

KING GEORGE V SCHOOL



Examination Information Booklet (IGCSE/GCSE)

May/June 2026

Please read this booklet carefully in conjunction with other examination information.

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Personal Preparation and Planning

Students should plan ahead so that they are well organised and understand the examination arrangements both in general and day to day. If you have any questions or concerns, ask for help from the Examination Office (exam@kgv.edu.hk).

Examination Timetable

Each student receives their personal timetable which must be studied carefully, shared with parents and kept in a safe and prominent place at home. As the personal timetables are system generated, they may contain additional exams for subjects you have already dropped. Please contact the Exams Office at exam@kgv.edu.hk to inform us if necessary.

The master timetable for all students can be accessed on [this webpage](#). You may click/tap the text or refer to the link sent by the Head of Year. You may also refer to several other guides for examinations tailored for students listed at the end of this document.

Candidate Number

Students must remember their 4-digit Candidate Number, which must be written on each examination paper. Students may verify this number on their personal timetable.

Instructions from Invigilators

Examination invigilators represent the examination board and its regulations. Invigilators should be treated respectfully, and their instructions must be followed exactly at all times without exception.

Personal Property and Exam Regulations

When entering examination rooms, it is STRICTLY FORBIDDEN to be in possession of any devices capable of retaining, receiving or sending information. This includes mobile phones, MP3 players, iPods, smart watches and other similar devices.

Candidates MUST bring the following items for all examinations:

- Hong Kong ID Card and Exam Pass
- A transparent (not opaque or mesh!) pencil case or plastic bag containing black pens, pencils and eraser
- Ruler, compass, protractor, colour pencils where required
- Calculator with case removed where required for a particular exam – see Calculator Guide

Candidates MAY bring into the examination room:

- Water in a clear transparent bottle with labels removed
- School sweater/cardigan/fleece
- Locker key

Candidates MUST NOT bring into the examination room:

- Mobile phones or other electronic devices
- Wallets, purses or any other personal items
- Beverages other than water

Valuables must be placed in lockers in good time before the start of each examination. Invigilators will not be responsible for safeguarding items for students. Please refer to the full examination regulations for further details.

Examination Times and Punctuality

Examination Boards require their examinations to be sat at particular times of the day as the same examinations are taken by students around the world on the same day.

It is VERY IMPORTANT that students note **the exact start time and venue** of each of their examinations, as indicated on the *KGV Examination Timetable* as there may be several papers being sat during the same session or the same paper being sat in different sessions.

Students are expected to arrive at the examination venue **at least 20 minutes before the start of an exam** to have their attendance taken. For *World Literature, First Language English, Mathematics, Science (Double Award)*, **at least 30 minutes is required**. Candidates who arrive late may not be allowed any time extension. More importantly, there are specific 'key times' at which candidates must be under school supervision. **Candidates who arrive late risk missing this key time and may not be admitted into the exam or if admitted the script may not be accepted by the examination board.**

Two or More Examinations on the Same Day

Students who have more than one exam in a day should bring appropriate food and revision materials. Students who live close to KGV may go home and return in good time for the next session. However, it is not recommended that students go off campus to kill time, particularly in bad weather, as they risk returning late for the next examination.

Examination Clashes and Isolation

Clashes are inevitable. Examinations that have been rescheduled for students with clashes are indicated on the KGV Timetable as 'CLASH' and the candidates involved are listed. Students should study the arrangements carefully as it is usually necessary to keep students with

clashes **ISOLATED** from other students. On occasion, entire examinations may be rescheduled and therefore the whole cohort will be placed in isolation between the examinations.

As an exception to the general rule, students in isolation are asked to bring food (**free from packaging**) and revision materials with them to the examination as it will not be possible to visit their locker during isolation. Laptops, phones and other electronics are still prohibited. **Students will not have the opportunity to purchase food from the canteen during isolation, so it is essential to bring adequate food and drink with them on such days.**

Students must follow instructions from invigilators during isolation and must not leave the room unsupervised, even temporarily, as this would constitute malpractice.

Examination Sessions Finishing in the Evening

Certain CIE, Edexcel and AQA examinations are scheduled to end at 7:30pm, 8:30pm and 9:30pm, respectively. Students should agree on appropriate arrangements with parents for returning home without delay and parents who are collecting students must plan to arrive promptly at KGV. No parking on the school site will be possible.

