

**GLOBAL SYNTHESIS OF COUNTRY REPORTS
FOCUS ON CSO ENABLING ENVIRONMENT ASSESSMENT**

**Consultant
TERMS OF REFERENCE**

1. Introduction

The Global Partnership for Effective Development Cooperation (GPEDC) monitoring framework constitutes one of the most important follow-up processes that provides granular data on the implementation of development effectiveness commitments, with the official involvement of non-executive actors, including CSOs. The GPEDC monitoring round has implications beyond the technical aspects and directly relates to fundamental issues regarding national development, national democratic governance and participation in countries. CPDE played an active, critical role in the revision process that led to the endorsement of the new GPEDC evidence offer.

Years after the High-Level Meeting in Accra and where CSOs were recognised as independent development actors and in Nairobi where commitments were made to reverse the trend of shrinking civic space, Enabling Environment for CSOs generally remains a distant aspiration. While CSO participation at national level is met with many challenges, CSO role in the process is critical in the whole of society approach - ensuring the process is multi-stakeholder, driving accountability and fostering development partnerships.

The CPDE programme for 2025, *Localising Effective Development Cooperation Agenda*, sought to support the capacity of national CSOs to engage in the GPEDC Fourth Monitoring Round (4MR) in Africa, Asia and Latin America: providing training from CSOs in 30 countries and seed fund to engage and conduct EEAs in ten (10). These 10 EEAs is to be consolidated in one Global Synthesis Report. While focusing on CSO Enabling Environment, the Global Synthesis Report, will include an analysis of information available in the GPEDC Monitoring dashboard and Project Reports¹ from CPDE regional implementing to frame the report with a political trends first chapter that analyses status of EDC from a CSO lens. .

The undertaking is expected to contribute to/document the following indicators of success:

Outcome Indicators

- Number of countries where CSOs participate in defining development cooperation architecture reforms
- Percentage of CPDE country partners reporting that their EDC advocacies benefitted from the support of other development actors within the 4-month period
- Number of global regional and national policy positions on development cooperation architecture reforms developed by CPDE
- Percentage of CPDE country focal points in countries undertaking 4MR in the programme period reporting that their CSO inputs to the 4MR, especially evidence gathered under Enabling Environment Assessment are recognised

¹ See Annex 1 for Regional Report Format



- Number of national collaborative initiatives of CPDE members with other development actors

Output Indicators

- Number of national development cooperation policies for which CPDE provided recommendations
- Number of national CSO representatives who increased their knowledge in development cooperation monitoring work (disaggregated by sex and country)
- Number of CSOs engaged in national development cooperation monitoring initiatives during the programme period
- Number of CSOs involved in CSO enabling environment advocacy (disaggregated by country)
- Number of policy makers reached by CPDE advocacy activities on CSO enabling environment supported by the Programme (disaggregated by country)

CPDE, thru Action Aid Italia, will be contracting a Consultant to assist in this undertaking.

2. Scope of Work

The Consultant is expected to:

- a. Submit a workplan that includes details on the Global Synthesis will be done
- b. Receive the country reports submissions from the Global Secretariat and coordinate with Network Coordinator if additional information and documents are needed
- c. Prepare a global synthesis report consolidating all submitted country reports with a political trends first chapter that is based on the information from available data on development cooperation from GPEDC monitoring dashboard and regional survey reports, among others
- d. Present the highlights of the Report in (a) CPDE-organized forum/s
- e. Regularly update the Global Secretariat through the Network Coordinator on the status of the work
- f. Submit draft outputs and make reasonable accommodation of inputs and comments from CPDE

3. Qualifications of the Consultant

The Consultant must have the following credentials:

- a. Demonstrated expertise on EDC
- b. Experience in working with CSOs and cross-cultural working environments
- c. Experience in report consolidation, policy research, and case studies



4. Expected Outputs and Indicative Timeframe

Outlined below are the expected outputs and their corresponding timeframe.

