



LEADERSHIP PROGRAM ENROLLMENT EXTENSION REQUEST

Due Date: February 7, 2014

INSTRUCTIONS - Read Carefully before completing this form

- This form is required for ALL students who applied to a leadership or volunteering program and are waiting to receive an acceptance letter from the program.
- Drop this form in the mailbox outside room 314 by 4:00pm on 2/7/2013.
- Students who do not submit this form by the deadline will receive a "Not Completed" on their transcripts.
- Students who submit incomplete forms WILL NOT be granted an extension and WILL receive a "Not Completed" on their transcripts.
- Students will be notified by email on 2/14/2014 if an extension was granted.
- Students who receive an extension are required to enroll in a program and submit a Leadership Program Enrollment Form to the Leadership Program Coordinator by 3/14/2014 by 4:00pm.
- Students who do not submit a Leadership Program Enrollment Form by 3/14/2014 will receive a "Not Completed" on their transcripts.
- **Complete all parts of the form and attached all required documents.** Incomplete forms are not valid will be returned to the student.
- **Use blue or black pen.** Forms other pens or pencil are not valid and will returned to the student.
- Write clearly. Illegible forms are not valid and will be returned to the student.

1. List the programs to which you applied. **For each program**, attach a copy of the application that you submitted.

Name of Program	Program's Website	Date application was submitted	Application Attached? (circle Yes or No)
			Yes No
			Yes No
			Yes No
			Yes No

I have read and understand the instructions above.

Student's First and Last Name

Student's Signature

Month/Day/Year

Parent's First and Last Name

Parent's Signature

Month/Day/Year