

FAIRLAND BOARD OF EDUCATION		EEP
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LESSON PLANS

It is the belief of the Fairland Board of Education that in order to progress there must be a plan. Teachers are expected to plan for each class period in order to make them effective. As long as the teachers are well prepared and seem to be making progress, the form and extent of the lesson plans will be left to their discretion. Principals may require that lesson plans be submitted for review.

Lesson plan books will be kept up to date by each teacher with at least one week's preparation in advance recorded at all times. Oklahoma Academic Standard will be documented through teachers' lesson plans. Any teacher who is going to be absent must have the grade book or class roll, and lesson plan book turned over to the respective school administrator no later than 8:00 a.m. on the day they are to be absent. Lesson plans and grade books should be kept accurate and in accordance with school policies. Teachers will make available to their respective principal lesson plans by Monday of each week.