



Mooresville Ladies Junior Basketball League

Constitution and By-Laws

Article I

Name

The organization's name shall be the Mooresville Ladies Junior Basketball League (hereinafter MLJBL).

Article II

Objectives

The MLJBL is a not-for-profit organization and is a program of services to the youth of the community. It shall promote the development of the qualities of citizenship and sportsmanship, and provide an outlet for healthful activity under the atmosphere of community cooperation. The organization is designed to teach girls the spirit of competition as a team, the values of physical fitness through the challenge of physical skills, and the game of basketball under proper and good leadership.

Article III

Conduct

Section I - Conduct Expectations and violations

All individuals participating in MLJBL events (including practice, games, meetings, tournaments, etc.) will be responsible to follow the rules and regulations. MLJBL has adopted the following standard procedure to monitor, record, and administer discipline regarding the player, coach, volunteer, and/or parent behavior.

- A. Coaches shall notify the Board of Directors of any player, parent, or legal issues.
- B. The first act of inappropriate conduct, determined as such by the Board of Directors, shall result in a verbal and written warning to the involved party and/or parent (if a minor). The involved party shall acknowledge in a verbal and written manner that such discipline has been imposed.
- C. The second act of inappropriate conduct, determined as such by the Board of Directors, shall result in a one-game suspension. This level of discipline shall be communicated in a verbal and written manner to the involved party. The involved party shall acknowledge in a verbal and written manner that such discipline is to be imposed. While serving a mandated suspension, the involved party shall not attend games or practices nor be in contact by any means with his/her team/staff.
- D. The third act of inappropriate conduct, determined as such by the Board of Directors, shall result in removal from the league for the remainder of the season. This level of discipline shall be communicated in a verbal and written manner that

such discipline is to be imposed. The involved party that has been removed from the league shall not return to the premises. Reinstatement shall only be considered the following season and must be approved by the Board of Directors.

- E. Each step of the disciplinary review process shall be presented to the Board of Directors for consideration and shall require a majority vote before discipline is imposed.
- F. Only the Coach is allowed to address the officials.
- G. Coaches are responsible for the conduct of their players, assistants, and fans.
- H. Coaches are responsible for the cleanliness of the gym/bench after each practice and game.
- I. Any coach or assistant coach found to be under the influence of drugs or alcohol during practice or games will be immediately removed and suspended from coaching.
- J. Any Coach ejected from the game by the Officials shall immediately leave the facility and is automatically suspended for the next game. This Coach may attend scheduled practices. Any Coach ejected twice in one season will be removed from the league.
- K. Any fan ejected from the game by the officials shall immediately leave the facility.
- L. Note any persons caught fighting shall immediately leave the facility.
- M. Failure to leave the facility will result in Mooresville PD being called.
- N. Involved officials shall notify the Board of Directors immediately.

Above stated verbal and written communication policy shall be adhered to by the Board of Directors and the involved party for suspensions/removals due to official ejections.

Section II - Conflict Resolution

The appropriate steps should be followed for proper conflict resolution.

- A. Wait 24 hours after an incident to address it with the coach.
- B. All concerns and questions should be directed to the coach first.
- C. In the event the issue can not be resolved by the coach, the concern can be escalated to the Board of Directors.

Article IV

Board of Directors

Section I - Board Structure

The operation and maintenance of the organization shall be vested in the board of directors. The Board of Directors shall consist of thirteen (13) members from which the four officers will be elected: a President, a Vice President, a Secretary, and a Treasurer. The four (4) elected officers and the remaining nine (9) members shall comprise the Board of Directors. The Board of Directors shall have the power to manage all affairs of

the organization and decide any and all questions relating in any manner whatsoever thereto.

Section II - Office Terms

The term of office for all officers shall be two years. Elections will take place yearly with two positions each rotating each year. The President and Secretary shall be elected together in every even year and the Vice President and Treasurer shall be elected together in every odd year. Officers may be re-elected to the same office and there is a limit of three (3) consecutive terms.

Section III - Board Scope

The officers of the Board of Directors shall have the power to approve any and all committees that shall be necessary for the proper management of the league's affairs and may define the duties of said committees. The Board of Directors shall have the following special powers:

- A. To appoint delegates and to confer with other organizations and clubs.
- B. To reject membership or expel members or coaches for any misconduct or violations of the by-laws or rules or improper actions prejudicial to the fundamental principles or interest of the league.
- C. To prescribe additional duties for any of the officers or members in addition to those set forth herein.

