

Welcome to Intro to Costume and Makeup!

I am so excited to have you in my course. I look forward to helping you develop your technical theatre skills in the area of costume and makeup this quarter. Below is important information about the course, expectations, and more. Please read over it and do not hesitate to reach out with any questions!

Contact Information:

Teacher: Ms. Isabel Kacmarek

Email: ikaczmarek@wcpss.net

School Main Office Phone: (919) 856-7929

Website: <https://sites.google.com/wcpss.net/lmms-theatre/home>

Social Media: @ligongttheatre on Instagram and Facebook



Course Description and Objectives:

Description: In this course, students will explore characters and situations through their creative resources using theatre games and extended improvisational situations and prepared scripts. They begin to understand the proper use of voice and diction. This course includes an overview of the historical development of the actor's art.

COMMUNICATION

- ★ Develop physical, vocal, and performance skills that foster an ability to clearly communicate ideas, thoughts and feelings.

ANALYSIS

- ★ Analyze texts and performances in terms of theme, characters, conflict, settings, events and their interrelationships for effects on costume and makeup.

AESTHETICS

- ★ Understand and use the design components of theatre.

CULTURE

- ★ Analyze theatre in terms of the social, historical, and cultural contexts in which it was created
- ★ Understand the traditions, roles, and conventions of theatre as an art form.

Note: NCDPI has established a new standard course of study for theatre arts that will go into effect next school year. Students will be taught using a mixture of current and future standards. If you wish to view the [new standards](#) use this link or contact Ms. Kaczmarek.

Classroom Expectations:

Attendance: In this class you will be working closely with other designers in our classroom ensemble. You are expected to show up on time and attend class each day. Students who repeatedly arrive late, leave early, and/or miss class do not have the opportunity for adequate preparation, which can have negative impacts on their work and the work of others. Plan to be early – remember the Stage Manager's mantra: *to be early is to be on time, to be on time is to be late!*

Support your ensemble – show up to class 😊

- ★ A total of 3 unexcused tardies leads to a TalkingPoints message home and write-up.

Dress: Students should dress comfortably and appropriately for working in class. Students are required to wear clothes and shoes that you are comfortable moving around in and don't mind getting slightly dirty due to the demands of technical theatre. Students are encouraged to bring a change of clothes/shoes if needed. There will be a designated area for students to leave changes of clothing they need for class in Ms. Kaczmarek's room.

Food/Drink: No food or drink (except bottled water) is permitted in Ms. Kaczmarek's room or the auditorium. Please bring water in a sealed container. Hydration is encouraged!!

Technology Policy: Students should bring their Chromebook to class everyday. During the school day, students must follow the LMMS electronic policy. Phones, smart watches, headphones, and other devices must be in the students backpack from 7:05 am to 2:15 pm. If visible in any way, the student will receive one warning before a device is confiscated by the teacher and turned into the main office.

Respect: I hold you responsible for respecting the rights, dignity, worth, spirit, and freedom of each member of our classroom ensemble. Discriminatory speech or conduct will not be tolerated. The behavior of our designers reflects not only on our class but also on the Ligon Arts program and the school as a whole.

Communication: Communication from Ms. Kaczmarek will take place through Talking Points. *I will always be available for any questions through Talking Points or email on school days – Monday through Friday from 7:30-3:30pm.*

- ★ Students are expected to reach out to Ms. Kaczmarek in conversation or through email about any absences they may have such as illness, injury, or medical appointments to practice both designer etiquette and clear communication. Parents, of course, may also reach out, but as designers we must communicate clearly.

In-Class Materials: In this course students will be working with various costume materials such as sewing needles, thread, and fabric. Hand sewing materials will be provided by the school. To support students in makeup design, **I require that each student orders Ben Nye's Personal Student Theatrical Creme Kit in their specific skin tone. I also recommend that they purchase a makeup primer to help protect their skin.** The stage makeup kit is available to order on Amazon, but it is at its most affordable price from:

- ★ Stage Makeup Online (\$26)
<https://stagemakeuponline.com/products/ben-nye-personal-creme-kit?variant=32011392417923>

If you are unable to order this makeup kit for any reason, please do not hesitate to reach out to me by email or TalkingPoints and I will work with you to ensure your student is able to participate fully in this course.

Classroom Wishlist: As we embark on an exciting quarter, I want to share some ways you can help support our classroom. I've put together an Amazon wish list of items that would enhance the learning environment and enrich students' experiences. You are not required to purchase anything from this list. If you are able to contribute to our classroom, scan the QR code to find out more.



Intro to Costume and Makeup Units:

1. Costume History
2. Costume Design
3. Makeup Design
4. Final Costume and Makeup Project

Ligon GT Magnet Middle School Grading Policy:

Each assignment will be graded out of total points and then translated to its corresponding percentage. For example, if a student receives 10 out of 10 points, they will receive a 100% on the assignment. If a student receives a 9 out of 10 points they will receive a 90% and so on. These grades will then be put into their specific Ligon GT Magnet Middle School policy assignment weight categories.

Assignment Grading Weights:

Product (Major): 40% (Performances, Projects, Project/Performance Etiquette)

Process (Minor): 50% (Mini-Projects, Self-Reflections, Quizzes, Warm-Up Participation, Journals, Rehearsal Etiquette Reports, etc.)

Practice (Homework/Small Assignments): 10% (Classwork like Forms, Small Group Work)

All students will be using the 10-point grading scale. A: 90-100; B: 80-89; C: 70-79; D: 60-69; F: 59 and below

Upcoming Extracurricular Theatre Opportunities:

Follow Ligon GT Theatre on social media (listed at top of syllabus) for the most up to date information or any changes to the dates below.

Fall One-Act Play (Performed by Encore Theatre Company & LSSD)

- ★ Performances: November 6-7, 2025 at 6pm

Spring Musical: *Title To Be Announced* :)

- ★ Audition Dates: TBA (ANY Ligon student is welcome to audition!)
- ★ Crew Interview/Application Date: TBA (ANY Ligon student is welcome to apply!)
- ★ Rehearsal Process: October through February
- ★ Performance Dates: February 19-20, 2026 at 6pm & February 21 at 2pm

End of Year Theatre Showcase (Performed by Encore Theatre Company, LSSD, & 6th Grade Scenes)

- ★ Performance: April 30, 2026 at 6pm

Introduction to Costume and Makeup Syllabus

Student & Parent/Guardian Acknowledgement

Please fill out the information below and sign (along with your student) to acknowledge that you have read the attached syllabus and provide some contact information.

*Please remove and return **ONLY** this page to Ms. Kaczmarek by **Tuesday, September 2, 2025.***

Student Name: _____

Parent/Guardian Name(s): _____

Parent/Guardian Email(s): _____

Preferred Method of Communication (Circle one or more)

Talking Points

Email

Phone Call

*****Before signing, please note that this course requires students to purchase a stage makeup kit as described in the syllabus. The student will need this makeup kit as soon as possible. If you cannot purchase this item for any reason, contact Ms. Kaczmarek so that she can make sure all students can participate.*****

Parent/Guardian Signature(s): _____

Date: _____

Student Signature: _____

Date: _____

Anything you want to share with Ms. Kaczmarek? Please use the space below!