

# PTO Meeting | Minutes

Meeting date *January 18, 2023* | time | *6:00* | Meeting location *Red Elementary*

<b>Meeting called by</b>	<b>Gail Mayes</b>	<b>In Attendance:</b> Gail Mayes, Lizet Rodriguez, Lexi Henderson, Bianca Pemberton-Adams, Luran Kerr-Heraly, Luci Christian-Bell , Kim Camp, Melissa, Ms Grade, Kim Moody, Hala Needham
<b>Type of meeting</b>	<b>Board Meeting</b>	
<b>Facilitator</b>	<b>Gail Mayes</b>	
<b>Note taker</b>	<b>Luran Kerr-Heraly</b>	
<b>Timekeeper</b>	<b>Luci Christian-Bell</b>	

## Agenda topics

Agenda topic *Approval of Minutes* | Presenter *Gail Mayes*

The Minutes from our December meeting were approved.

Agenda topic *After School Director Report* | Presenter *Rachel Green* (in absentia)

- Enrollment is the same from Dec report. We lost students but filled with the same number.
- ASC just had our licensing visit and passed! Yeah!
- Parents Night Out is 1/27. Glow Party.
- Rachel just asked Melissa Suter to transfer \$3,500 from ASC to PTO account

Agenda topic *Teacher's Report* | Presenter *Ms Grade*

- Money for buses for field trips? Yes, in the "magnet money" line item
- Toner provision? PTO cannot provide b/c of HISD rules; open to reimbursing teachers for personal printing
- Announce teacher grants to teachers
- When are faculty meetings?

---

Agenda topic Treasurer Report | Presenter Melissa Suter

- See full [report](#) in “Financials” folder in Google Drive

---

Agenda topic *Art Night* | Presenter [Gail Mayes](#)

- Looking for 15 volunteers
- Doors at 6:00, painting starts at 6:30, activity over at 7:30, clean up
- Valentine option and a bee - guided painting
- First canvas free
- 400 canvases - ask for donations - Hala to ask
- Looking for hairdryers
- Student council to help sell pizza? Gail to reach out to Coach

---

Agenda topic *Recruitment* | Presenter [Gail Mayes](#)

- Elections in March for everything but treasurer
- Advertise on FB

---

Agenda topic *Other Business* | Presenter [Gail Mayes](#)

- Spirit shirts
  - Buy on demand and get extra
  - Start sale on April 15th and close on July 1st; distribute in August
- Sponsorship letter
  - Hala preparing it for posting and distribution
- Website
  - Alex Griffith taking over
  - Take a look at site to note updates
- Yearbook
  - Luci to go to faculty meeting and explain
  - Mr. Mitchell to make folder for teachers to check
  - Looking for faculty sponsor

---

Agenda topic Upcoming Events | Presenter Gail Mayes

- Art night - Feb 3
- March Madness - Penny War Fundraiser - March 6-10