Food

Food and drinks of a suitable type should be brought to school to be consumed between examinations. Canteen hours will not be extended to accommodate the exam schedule.

Graphical Calculators

Students should not bring a graphical display calculator (GDC) to examinations where a calculator is not required. Whenever a GDC is brought into an examination, students will be required to put it in **Exam Mode** and **clear the memory (RAM)** on the GDC before entering the examination room. You are responsible for knowing how to enter Exam Mode and clear the memory on your particular GDC. At any time, invigilators may ask you to show on the GDC that you have cleared the memory and it is in Exam Mode. **Failure to comply constitutes malpractice and could result in disqualification from the examinations.**

Please refer to the [Calculator Guide](https://drive.google.com/file/d/14Se6PV67Ey4-vvGRXxcaw_aGHwcmz2ZN/view?usp=sharing) for more details by clicking/tapping the text or opening this link:
https://drive.google.com/file/d/14Se6PV67Ey4-vvGRXxcaw_aGHwcmz2ZN/view?usp=sharing

Weather Announcements

Watch out for important announcements on the television, radio or the Education Bureau website when bad weather is present or likely to develop. A spare set of clothing and an umbrella should be kept in your lockers throughout the examination period.

In case of severe weather, the KGV website will contain up-to-date information about examinations. Unless told specifically that EXTERNAL EXAMINATIONS scheduled for that day will not be held, you must assume that they will take place, whether school is open or not. If school closes early because of an imminent storm, examinations

scheduled for that day are not necessarily affected. A separate decision will be made, and it is more than likely that examinations will continue.

Remember, if the school should close but examinations are still taking place, roads and public transport are likely to be affected. Though the MTR generally keeps running, buses and taxis may be in short supply. Students who live in less accessible areas are advised to make arrangements to stay with a friend, should the need arise.

Try to keep in touch with the exams office by email so that we all know what is happening. If an examination is postponed, it is extremely important that affected candidates keep checking the school website for updates and get to school as soon as it re-opens. If they do not, they may miss the only chance KGV has of rescheduling the examination.

Examination Notice Board

The examination timetable and any important notices will be displayed on the notice board in the foyer. While every effort is made to ensure the timetable is as accurate as can be, occasional changes are unavoidable. Students should therefore check the notice board before each examination and ensure that they are in the appropriate waiting area at least 20* minutes before the scheduled start time of each examination.

*30 minutes is required for World Literature, First Language English, Mathematics, Science (Double Award)

Examination Webpage

The Examination webpage in LIONEL will contain all the examination information and any updates that may arise. The webpage can be assessed through the following:

LIONEL 2: “Examination Information” link is located under the “Students” tab on the front page

Log on to LIONEL regularly to check for any changes.

Return of Year 11 Textbooks

Students are reminded that if they have not already returned their textbooks, they should bring them back **on the last examination day of each subject** so that all textbooks can be gathered in by the heads of department.

Examination Results 2026

Results days are **19th August 2026 2:00PM (Cambridge only)** and **21st August 2026 4:00PM (Edexcel and AQA)**. Cambridge and Edexcel (after 5PM) results are accessible online through the candidate results website while AQA and Edexcel results will be distributed by tutors on the results day. Further details will be announced after students return to school. Students who have left KGV are welcomed to collect their results from the Exams Office after 2:30pm the same day.

Statements of Results are important documents and should be kept safely. Official certificates will be available in November, and students will be notified via their **KGV email**. Students leaving KGV are reminded to set up email forwarding service.

Students and their families who will not be in Hong Kong may make alternative arrangements to receive certificates by completing the *Delegation of Results/Certificate Collection* form available on the Examination webpage.

Post-results Services (EAR)

Information on remarking and access to scripts will be available on the Examination webpage shortly after the release of results. Remark requests must be submitted to the Exams Office **on or before 11th September 2026**.

Other Guides for Students

You may refer to the guides below for more details about the exams:

[Information for Candidates](#) (issued by exam boards)

[Examination Timetable](#)

[Exam checklist](#)

[Isolation list](#)

[Special Arrangements](#)

[Calculator Guide](#)

[Exam Stress – Strategies for Parents and Teens](#)

[Certificate Delegation Form](#)

(This document is for students who cannot collect certificates themselves after summer break, or if they will leave KGV after completing the examinations.)

Please contact the Exams Office at exam@kgv.edu.hk for questions or queries regarding the upcoming IGCSEs. Thank you for your attention.