Article V

Duties of the Board Officers

Section I - Duties of the President

It shall be the duty of the President to:

- A. Preside at all meetings of the league
- B. Represent the league with other organizations, unless those duties have been delegated
- C. Sign, along with the treasurer only, any bonds, contracts, or agreements that the Board of Directors has agreed to.
- D. Will be issued a checkbook, and credit card, and have access to bank accounts and tax information.
- E. Appoint, along with the officers, the chairperson, and members of any regular or special committees.
- F. Cancel and reschedule games as necessary.
- G. Make decisions on the expenditures for money up to \$200.00 on necessary items without Board approval.
- H. Control and distribute keys to the PO box, and the combination locks, and control and distribute all equipment owned, leased, or controlled by the league.

- I. Organization of Rec league draft
- J. Organization of travel players and coaches
- K. Liaison with schools and athletic departments.
- L. Receives mail and deliveries

Section II - Duties of the Vice President

It shall be the duty of the Vice President to:

- A. Assume all duties of the President in his/her absence
- B. Assume the office of the president in the event of a vacancy, until the election of a successor
- C. Perform duties assigned by the President
- D. Be a member of all standing and special committees and report the progress of all committee activities to the president.
- E. Make decisions on the expenditures for money up to \$200.00 on necessary items without Board approval.
- F. Organization of Facilities, Scheduling, and Court time
- G. Organization of Rec players and coaches
- H. Rules

Section III - Duties of the Secretary

It shall be the duty of the secretary to:

- A. Take minutes at all meetings of the league
- B. Maintain League records
- C. Be responsible for enforcing election rules and procedures
- D. Prepare general correspondence at the direction of the president or other officers
- E. Perform duties as assigned by the president
- F. Make decisions on the expenditures for money up to \$200.00 on necessary items without Board approval.
- G. Director of communications, to include email, social media, and website
- H. Organization of registrations and evaluations

Section IV - Duties of the Treasurer

It shall be the duty of the treasurer to:

- A. Pay all bills. A monthly printed summary should be present for each board meeting.
- B. Have full rights to all checks without any other signature, needs the second signature of the president for bonds, contracts, or agreements, approved by the Board of Directors for execution.
- C. Will be allowed to utilize online banking.
- D. Will be issued a checkbook, and credit card, and have access to bank accounts

- E. Present printed yearly account summary to the Board of Directors at the annual meeting.
- F. Pay referees regularly during the season.
- G. Make decisions on the expenditures for money up to \$200.00 on necessary items without Board approval.
- H. Procure and maintain insurance for the league
- I. File and maintain taxes for the league

Article VI

Duties of the Board Members

Section I - Duties of the Board of Directors

It shall be the duty of each board member to:

- A. Assist in the control and supervision of the league.
- B. Provide final approval of the yearly budget and all expenditures over \$200.00.
- C. Attend all meetings of the league.
- D. Perform such duties as assigned by the President.
- E. Perform all duties within a timeframe designated by the president.
- F. Serve on any committee assigned by the Board of Directors.
- G. Work Board duty as assigned.

Section V - Membership

- A. Members must be voted in by a majority vote of the current Board of Directors when a position is available.
- B. Any interested party must fill out the Board Member form.
- C. The year-end / Annual meeting includes approving confirmed service of membership.

Section VI - Termination of membership

Any active member of the MLJBL may have their membership terminated by:

- A. Resignation.
- B. Failure to attend 3 consecutive meetings/events without prior notice to the Board of Directors.
- C. The majority of the current Board of Directors holds a vote for failure of duty.

Article VII

Vacancies in Office

The Board of Directors may fill any vacancy among its officers by a vote of the members present at a regular or special meeting of the Board of Directors with the appointee to serve until the next election.

Article VIII

Meetings

Regular meetings of the Board of Directors shall be held at least 6 times per year. The secretary shall notify each officer before each meeting. Special meetings of the Board of Directors may be called by the President or 3 active members. All parties need to receive 48hrs notice for special meetings.

