assessment Statement is not one size fits all - further statements may be required as a result of your written Risk Assessment for the event>

7.2. Boats provided by competitors are required to hold adequate insurance including insurance against third party claims of at least £5,000,000 <insert higher amount if required>.

8. PRIVACY STATEMENT

The personal information you provide to the organizing authority will be used to facilitate your participation in the event. If you have agreed to be bound by the Racing Rules of Sailing and the other rules that govern the event (the rules), the legal basis for processing that personal information is contract. If you are not bound by the rules, the legal basis for processing that personal information is legitimate interest. Your personal information will be stored and used in accordance with the organizing authority's privacy policy. When required by the rules, personal information may be shared with the RYA, your national authority and/or World Sailing. The results of the event and the outcome of any hearing or appeal may be published.

<The RYA recommends that Organizing authorities have a privacy policy in place before using this template. The organizing authority should review the personal data requirements of the event to ensure that this statement and the policy is adequate for the event.>

9. PRIZES

Prizes will be awarded at the discretion of the Organising Authority <or something more specific>.

10. ENTRY FORM

INFORMATION REQUIRED FROM ENTERING TEAM

Team Name .....

Team Contact
.....

Address .....

Phone & Email
.....

The team agrees to be bound by the Racing Rules of Sailing and all other rules that govern this event. In particular I have read paragraph 7 and Attachment A of the Notice of Race and confirm that the team agrees to their provisions throughout the event.

Signed ..... on behalf of the team entered

NOTES

- *All helms will be required to sign a copy of this declaration at registration.*
- *An additional disclaimer may be required at registration from a parent or guardian of any competitor that is under 18 years of age. This is available in advance on request.*
- *Team name is subject to approval by the OA.*

Attachment 1 –DAMAGE AGREEMENT

Competitors shall show due care and attention to the venue, boats and equipment provided for their use during the event.

Damage to boats causes delay and impacts everyone involved at the event. This attachment provides guidance to competitors and officials on how the cost of any damage that does occur will be assessed and allocated to teams as equitably as possible.

A. DAMAGE AGREEMENT

A1 By entering the event, the team expressly agrees to comply with this process without delay or dispute. A failure to comply with an instruction or invoice issued may result in disqualification of the team from completed or future races without a hearing. This changes RRS 63.1.

A2 Each team shall be liable for up to £500 <Insert lower or higher amount as required> of damage-related costs per incident (this includes boats, equipment and property).

A3 Any decision on the amount and allocation of any damage-related costs is solely for the Organising Authority to determine. However, a team or the Organising Authority may ask the Protest Committee for its opinion on allocation when there is substantial disagreement between the team and the Organising Authority.

A4 Damage attributed to competitors generally or to an unidentified team will be attributed equally between all teams.

A5 The Organising Authority may amend or cancel a damage notice at any time and may reinstate a team disqualified.

B. DAMAGE DEPOSIT

£100 <insert appropriate figure or £0> shall be paid as a deposit at registration before a team may sail.

C. DAMAGE ASSESSMENT

C1 An initial assessment of damage will be made as soon as possible following an incident.

C2 Further inspection and assessment of the damage shall have no effect on any penalty given by umpires or the protest committee, but may affect the amount of damage-related costs.

D. PAYMENT OF DAMAGE-RELATED COSTS

D1 The Organising Authority may require a team to make an intermediate payment, up to the amount defined in paragraph A2 above, against allocated damage costs before the team may sail again.

D2 If allocated damage-related costs are not paid at the event, the Organising Authority will issue an invoice to the team. Invoices shall be paid (without set-off or deduction) within 14 days unless an extension is agreed with the Organising Authority.

D3 Failure to pay a damage invoice within 14 days (or any extension period) is a breach of this agreement and the Organising Authority may as a result:

a) reject future entries from the team's organisation;

b) report the matter to organisations such as BSDRA, BUSA, RYA and request that they take action against the team's sailors or organisation they represent.