EDGEWATER PARK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

Regular Business Meeting Agenda
Ridgway Middle School
September 22, 2026
6:00 pm

Vision Statement

A Celebration of Lifelong Learning in a Caring Community

Mission Statement

The Edgewater Park Township School District is a positive learning community that embraces diversity, promotes tolerance, and models respect. We commit to providing a well-rounded education inclusive of the arts, academics, and social/emotional learning. We instill in our students the knowledge and skills necessary to promote independence, interdependence, and responsibility to themselves and others within the school community. Our students will understand and appreciate learning as a continual, lifelong process, as they develop their talents as global citizens, thus fulfilling both self and societal needs.

I. MEETING CALLED TO ORDER by Mr. Holley, Board President at 6:00 pm.

Sunshine Law:

The Edgewater Park Township Board of Education Meeting is called to order. The Board of Education, in compliance with the New Jersey Open Public Meeting Act, caused adequate and electronic notice of this meeting to be provided to The Burlington County Times, the Municipal Clerk of Edgewater Park and to be posted on the District's website and main entrance of Ridgway and Magowan Schools.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Daly	Mr. Holley, President	Ms. Hosein
Mr. Lloyd, Vice President	Mrs. McLaughlin	Mr. Rebilas
Mr. Stephens	Mrs. Torres	Ms. Tucker

IV. PRESENTATIONS

A. Most Likely to Succeed Documentary finale
B. Superintendent's Information Report - *Dr. Pamela Nathan*

V. APPROVAL OF MINUTES - Motion to approve:

A. Minutes of the August 25, 2026 Regular Meeting ***Attachment V-A***

VI. RECOGNITION OF VISITORS/PUBLIC COMMENT

When Addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President;
2. State your full name and address before commenting. Address and identify the specific topics on which you will be commenting;
3. Your time for commenting is limited to three (3) minutes.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition, at a later date/time. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

VII. TOWN COUNCIL LIAISON TO THE BOARD OF EDUCATION - *Sarah Cannon-Moye*

VIII. COMMITTEE REPORTS

A. HUMAN RESOURCES - *Mrs. Torres*
B. OPERATIONS - *Mr. Holley*
C. CURRICULUM/TECHNOLOGY - *Mr. Lloyd*
D. GOVERNANCE - *Mr. Holley*

1. Approve First (1st) Reading of the Following Policy: ***Attachment VIII- D-1***
   Policy Alert No. 238

P 2363	Student Use of Privately-Owned Technology (Abolished)
P 8660	Transportation by Private Vehicles - TO and FROM School-Related Activities (Revised)
P 8662	Transportation by Private or District-Owned Vehicles- TO and FROM School (New)

E. BURLINGTON CITY DELEGATE - *Ms. Tucker*
F. NJSBA/LEGISLATIVE DELEGATE - *Mr. Holley*

IX. SUPERINTENDENT'S REPORT

A. PERSONNEL:
   1. Substitutes - Motion to approve:
      a. Teacher Substitute List September 2026 ***Attachment IX-A-1-a***
      b. Andrew Schmitt
      c. Rita Bianchi

   2. Resignation - Motion to accept:
      a. **Jennifer Henson** - Teacher, Ridgway School ***Attachment IX-A-2-a***
         Effective 10/23/26.

   3. New Hires – Motion to approve:.
      a. **Aaron Rowland** - Classroom Assistant, Ridgway School.
         Salary: $20,617.00. No benefits offered except sick and personal.
         Effective pending fingerprints.
      b. Haifalyn Altuntas - Lunch Assistant, Magowan School.
         Salary: $6,545.00. No benefits offered except sick and personal.
         Effective pending fingerprints.

c. ***Janice Castro - Lunch Assistant, Magowan School. Salary: $6,545.00. No benefits offered except sick and personal. Effective pending fingerprints.***

4. Mentor Update (for newly hired teacher) - Motion to approve:
   a. **Kayla Heron** - to mentor **Jennifer Thomas** at Magowan; 4 months at $55.00 per month for a total of $220.00.00 to be paid by the new teacher per EPEA Agreement.

5. Additional Hours - Motion to approve:
   a. **Michelle Latesta** - 3 additional days for Prep for August 31st start of the school year at the per diem rate of $488.14 for a total of **$1,464.42.**
   b. **Janet Bowes** - 2 additional days, October 1 and October 2, 2026 to cover maternity leave at $500.00 per diem, not to exceed $1,000.00.
   c. **Brianna Horn** - Preschool Community Parent Involvement Specialist (CPIS). $5,000.00 stipend.
   d. **Leah Falicki** - Preschool Community Parent Involvement Specialist (CPIS). $5,000.00 stipend.