Article IX

Annual Meetings and Election

An annual meeting for the election of officers and the receipt of annual reports shall be held after the regular league play has ceased. This meeting shall be open to the parents of all players participating in the league and all interested persons. At this meeting nominations for the Board Members shall be presented. All interested parties who wish to be a member of the Board of Directors shall have submitted their name no later than two (2) weeks before the annual meeting. All nominations are to be considered and voted upon at the next meeting. The secretary shall prepare a ballot listing all nominees. Ballots are to be cast by all members present and counted by the President and Secretary. The president shall cast the deciding vote if necessary.

Article X

Meeting Forum

A 2/3rd majority (quorum) of the Board of Directors must be present at a meeting for any business to be transacted or vote taken. With a Board size of 13, a quorum is 9 active members. All meetings of the league shall be conducted according to parliamentary rules as outlined in Robert's Rules of Order. The following shall be the order of business of the league unless suspended by a vote of the Board.

- A. Call to order
- B. Sign in sheet
- C. Report of Officers
- D. Report of committees
- E. Unfinished business
- F. New business
- G. Adjournment

Article XI

Expenditure of League Funds

All monies received into the league treasury shall be expended only for the operation of MLJBL. All purchases shall remain the property of the league and used only for league purposes. Upon dissolution of the league, all funds, supplies, property, and equipment shall be transferred and donated to the Community Foundation for a scholarship.

Article XII

Structure

Section I - Divisions

The MLJBL shall consist of a recreational division and a travel division. Each division shall be governed by the Bylaws as well as the rules and regulations of the league. Each division may also have specific rules and regulations unique to that division that governs the structure and conduct of the division as enacted by the Board of Directors.

Section II - Rec Division

The recreational division shall consist of girls' teams made up of children in Kindergarten through the 8th grades. Age divisions will be decided annually before the commencement of the season and will be based on the number of participants in each grade level.

Section III - Rec Eligibility

All children from the Mooresville Consolidated School Corporation and surrounding communities can participate in the MLJBL Recreation season. When the Mooresville Consolidated School Corporation is not in session for any reason (snow, holidays, etc.) there will be no rec practice, scrimmage, or games. The season ends on the last date of the last game for all recreational division teams. Recreational teams will not be sponsored by MLJBL for insurance, practices, or tournaments once the season ends.

Section IV - Coaches

Qualified coaches shall be selected for each team. All teams shall have 1 head coach and 1 assistant coach, which shall be approved by the Board of Directors. Coaches shall abide by the rules and objectives set by the Board of Directors. Specific remedies for failure to comply with rules and objectives will be set forth by the Board of Directors. All interested coaches may be subjected to a background check.

Section V - Travel Teams

Travel teams must abide by the following guidelines:

- A. No team can begin practice until the Board of Directors permits them to do so.

- B. There will be no changes, alterations, or revisions to the practice schedule without the permission of the board.

Section VI - Travel Eligibility

In order to be eligible to participate in MLJBL travel teams, players must:

- A. Live in the Mooresville Consolidated School Corporation school district, attend Mooresville schools, or obtain a letter from their currently enrolled school stating a travel basketball program does not exist at that school.
- B. Players must attend tryouts and/or be selected.
- C. Players will be evaluated and placed on the appropriate skill level teams by the board.
- D. The option to only participate in Travel Teams (opt out of the rec season) will be voted on each season, prior to the beginning of the season.
- E. If players do not play in the Rec division, there may be additional travel fees for insurance.

Section VII - Travel Evaluations

The MLJBL will host evaluations for the 1st-7th grade at the completion of the rec season. Travel teams will be formed as deemed appropriate after tryouts. Teams will be formed for one calendar year, beginning from the league tryout date to the following year's tryout. Any additional tryouts to be held will need the Board of Directors' approval. Coaches will be selected by the Board of Directors.

Section VIII - Travel Information

Travel team league and tournament information

- A. Teams may enter as "A" or "B" if the outside league permits it.
- B. Which tournaments or leagues to join will be at the coach's discretion.
- C. Practice times will be assigned by the Board of Directors.
- D. Coaches will be responsible for collecting fees for leagues and uniforms.
- E. Need a minimum of seven (7) players and a maximum of 10 players to form a team.

Article XIII

Amendment of By-Laws

The By-Laws herein may be amended at any regular meeting of the Board of Directors, or at any meeting of the Board of Directors called by the president for that specific purpose, so long as a quorum is present.

Revised May 2024