

Monthly Board Meeting

Sunday, February 24th, 2025 8:00pm

Zoom Link:

<https://us02web.zoom.us/j/85874208718?pwd=M3l0Vnl1ajN4U2dOVkhTK1N6VVJqdz09>

Agenda

Last Meeting Follow-up

- Town Hall - Low views - but got some new volunteers
 - Need someone to Manage [Volunteers](#)
- Discuss Solar Panel - needs to be added to the site
- Dues - Confirmed levels
 - Bronz \$25 - Newsletter
 - Silver \$50 - Newsletter, vote,
 - Gold \$75 - Newsletter, vote, free admittance for JOL
 - Wix site supports dues payments and record keeping
- [Quarterly Newsletter](#) - Start date - Who(s) managing?
 - General newsletter - for everyone April 2025
 - Dues start **August- through October 2025 member newsletter**
 - Restrict sharing capabilities
- Feedback about - Signup Genius and Jotform and Eventbrite

New Business in lieu of the meeting see Task and deadlines below

- Schedule volunteers to manage table for CAPA events - Ask volunteers to head.
 - Purchase Program pages in Senior events and Reach out to Senior Sponsor
 - Alumni can also advertise in the program
 - Senior sponsor going on paternity leave, utilizing Home school presidents to facilitate Alumni interaction with the class of 2025
 - JOL 2025? - will need to schedule a separate meeting. With Greg Jess, Principal, and Vice Pr.
 - Financial goals for 2025-2026 school year: Yearly enrollment period (**prioritize for next meeting**)
 - funds for ALumni events
 - Scholarship
 - Operational fees
 - Starting the Scholarship fund
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Task	Notes	Deadline
Contact Volunteers - Kimberly	-Confirm who can help with JOL - Confirm dates for March-June to Man the Alumni table. Need 2-4 people See CAPA events on Alumni Calendar Add their names and contact directly to the event date. Candace will touch base.	March 14th
Create News Letter Jessica and Cherene	Quarterly Newsletter - everyone April 2025 <ul style="list-style-type: none"> Dues start August- through October 2025 member newsletter Financial goals for 2025-2026 school year: Yearly enrollment period (prioritize for next meeting) Announce Election and Rules: Election info Email link to Google Doc to Candace	March 21st
Purchase 3 Large Val and Jessica	Purchase boxes and Mail to Candace Lark 2012 Birchwood Drive East Norriton pa 19401 - List Operational Fees for the next meeting	March 14th
Set up tickets Greg	-Set up and follow the same pricing we did last year. -Launch ticket sales - by March 8th - Email Everyone the Link to event brite. - create event on Social Media - Candace will update sight	March 8th
Schedule JOL event meeting Greg & Kim	Schedule JOL zoom meeting with Volunteers to delegate and assign jobs for Day of. Save to CAPA Alumni Calendar	March 21st
JOL DJ Greg & Shonda	-Reconfirm the deposit and get a written confirmation via email. -When does he require a deposit? And how much	March 10th
Touch base concerning task Cherene	Touch base with the board concerning the task for an update. Write in the deadline box NOT STARTED, IN PROGRESS, or COMPLETED.	March 16th through March 21st

Action Items

1. Need to purchase a Lockbox for the School for Alumni items.
2. Need to Purchase Frame for Founders Photo
- 3.

Next Meeting Agenda Items

1. Reach out to Keisha for pictures to add to Founder's picture
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Future discussions

- Create a List of yearly expenses
- make pamphlets for graduation packets - happens yearly
 - What else can we add? to the packet?
- Can we purchase a page in the graduation program and/or year books?
 - Add to budget
- Corporate sponsorship for events should be ongoing.
- Formal introductions to graduating class - happens yearly
- to Yearly student/alumni association interactions and events -
- Ongoing fundraising ideas
- Build relationships with Home & School Assc. and class sponsors
- Terms & Elections - not immediate but needs to be touched on for by laws.
- Alumni wall in CAPA
 - reclaim the Alumni room
- Honoring the Founder John R. Vannoni, naming an award/scholarship after him.
- CAPA legend awards/recognition presented and/or even named after CAPA Legends
- make a list, need alumni input from different years. founders plaque with mission statement real scholarships at least \$1000 sponsor/fundraising
 - What's the criteria?
- need a PO box
- List all class alumni associations on website with contact information