

HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON

REGULAR SCHOOL BOARD MEETING

APPROVED MINUTES

TUESDAY, April 12th, 2022, 6:00 pm

District Office
190 Hines Blvd
Burns, OR 97720

Attend In-person: Optional Masks & Social Distancing
Attend via Zoom: <https://us06web.zoom.us/j/87275132332>

In Attendance			
X	Rob Frank, Chair	absent	Wendi Reid, Board Member
X	Dan Winn, Vice Chair	via	Randy Fulton, Board Member
		zoom	
X	Joe Wright, Board Member	x	Steven Quick, Superintendent
X	OPG Business Manager		

CALL TO ORDER – 6:03pm

ROLL CALL

1. Determine a Quorum
2. Pledge of Allegiance
3. Public comments

The HCSD#3 Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at any time.

CONSENT AGENDA (approve all with one action)

- Meeting Agenda
- Minutes from the following meeting(s):
 - [March 8, 2022 Unapproved Regular Board Meeting Minutes](#)
- [March 2022 Financial Report](#)
- Extra Duty Contracts
 - [BHS](#)
 - [HMS/Slater](#) (no changes)

Additions to the agenda

Action Items - Board Member resignation
Financials – Over/Under budget for the salaries
Bio Mass update

- Cara Wilber informed the board that the salaries budget are under budget as of March.
- There was not an invoice for the Bio Mass this month, will be reported next month.

Joe Wright made a motion to approve the amended agenda and Dan Winn seconded.

REPORTS & PRESENTATIONS

School/Student Services Reports – Included in Board Packet

Rob Frank inquired about the high school iReady scores

- Presenter: Mr. Burns - HMS Principal

Hines Middle School Principal, Son Burns, presented his report with highlights of what they have done this quarter and what is to come. Spring sports are in full swing, although lacrosse and baseball are not part of Hines Middle School sports programs he also wanted to report on them, because of the large student involvement.

McKenzie Hughes gave an informative presentation of the Outdoor Science School hosted by OMSI. The school was held at the newly remodeled Hancock Field Station. They took 44 students and 10 chaperones. The students were fully engaged every day and had a blast.

5. Superintendent's Report

Rob Frank thanked Superintendent Quick and Randy Fulton for representing the district at the Monroe graduation ceremony.

- The Strategic Plan was professionally printed and has been distributed to a few places in the community. It is a document that will keep the district focused and moving in a very solid direction.
- We have been recruiting very heavily this month, Superintendent Quick has attended three job fairs. Three elementary teachers have been hired so far and more interviews will be held this week. Megan Hunter is leaving us and we will open that position as well, she has taken a position as a 7-12 principal in Enterprise.
- The audio enhancement system will be installed before the end of June.
- Summer School will be July 11th – August 4th.
- Superintendent Quick has contracted with the radio station to be able to put 30 second spots on to advertise jobs, promote what is going on in our schools, or anything we choose.

ACTION ITEM(S)

[Teacher Appreciation Week Resolution](#)

Dan Winn moved to pass the Teacher Appreciation Week Resolution as presented and Joe Wright seconded.

[Donations](#)

Dan Winn moved to accept the donations as presented and Joe Wright seconded.

Rob Frank asked if the high school had the CTE pathways for the health program. Superintendent Quick said we do have some courses but not a complete pathway yet. Mr. Medley informed the board that the high school is working on implementing the health program. The Oregon Work Force and the hospital will give a presentation on the different employments and pathways in the health field on April 28th.

[2022-23 Monroe School Academic Calendar](#)

Joe Wright moved to approve the Monroe Calendar as presented and Dan Winn seconded.

2022-23 District Academic Calendar

Dan Winn moved to approve the District Academic Calendar as presented and Joe Wright seconded.

Closing the First Community Checking Account

Joe Wright moved to close the First Community Checking Account and Dan Winn seconded.

Budget Committee Appointments:

Joe Wright moved to accept the 3 year appointments of Tiffany Leffler and Emily Glascock to the Budget Committee and Dan Winn seconded.

Personnel:

- New Hires
 - [Laura Pettyjohn - Elementary Teacher](#)
 - [Kristen Halvorsen - Elementary Teacher](#)
 - [Noah Hire - Elementary Music](#)
- Resignation(s):
 - [Karen Klus - Slater Teacher](#)
 - [Linda Pelroy - Slater Teacher](#)
 - [Megan Hunter - Student Services Director](#)
 - [Dan Winn – School Board Member](#)

Dan Winn thanked everyone that had been involved in the school board and said there have been some good things accomplished over the past years so he felt good about being able to step down.

Joe Wright moved to accept the New Hires and the Resignations with Dan Winn's resignation effective at the end of the meeting and Dan Winn seconded.

12. Superintendent Evaluation Summary

Dan Winn moved to approve the Superintendent Evaluation Summary and Joe Wright seconded.

BHEA MOA regarding certain high school assistant coaches

Joe Wright moved to accept the BHEA MOA and Dan Winn seconded.

DISCUSSIONS &/OR NEW BUSINESS

A discussion was held on how the process works for filling the vacant board member position. A letter of interest will be submitted and then an interview will take place during an open board meeting.

There will be an update at the next board meeting regarding the Bio Mass Plant. Rob Frank asked if anyone had met with Andrea Letham. It was decided to wait until the Bio Mass Organization completed their restructuring process. Questions arose concerning the feasibility study on why the school district pays 80% and the county only pays 20% of the

line share. Rob Frank looked into a replacement system, which would run off propane and cost around \$35,000 with the same 2000 mega BTUs per hour as the current Bio Mass system.

Goal setting for the superintendent evaluation will be addressed at the next meeting. Rob Frank asked Superintendent Quick and the board to come up with some ideas and also noted that a good document to utilize would be the Strategic Plan.

Rob Frank would like to get more aggressive in the marketing process. He appreciated Superintendent Quick moving forward on the contract with the radio station so we can get some advertising out there.

BOARD REQUESTS & REPORTS

ADJOURNMENT – 6:55pm

The board adjourned at 6:55pm

Board Approved

Board Chair

Attested:

Superintendent

Executive Assistant