

TERMS OF SERVICE | VICARTLESS

**Commissioning me means you have agreed to the Terms of Service below!
Any commission request that violates these terms will be canceled immediately.**

TIME FRAME:

Your commission will take up to 5 weeks to be completed depending on my queue, the complexity of your commission, and external factors (i.e college, job, etc). I work in the order I receive each request.

If your commission will take longer than the estimated time frame, I will message you. Please feel free to ask for WIPs periodically to check on my progress!

CONTACT & COMMUNICATION:

Notice: If you create or support proship content (incest; minor/adult pairings), please do **not** request a commission from me. Thank you for your interest, and for understanding.

You can email me or DM me on Instagram.

When requesting a commission via email...

- ★ Please title your email with the type of commission you're requesting. In the body of the email, include a short summary and visual references of what you're looking for. This helps me a lot!
 - ★ Please do not hesitate to ask any additional questions you may have!
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REVISIONS:

I am very open to revisions as long as they are not excessive.

During each stage, I will ask if you'd like any *minor* add-ons or adjustments.

- ★ **Sketch Stage:** I allow 1-2 MAJOR revisions and multiple MINOR revisions. Major revisions include recreating the sketch in a different pose or angle. Minor revisions include adding accessories or a different expression. At this stage, changes can be more dramatic. I encourage you to point out any flaws at this stage (such as the character's head being too big, etc.) before they become concrete in the lineart stage.
- ★ **Lineart Stage:** I do not allow MAJOR revisions at this stage. I allow multiple MINOR revisions.
- ★ **Flat Color Stage:** I allow multiple revisions. You may ask for different colors and/or provide color palettes accordingly!
- ★ **Shaded Stage:** I allow 1-2 revisions. You may ask for different colored lighting/shading and final touch-ups.

When in doubt, please ask. It's important to me that you're happy with your piece!

TERMS OF SERVICE:

- ★ I reserve the right to deny any commission request.
- ★ I retain the right to edit, crop, modify, and post your watermarked commission to my social media if you have agreed to let me publicize it.
- ★ If requested, you retain the right to (1) be credited as Anonymous or (2) keep your commission private/not posted.
- ★ You will receive both (1) a high resolution, *non*-watermarked version of the commission and (2) a low resolution, watermarked version of the commission. You may, in addition, request any other versions of the piece—such as a transparent background, lineart only, flat colors only, etc.
- ★ You retain the right to post/display your commission on any personal social media accounts as long as I am credited or tagged.

- ★ You are allowed to use your commission for personal use only (i.e icons, banners, personal merch for yourself *(not to sell)*).
 - ★ I do not accept any commercial-use commissions at this time.
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PAYMENT/REFUNDS:

I only accept payment on CashApp, PayPal, and Vgen.

I accept both...

1. Payment upfront (OR)
2. **50% payment upfront**, and the **remaining half upon completion** of the commission.

You will receive a watermarked version of the finished commission first, and once the remainder of the payment is sent to me, you will receive the high resolution, non-watermarked version of the commission.

When requesting a commission, I will not ask you for payment until I am ready to begin sketching.

Refunds:

- ★ Full refunds are given if I have **not** started on your commission yet. (I will message you before I begin sketching).
- ★ If a refund is requested **after** I have begun your commission, I keep the first half of the payment and the second half stays with you.

You are allowed to request a refund for any reason. Life happens; no need to explain! <3

I humbly ask that if you're unsure about commissioning me (due to doubts, affordability, or any other reason), to please refrain from commissioning me! Only ask me for work if you are certain and ready. I stress this for transparency's sake and to prevent a circumstance where a refund is requested.

Thank you again for your interest in commissioning me! <3

