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ACADEMIC SENATE

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510-885-3671

FACULTY AFFAIRS COMMITTEE

23-24 FAC 15

March 2, 2024

TO: The Academic Senate
FROM: Faculty Affairs Committee (FAC)
SUBJECT: 23-24 FAC 15: Revised Policy Providing for Student Evaluations of Learning Experience
PURPOSE: Action by the Academic Senate
REQUEST: That the Academic Senate approve the revised SET policy;
effective upon signature of the President.

BACKGROUND INFORMATION:

On Jan 31, 2024, the Subcommittee on the Evaluation of Teaching met to discuss revisions of the 2018 policy governing student evaluations and agreed to several clarifications and updates, as listed below. Through an email vote conducted in February 2024, the subcommittee voted without dissent to approve the following revisions. On March 20, 2024, the Faculty Affairs Committee discussed these proposed revisions and voted without dissent to approve the revised policy.

Changes include:

- 2.1. Change “evaluate their teaching” to “report on their learning” to make consistent with the title and purpose of the policy.
- 2.2. Deleted reference to paper evaluations which have not been requested in years.
- 2.3.1. Clarified language.
- 2.3.3. Deleted reference to paper evaluations.
- 3.1. Deleted reference to paper evaluations.
- 3.2. Clarified language to make it clear that the University is responsible for meeting accessibility standards in evaluations.
- 3.4. & 3.5. Deleted reference to paper evaluations
- 4.1. & 4.2 Clarified to specify exactly who the evaluation results need to be given to from the online campus that administers them.
- 4.5. Clarified that the department chair will consult with the dean about anonymized evaluation data.
- 5.1.2. Clarified that evaluations are on a server and not located in the college office.

5.1.3. Deleted as online storage just reiterated 5.1.2.

FAC asks that the Academic Senate approve of [this revised policy](#).