ACTION	Timeline
Review submitted country reports and coordinate with Network Coordinator on additional information	02 May
Prepare the outline of the Global Synthesis Report	05 May
Present initial findings of the Report in a CPDE organised Forum	4th week May
Prepare a Draft Global Synthesis Report	26 May
Submit the final Global Synthesis Report revised based on comments of the Global Secretariat	30 May

5. Responsibilities of CPDE Global Secretariat

- The CPDE Global Secretariat through the Network Coordinator will oversee and coordinate the entire process
- The EC Network Coordinator will support the Consultant including through the following:
 - Introducing the consultant to CPDE
 - Providing submitted country reports and regional survey results
 - Facilitating and consolidating feedback/inputs from the appropriate structures of CPDE to draft output

6. Payment

The CPDE will pay the Consultant the amount of 9,000.00 USD for the tasks outlined in this document. The schedule of payment shall be as follows:

Condition	Date	Amount
1. Upon signing of the TOR and Service Agreement	1st Week May	3,000
2. Upon submission of draft Report	26 May	5,000
3. Upon submission of Final Output	30 May*	1,000
Total		9,000 USD

**can be negotiable*

Annex 1

Report Format for Regional Service Contractors

Project Title: LOCALISING EFFECTIVE DEVELOPMENT COOPERATION (EDC) AGENDA

Region:

I. Context of Implementation

- Status of localising EDC in the region and countries covered
- Status of EDC monitoring in the region and countries covered
- Status of CSO Enabling Environment in the region and countries covered

II. Status of Implementation

A. Outcomes

Describe how the outputs contributed to the following

- Countries where CSOs participate in defining an EDC localisation agenda
- CPDE country partners reporting that their EDC localisation agenda benefitted from the support of other development actors within the 4-month period
- Global, regional and national policy positions on localisation developed by CPDE
- CPDE country focal points in countries undertaking 4MR in the programme period reporting that their CSO inputs to the 4MR are recognised
- National collaborative initiatives of CPDE members with other development actors

B. Outputs

Describe how the activities contributed to the following:

- Development cooperation policy fora with an active participation of CPDE members (regional and national)
- Development cooperation policies for which CPDE provided recommendations (regional and national)
- National CSO reps who increased their knowledge in development cooperation monitoring work
- CSOs engaged in 4MR initiatives during the programme period

Attach accomplished post training evaluation sheets* of regional workshop participants

Attach supporting documents of above evaluation sheets

C. Activities

Describe activities implemented

Attach documentation of regional conference/workshop/training

**pasted below*

Post Training Evaluation for Regional Workshop Participants

Name

Gender

Organisation

Country

Effective Development Cooperation (EDC) Advocacy

1. Is/Are there (a) CSO developed, country-specific EDC policy recommendations (developed/revised after the regional workshop)

Yes No

If yes, please attach document/s

2. Have you engaged policy fora relevant to EDC after the regional workshop?

Yes No

If yes, describe your engagement (specifically, policy positions you advanced, how you advanced them)

3. If yes to 4, did you get support for your advocacy positions from other actors

Yes No

If yes, list the actors, agencies and positions they support

EDC Monitoring

4. From 1-5, 1 being lowest level of knowledge and 5 the highest, assess your level of knowledge on GPEDC 4th Monitoring Round at the moment:

Monitoring Content

Whole of Society	1	2	3	4	5
State and use of Country Systems	1	2	3	4	5
Transparency	1	2	3	4	5
LNOB	1	2	3	4	5
Monitoring Process	1	2	3	4	5
Actors/Agencies involved in 4MR	1	2	3	4	5

5. Are you currently engaged in GPEDC 4th monitoring round?

Yes No

If yes, describe your engagement (specifically, activities you [plan to] participate/d in, information you [plan to] provide/d; if and how your inputs are included in the country report)

6. Are CSOs in your country engaged in Enabling Environment Advocacy after the regional workshop?

Yes No

If yes, describe your advocacy activities and list the names of CSOs engaged

7. Are your advocacy activities on Enabling Environment able to reach policy makers after the regional workshop?

Yes No

If yes, list the names of policy makers and their level of position (champion, support, acquiesce, oppose) in relation to CSO EE