

Format of Assignment/Research Paper

Your Paper's Title Starts Here (Times New Roman 12, Bold, Centre, Title Case - three of four lines down from the top margin of the page / paper title should not exceed 15 substantive words)

Author¹ and Author² (Times New Roman 12, centred)

¹Faculty of, The British University in Dubai

²Department of, University of

Author Note (should be at the bottom half of the title page)

This paper was prepared for, taught by) left aligned with the first line of the paragraph indented by one-tab key or 0.5 inch).

Abstract (Times New Roman 12, Bold, Centre, Title Case)

Your text here in double spacing. Do not indent the first line. An abstract is a concise summary of the document and should be in single paragraph. It should clearly identify the topic, objectives/aim of the research, methodology, major findings of the research, implications, and conclusions. Abstracts typically are limited to no more than 250 words.

Keywords: keyword1, keyword2, keyword3

Your Paper's Title Starts Here (Heading Level 1 - Times New Roman 12, Bold, Centre, Title Case)

The text should start on a new page after the title page and abstract. Throughout the document, the text should be left-aligned, double-spaced paragraphs, with the first line of each paragraph indented by one-tab key or 0.5 inch.

For in-text citation, please refer to APA 7th edition at <https://apastyle.apa.org/>

Heading Level 2 (Times New Roman 12, Bold, Title Case)

The text starts here....

Heading Level 3 (Times New Roman 12, Bold, Italic, Title Case)

The text starts here....

Heading Level 4. (Times New Roman 12, Bold, Indented, Title Case) The text starts immediately after the period on the same line.

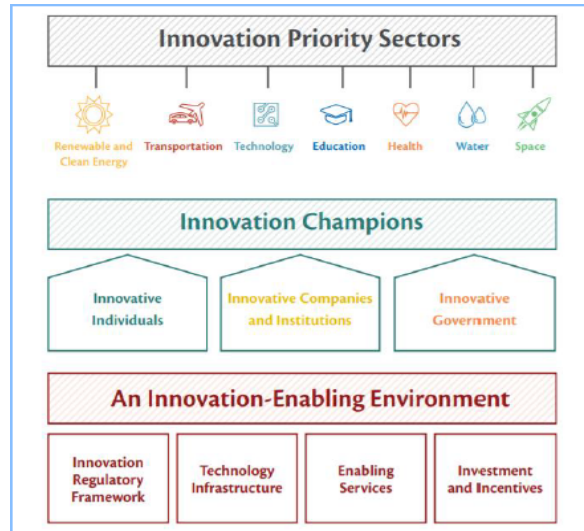
Heading Level 5. (Times New Roman 12, Bold, Indented, Italic, Title Case) The text starts immediately after the period on the same line.

Table 1 (Each table will be numbered)

Transformational vs. Transactional Leadership (Table Title, Italic, Left Aligned, Title Case)

Transactional leadership	Transformational leadership
Short term frameworks	Long term frameworks
Control others	Empowers others
Reactive	Proactive

Note. Burns in Odumeru and Ifeanyi (2013)

Figure 1 (Each Figure will be Numbered)*UAE National Innovation Strategy (Figure Title, Italic, Left Aligned, Title Case)**Note.* UAE Ministry of Cabinet Affairs 2015**Mathematical Equations**

Display simple equations if they must be numbered for later reference. Display all complex equations. Number all displayed equations consecutively, with the number in parentheses near the right margin of the page. When referring to numbered equations, include the full word “equation” (e.g., “Equation 3” or “the third equation,” not “Eq. 3”). We recommend using equation editors for writing equations using font size 12.

$$(x + a)^n = \sum_{k=0}^n \binom{n}{k} x^k a^{n-k} \quad (1)$$

References (Times New Roman 12, bold and centred)

This section is required. Use APA Referencing Style. References should be listed in alphabetical order by authors (using surname of first author). Reference list must be double spaced with hanging indentation.

Examples:

Ahmed, A. M. H. (2022). *Constructing a successful career in the fourth industrial revolution for young graduates in the UAE* [Doctoral thesis, The British University in Dubai].

BSpace. <https://bspace.buid.ac.ae/handle/1234/2083>

Boatright, J. (2006). *Ethics and the conduct of business*. (2nd ed.). Pearson Prentice Hall.

<https://doi.org/DOI> (if available)

Jones, P., Smith, A., Hudson, T., Etherton, J., Connelly, W. & Gardener, J. (1999). *Business management for the new era*. Wyland Publishing. <https://doi.org/DOI> (if available)

Lane, C. (1996). The social constitution of supplier relations in Britain and Germany: An institutional analysis. In R. Whitley and P.H. Kristensen (Eds.), *The changing European firm* (2nd ed., pp. 271-304), Routledge. <https://doi.org/DOI>

Moore, C. (2020, February 24). *What is positive education, and how can we apply it?*

PositiveEducation.com. <https://positivepsychology.com/what-is-positive-education/>

Peterson, J., & Schmidt, A. (1999). Widening the horizons for secondary schools. *Journal of Secondary Education*, 3(8), 9–106. <https://doi.org/DOI>

Taylor, M., & Black, B. (2009, February 19). Financial incentives to tempt graduates. *The Times*. <http://business.timesonline.co.uk/tol/article6558.ece>

Watson, G., & Reissner, S. (Eds.). (2014). *Developing skills for business leadership* (2nd ed.). Chartered Institute of Personnel and Development.

Appendix (Times New Roman 12, bold and centred)