SOUTHEAST ASIAN MINISTERS OF EDUCATION ORGANIZATION (SEAMEO)
REGIONAL CENTRE FOR QUALITY IMPROVEMENT FOR TEACHERS AND EDUCATION PERSONNEL (QITEP) IN LANGUAGE (SEAQIL)
Jalan Gardu, Srengseng Sawah, Jagakarsa, Jakarta Selatan 12640, Indonesia | Telp.: +62 (021) 7888 4160 | Fax.: +62 (021) 7888 4073

LETTER OF DECLARATION

I, the undersigned,

name	:
nationality	:
university	:
faculty	:
study programme/major	:
semester	:

1. agree to fulfill the following rules:
   a. confirm my participation in the training by sending the Letter of Statement signed by the Head of Study Programme if selected as a participant;
   b. fully participate in the **Virtual Mandarin Club—Training on Digital Storytelling Development** for 8 weeks (16 sessions @90 minutes) from **11 September—2 November 2023** using Zoom;
   c. attend training according to the predetermined schedule;
   d. produce and submit two digital storytelling videos individually as the output of the training;
   e. complete the training evaluation questionnaire at the end of the training;
   f. give permission to SEAMEO QITEP in Language to publish and use the digital storytelling videos produced for non-commercial purposes; and
   g. accept SEAMEO QITEP in Language's decision regarding the completion of the training.
2. will conform to the aforementioned rules. Should I fail to obey the rules, I agree to:
   a. lose an opportunity in receiving participation certificate from SEAMEO QITEP in Language; and
   b. accept that SEAMEO QITEP in Language to inform my institution about my inability to complete the training.

I hereby declare that the above statements are true and to be used accordingly.

[Place], [Date-Month] 2023

[Signature]*
[Full Name]*

Notes:
- *Signed by applicant.
- Complete and save this file as a pdf (Max. 10 MB) and upload it through the registration form (https://qiteplanguage.org/form/RegisVMC2023) no later than **18 August 2023**.