



The Connecticut Association
for Health, Physical Education,
Recreation and Dance

CTAHPERD Executive Council Agenda

February 3rd, 2026

6-7:30 PM (Business Meeting)

Virtual

[RSVP HERE](#)

[ZOOM Link](#)

Members in Attendance

☒ Amanda Amtmanis	☐ Christie Petrella	☐ April Beckwith (CCSU)
☒ Kelsey Maxwell	☐ Abby GaNun	☒ Melissa Tsakonas (CCSU)
☐ Nally Sahin	☐ Dr Jan Bishop	☒ Hannah Johnson (ECSU)
☒ Ann-Marie Colebrook	☐ Janice Skene	☒ RJ Giampetruzzi (ECSU)
☒ Dr. Tan Leng Goh	☐ Brad Piccirillo	☒ Kerri Conicelli (SCSU)
☒ Meghan Christopher	☐ Paskal Roekert	☒ Darren Ruskin (SCSU)
☒ Kelly Holtz	☒ Dr. Amy Gagnon	☐ Matthew Martin
☒ Robert Silliman	☒ Patty Powers	☐ Shirley Hughes
☒ Michelle Rawcliffe	☐ Elliott Via	☐ Kathy Nauber
	☐ Jeff Craig	☒ Ed Manfredi
	☒ Dr. Bob Knipe	☒ Daria (ECSU)

Meeting Agenda

Meeting Norms

Roles/Responsibilities

• Be here and now • Assume positive intentions • Be solutions oriented • Stay on topic		Facilitator: Amanda Amtmanis Timekeeper: Kelsey Maxwell Note Taker: Michelle Rawcliffe	
OLD BUSINESS			
TIME	TOPIC	Lead Person	NOTES
	Meeting called to order atby Amanda Antmanis		
6:00 – 6:05	Secretary's Report	Michelle Rawcliffe	MOTION: Kelsey makes a Motion to accept the minutes; Rob seconded 8 Yay's 0 Nay's 0 Abstentions/ MOTION Approved.
6:05 – 6:15	Executive Director's Report	Ed	Trying to keep up with all the professional develop and new updates especially those on the websites 900+ on the monthly newsletter. Sign up on the CTAHPERD website or at the bottom of Ed's email or at this link Spring conference, Meghan will give more information Will be going to speak out day Working on Members Spotlight to feature in the bulletin. Asking student reps to add a short article to the Spring Bulletin . Same as fall bulletin. Deadline is March 15. Dr. Tan Leng Goh has been nominated for President Elect Google form will go out to exec council for next year Looking for sponsorship leads, please send to Ed. Sending people to connect to is key Advocacy working group based on Michelle's data collection and webinar preparation for SHAPE America/Society of State Leaders of Health and Physical Education
6:15 – 6:20	Treasurer's Report November PL December PL January PL Account Balances	AMC	Compared to last year, we are in a better space than last year. Expenses are maintained, a little higher but flat. We have brought in more revenue. A greater amount of income this year at this point than last year. Also due to the cumulative amount and money from the state.
NEW BUSINESS			
TIME	TOPIC	Lead Person	NOTES
6:20 – 6:40	Student Travel ECSU Proposal SHAPEI_8 students CCSU Proposal NAHPL_1 Student	Ed	Proposal form went out in late november, 1/27 was deadline There are 9 requests. All aspects meet the minimum criteria and at least one meets the priority criteria It is about \$800-900 to go to Kansas City Student is presenting at NAHPL March 2-4. He is volunteering so he doesn't have to pay for registration. CCSU is not funding this trip

			They are asked to present on what they learned from the opportunity. Must be a member (of an association) and priority criteria means they are a named presenter. ECSU has requested funding from the institution. ECSU has also changed the way they award money. Minimum criteria, must have. Priority criteria changes what they get because they have met more criteria like presenting at a conference. Discussion about how we divide up the money. edctahperd@gmail.com will change the language on the website so that membership includes more appropriate professional organizations. Fundraising at universities - can be tricky if they did not get approval to fundraising. CCSU and SCSU do not have foundations to help fund these students. Some clubs have some funds to help support these trips. Conversation on basing the rewards on need but doing so carefully and discretely. Fully fund student from CCSU? Leaves about \$300 for everyone else We need to work out timelines. Will the money get returned to CTAHPERD if someone doesn't go or does it get divided up among the remaining students. ACTION ITEM: Member services might need to reconsider this process for next year and start earlier. Suggest a Q&A style meeting to work with students earlier in the process. Gives them time to get paperwork together and craft the emails needed. Use former recipients to coach current students at a session at CTAHPERD MOTION: Amanda A makes a motion to fully fund CCSU student, and give remaining money to Dr. Robert to divide up with his discretion appropriately among the remaining students. Dr. Knipe seconded. 8 Yay, 0 Nays, 0 Abstentions. MOTION passes
6:40 – 7:00	Membership Page and website sub-domain WishList Membership Plug-In	Ed	Discussion about having a Members Only part of our website for things that we can provide behind a paywall. This can lead to a storefront and or a way to collect membership funds. Can enable us to do other things. We might be able to move away from cvent in the long term. We are signed up for 2 more years. It can add another way to pay for the conference. It can help us send emails better. WishList Plugin can make this easier. Can use \$4000 we earmarked for the website but never used. Need \$765. Could future proof the membership role. This makes PayPal a third party vendor MOTION/PROPOSAL: Made by Amanda to allocate the \$765 to build the infrastructure on the website to upload the plugin, WishList. SECONDED by Rob Sillaman. Discussion: Forming a group to review website moving forward to investigate options to systemize our member procedures in the future. Yay's - 8, Nay's - 0 MOTION passes
7:00-	Other?		

7:15			
UPDATES FROM COMMITTEES *Link to working SP document*			
TIME	TOPIC	Lead Person	NOTES
7:15-7:20	Professional Development	Meghan Christopher	March Virtual Conference March 23 is mostly set for speakers, March 31 is tougher. We need more people. Meeting on February 9 to finalize schedule.
7:20 - 7:25	Members Services	Kelly Holtz	Spring Fundraiser. Talked about a date change. Silent auction, food, fee for entrance, fee for tournament. Minutes from our meeting on 1/27 No alcohol cannot be brought in and consumed Bar will be open Food is allowed Tumblebrook Country Club Simulators are getting put away on 3/19 Might need to push to 3/14 (Pi Day?), 11-1? Kids are free. \$25 HMM. Need to recruit more schools to try this. Reach out to Amanda
7:25 - 7:30	Student Leadership	Dr. Goh	Student leadership conference is going to be April 20. SCSU will host. 3-5 teachers to do a Q&A with the students One TOY will present
	Fall Conference	Rob Silliman	150-160 returned their evaluations 3.6/4 overall. People outside of PE tend to give higher scores for keynotes Parking/space and capacity especially the activity rooms Food feedback was more positive than last year Secondary and HS PE Rob will send out another email with feedback on individual presentations HE presentations match the attendees Ending workshops at 1:15 on Friday at a session was a good choice Hotel is really good to us
CLOSURE & ADJOURNMENT			
TIME	TOPIC	Lead Person	NOTES
7:30	<i>Motion to adjourn</i>	<u>Student rep(s)</u>	MOTION: Darren made the motion to adjourn the meeting, Melissa seconded the motion. Motion passes. Meeting adjourned at 7:42

*The next full business meeting is virtual on May 5th.

[Link to meeting schedule for 2025-2026](#)

[Conflict of Interest Form**](#) Please complete before the October 7th meeting!

[25-26 Executive Committee and Division Members](#)