6. Appointments for 2026-2027 School Year - Motion to approve
   a. Title IX Coordinator - **Michael Melvin**
   b. Title IX Decision Maker - **Jared Murgio**
   c. Title IX Investigator - **Michael Melvin, Shelby Larison**
   d. Air Quality Coordinator - **Jeff Schofield**

7. Change in Position - Motion to approve:
   a. **Leslie Ponce Garcia** - Classroom Assistant to RBT Support Trainer, Magowan School. Salary $33,000.00. No benefits offered except sick/personal days. Effective 9/1/26

8. Paid/Unpaid Leave - Motion to approve: ***Attachment IX-A-8***

Employee Number	Employee Leave Dates	Sick, Personal, Vacation, Birthday	Federal Family Medical Leave	NJ Medical Leave Act	Unpaid Leave	Return to Work
51814416	11/30/26 - 1/1 /27	18				1/4/27
15955685	9/2/26 - 9/14/26	7				9/15/26
77482768	Intermittent	TBD				
73159386 Revised	11/12/26 - 4/2/2027	20	57			4/5/27
64417207	9/21/26 - 10/15/26	19				10/16/26

9. Rescind Honorarium Position - Motion to approve
    a. Rebecca Daddino - Girls Basketball Coach
    b. Rebecca Daddino - Girls Softball Coach

10. Honorarium Update - Motion to approve:

Magowan	Full Year	I&RS	6 Positions	$1,456.00	Candi Schwartz Kaitlyn Roberts Dina Maciejunes Joanne Rogers Megan Rodrigues Vanessa Martinelli
Magowan		Read Across America		$539.00 (not to exceed 10 hours)	Julie Ehrgood
Ridgway		Girls Basketball Head Coach		$2,818.00	Michael Radichel
Ridgway		Girls Softball Head Coach		$2,818.00	Jaclyn Caruso

B. TUITION REIMBURSEMENT - (Based on Rutgers graduate credit: $929.00)
Motion to approve:
N/A

C. MOVEMENT ON GUIDE - Motion to approve:
N/A

D. CURRICULUM - Motion to approve:
N/A

E. SEPTEMBER HIB REPORT:
N/A

F. AUGUST HIB REPORT FOR APPROVAL:
N/A

G. MISCELLANEOUS - Motion to approve:
1. Approval of the Memorandum of Agreement Between Education and Law Officials, Memorandum of Agreement Addendum Regarding Live Streaming Between Education and Law Enforcement Officials 2026-2027.

2. School Improvement Panel (ScIP) Members:
Kelly Stellwag
James Ayrer
Carolyn Rowland
Candi Schwartz

Rosary Diaz
Megan Rodrigues

3. Revised School Calendar 2026-2027 ***Attachment IX-G-3***

4. District Evaluation Advisory Committee (DEAC) Members:
   Oronde Dunn
   Joey Hanners
   Kelly Evans

5. Approval of Board Goals 2026-2027 ***Attachment IX-G-5***

6. Approval of Superintendent Goals 2026-2027 ***Attachment IX-G-6***

H. CORRESPONDENCE:
N/A

I. ENROLLMENT:

SEPTEMBER, 2026

Ridgway	General Ed: 278	Special Ed: 83	361
Magowan	General Ed: 433	Special Ed: 125	558
The Learning Experience	PreK: 42		42
Mosaic	PreK: 20		20
Burlington City HS	General Ed: 145	Special Ed: 35	180
BCIT	Westampton: 189	Medford Campus: 15	204
Special Services	10		
Bancroft Neurohealth	4		
Benjamin Bannecker Prep	3		
Brookfield Academy	1		
Cinnaminson Twp.	0		
Garfield Park Academy	3		
Hampton Academy	4		
Mary Dobbins School	0		
Matheny Medical & Educational Center	0		
Mercer Special Services	0		
Newgrange School	1		
NJDCF	0		
Rancocas Valley Regional HS	0		

Riverside Twp.	0		
Y.A.L.E.	4		
		Total Special Needs Placements:	30
		Total Enrollment:	**1,395**

X. SECRETARY'S REPORT

A. FINANCIAL REPORTS:

1. Transfer of Funds - Motion to:
   Adopt resolution for the transfer of funds for August 2026 to cover deficit balances in accounts. ***Attachment X-A-1***

2. Board Secretary's Report - Motion to approve:
   Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Edgewater Park Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1. ***Attachment X-A-2***

   _____ _____
   Nancy Lane, School Business Administrator/Board Sec. Date

3. Treasurer of School Funds Report - Motion to approve:
   The August 31, 2026 Report of the Treasurer of School Funds is in agreement with the August 31, 2026 report of the School Business Administrator/Board Secretary. ***Attachment X-A-3***

4. Certification of the Business Administrator's Report - Motion to:
   Recommend that the Board of Education certify that as of this date and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6A:23A-16.10(c)3 and 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Approval of Bills - Motion to:
   Approve bills as presented for the month of September, 2026 in the amount of: $2,282,920.39 ***Attachment X-A-5***

	8/28/2026	9/15/2026	Total
PAYROLL	$142,856.96	$644,513.19	$787,370.15
DCRP BOARD SHARE	$11.53	$1,944.78	$1,956.31
FICA BOARD SHARE	$7,711.66	$13,824.51	$21,536.17

