

[Mention the address]

[Mention the date]

Subject- Congratulating Teacher for excellent guidance

Dear Sir/Madam.

I am grateful for the way you have been helping me to pursue my academic goals. I had joined your tutorial classes on [date] as per the advice and willingness of my father.

My father was confident that that is you who would be guiding me in the right direction. Before joining your tutorial classes, I was really perplexed with my career. I was very sad with my scores in the exams. I was not able to understand the classes that were conducted in the school hours.

Being introvert, I was quite hesitant to speak out and ask questions to the class teacher and subject teachers. I had somehow cleared the exams without understanding the subjects.

But my parents were very disappointed with the scores and quite worried about my future.

They could not identify where I was lacking. I lacked confidence in even in participating in the sports.

It was then we saw the advertisement of your institute on [date]. My father immediately decided to get me admitted in your coaching classes.

My father knew that I will be able to do better in the exams. But I was not confidence.

It is you Sir/Madam who had instilled courage in me to understand every subject related to science and humanities. It is you who boosted me with motivating words to straight and answer the questions confidently.

You were excellent in guiding me for algebra and physics sums. Earlier, I used to take lot of time in understanding Science and Maths. I owe to you for whatever you have done for me. You did not even charge extra for giving me extra hours for understanding every subject.

To tell you the truth, nobody could have mentored me like this. You have been as true teacher. With your remarkable teaching skills, you have justified the definition of a teacher. In true sense, you are friend, philosopher and guide.

You are the best teacher in my life. I will be always grateful to you.

Thanking You,

Yours Obedient and Faithful Student

[Your name]