

## **High School Job Shadow**

Keystone can offer a chance to observe future employment opportunities through a one or two-hour job shadow experience and/or interviewing one of our professionals in one of the following areas:

0	peech and Language Pathology occupational Therapy occupational Therapy Assistant	Physical Therapy	School Social Worker Early Childhood Special EducationTeacher Business Office (HR, Financial Clerk, etc)
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High school students interested in pursuing a job shadow experience should follow these steps:

1. Work with your School Counselor, Work-Based Learning Supervisor (MOC), or Work Experience Coordinator (WEC) and have them reach out to:

Teresa Bushman <u>tbushman@aea1.k12.ia.us</u> (563)241-3036

- 2. Complete <u>Parent/Guardian Permission and Verification for Job Shadow</u> and send it to Teresa Bushman.
- 3. Work with Teresa Bushman to schedule a time to observe.

Here are some additional considerations:

- You are responsible to arrange your own transportation to and from the job shadow
- Arrive on time and communicate if a conflict arises
- Plan ahead. Allow one to two weeks to arrange a job shadow placement
- The job shadow placement will be at the discretion of Keystone and may not be in the school or district you currently attend.
- Bring your photo ID.
- Please dress appropriately for the job shadow.
- Please turn the ringer on your cell phone off and keep the phone stored away during the job shadow.