FICA STATE SHARE	$2,964.56	$33,008.01	$35,972.57
MEDICAL RX DENTAL AND VISION September 2026		$409,692.99	$409,692.99
TOTAL			**$1,256,528.19**

B. INFORMATION
N/A

C. TRAVEL EXPENSE REIMBURSEMENT REPORT:

Staff	Wkshp/Event	Date(s)	Provider/Location	Total Cost
Megan Rodrigues	Preschool Instructional Coach Seminar 2026 - 2027	11/17 - 11/18/2026	Rowan University, Virtual	$1,820.00

D. NUTRI-SERVE FOOD MANAGEMENT - Financial Statement:
1. Nutri-Serve Food Management Financials - August 2026 ***Attachment X-D-1***

E. FIELD TRIPS FOR APPROVAL:
1. Magowan Kindergarten Class
Indian Acres Tree Farm
October 14, 2026, Raindate: October 21, 2026
9:30 am - 2:00 pm
Cost to Board: None

2. National Constitution Center
Ridgway 8th Grade Students
November 12, 2026
8:45 am - 2:00 pm
Cost to Board: None

F. BUILDING USE FOR APPROVAL:
1. Magowan Spring Concert
Ridgway Cafeteria, Stage, Music Room
May 26, 2027
6:30 pm - 8:30 pm
Admission: None (Donations accepted)

2. Pre-K and Kindergarten Information Night
Magowan Cafeteria and Gym
June 3, 2027
3:00 pm - 8:00 pm
Admission: None

3. Magowan Winter Concert
Ridgway Cafeteria, Stage, Music Room

December 16, 2026
6:30 pm - 8:30 pm
Admission: None (Donations accepted)

4. ***Student Council Dance***
   Ridgway Cafeteria
   October 29, 2026
   5:30 pm - 8:15 pm
   Admission: $5.00

5. ***Newcomer's Thanksgiving***
   Magowan Cafeteria
   November 2, 2026
   6:00 pm - 8:00 pm
   Admission: None

G. Approval of Sign4U Interpreting Service LLC to provide services for deaf and hard of hearing students as needed for the 2026-2027 school year. ***Attachment X-G***

H. Approval to accept the donation of feminine hygiene products from Distributing Dignity.

J. Approval of Out of District Student Tuition Contract for the 2026-2027 school year to Y.A.L.E. School for Student 7647389170, from 7/6/2026 through 6/30/2027.
Cost to the Board: $87,152.10 for tuition.

K. Approval of Out of District Student Tuition Contract for the 2026-2027 school year to Garfield Park Academy for Student 1608172736 from 9/1/2026 through 6/30/2027.
Cost to the Board: $75,250.80 for tuition, $38,340.00 for Extraordinary Services

L. Approval of Burlington County Institute of Technology contract for 2026-2027 school year:
Regular Education and Special Education tuition: 185 students @ $4,271.00 = $790,135.00

M. Approval of Burlington City High School tuition contracts and amounts for the following:
General Education - 145 students @ $19,919.55, totaling $2,888,344.75
Special Education - 30 students @ $25,915.56, totaling $777,466.80

N. Ratification and approval of tuition contracts for students attending ESY program at Burlington County Special Services School District beginning July 6, 2025 and ending July 31, 2026. A total of nine (9) students attended; $5,047 per student.
Total cost to the Board: $45,423.00 for Tuition, $43,650.00 for Extraordinary Services

O. Approval transportation for the following McKinney-Vento students, round trip, for the 2026-2027 school year:
Student #9322543542 to Burlington City High School for $14,940.00
Student #9589882310 to Magowan Elementary School for $14,940.00
Student #1916316956 to Ridgway Middle School for $14,940.00
Student #3985349353 to Burlington City High School for $14,940.00
Student #4299371790 to Ridgway Middle School for $14,940.00
Student #9169330858 Magowan Elementary School for $28,998.00
Student #4208409268 to Burlington County Special Services School District for $40,860.00

Student #7028778807 to Ridgway Middle School for $28,998.00
Student #2515381865 to Magowan Elementary School for $28,998.00
Student #3176535950 to Burlington County Special Services School District for $40,860.00
Cost to the Board: $243,414.00

II. SOLICITOR'S REPORT

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

V. EXECUTIVE SESSION*

On a motion by _____, seconded by _____, the Board moved to Executive Session at _____ for approximately _____ minutes. The Board will reconvene in open public session immediately following the executive session. The Open Public Meetings Act allows the Board to enter into Executive Session for confidential matters (N.J.S.A.10:4-12b). Matters discussed in Executive Session will remain confidential until such time the need for confidentiality no longer exists. **RESOLVED**, that pursuant to Section 8 of the Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving personnel, legal, student, and negotiations matters. **FURTHER RESOLVED**, that the discussion of subject matter in Executive Session can be disclosed to the public upon official action of the Board of Education.

*The Board of Education reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

VI. GOOD OF THE ORDER

VII. ADJOURNMENT - Motion to adjourn