

# **BURGESS ELEMENTARY SCHOOL COMMITTEE**

Meeting on Thursday, December 4, 2025

Burgess Elementary School

6:00 p.m.

**MEMBERS PRESENT:** Samantha Kaitbenski, Jacki Chechile, Whitney Goodwin, and Katie-Lynn Gendron

**ABSENT:** Mary Burns

## **ALSO PRESENT**

Deborah Boyd, Superintendent and Kathleen Pelley, Principal

## **MINUTES**

### **Motion 26-12**

Jacki Chechile moved, seconded by Whitney Goodwin, to Approve the Regular Minutes of November 6, 2025.

Discussion:

VOTE: Unanimous

### **FINANCIAL REPORT – Highlights:**

- 300.170- Teacher Salaries, Title I Grant reduction, and multiple lane changes
- Special Education Tuitions – Multiple shifts for the positive
- Budget Transfer request in response to ESP Contract Negotiations, spring 2025, and to address teacher salary overage

### **Motion 26-13**

Whitney Goodwin moved, seconded by Jacki Chechile, to approve the Budget Transfers as presented.

Discussion:

VOTE: Unanimous

### **COMMUNICATIONS –**

- FY25 SWCEC Annual Report – Distributed electronically
- F26 Qtr. 1 Report – Distributed electronically

### **PRINCIPAL'S REPORT – Highlights:**

Reviewed Enrollment Data, Recognitions, Curriculum, Instruction and Assessment, Professional Development, Burgess PTO, Department and Grade Level Updates, and important dates.

### **SUPERINTENDENT'S REPORT – Highlights:**

Mailed Packets – Consensus was to keep mailing packets to all committee members monthly

January Meeting – Will be held on Monday, the 5th

### **PUBLIC ACCESS – None**

### **SUBCOMMITTEE REPORTS – Highlights**

- Rural Commission: Follow-up will be provided
- Negotiations: Follow-up will be provided
- Building and Physical Plant: Follow-up will be provided
- Meetings with sports leagues – Possibly adding this as an agenda item for the subcommittee meeting for discussion, including under New Business, to address other organizations using the school fields

### **TANTASQUA REPRESENTATIVE- Highlights**

- MCAS – Reviewed Information
- Toy Drive – Held up to December 10th

**UNFINISHED BUSINESS** – None

**NEW BUSINESS** –

Town Administrator Robin Grimm – Synthetic Turf Discussion-

The discussion revolved around the “possibilities” for the turf field and the next steps:

- February Meeting: Re-add field plan to agenda for further input
- Stakeholder Involvement: Invite the Rec Dept., consider a joint committee meeting, include engineers/designers
- Community Concerns: Clarify turf layout, multi-sport use, preserve softball/baseball, ensure school event access
- Design Review: Request detailed drawings, confirm turf extent, and explore softball field lighting

**Executive Session:**

Request to enter into an Executive Session under M.G.L., Chapter 30A 21A (3), to discuss strategy with respect to collective bargaining or litigation in an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and the Chair so declares. The committee will **adjourn from the Executive Session.**

**Roll Call Out to Enter into Executive Session at 7:30 PM:**

Kaitbenski- Yes, Chechile- Yes, Goodwin -Yes, Gendron- Yes

*Adjournment was provided in the Executive Session*