

REGULAR MEETING OF THE GOVERNING BOARD

Monday, April 08, 2019 AT 5:45 PM

TO BE HELD IN THE BOARDROOM

- [1. Call to Order](#)
- [2. Hearing of Visitors](#)
- [3. Approval of Minutes](#)
- [4. Employee Benefits Review](#)
- [5. Budget Update for FY18-19](#)
- [6. Approval of Support Staff Placement Schedule for 2019-2020](#)
- [7. Issuance of Support Staff Contracts](#)
- [8. Issuance of Administrative Contracts](#)
- [9. Adoption of Classroom Site Fund Pay for Performance Compensation Plan](#)
- [10. Approval of Personnel Actions](#)
- [11. Approval of Vouchers](#)
- [12. Gifts and Donations to the District](#)
- [13. Approval of Student Activities Statement](#)
- [14. Regular Board Meeting](#)
- [15. Business Manager Report](#)
- [16. Superintendent/Principal Report](#)
- [17. Adjournment](#)

1. Call to Order

Submitted By:	Robert Aldridge		Information
---------------	-----------------	--	-------------

BACKGROUND:

The Board President will call the meeting to order at 5:45 p.m.

2. Hearing of Visitors

Submitted By:	Robert Aldridge		Information
---------------	-----------------	--	--------------------

BACKGROUND:

The Board invites the viewpoints of citizens throughout the District, and considers the responsible presentation of these viewpoints vital to the efficient operation of the District. The Board also recognizes its responsibility for the proper governance of the schools and therefore the need to conduct its business in an orderly and efficient manner. Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the Superintendent prior to the start of the Board meeting.

3. Approval of Minutes

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

RECOMMENDATION:

It is recommended that The Governing Board approve the minutes from the March 18, 2019 Regular Meeting.

ACTION:

[March 2019](#)

4. Employee Benefits Review

Submitted By:	Sandi Wilson		Information
---------------	--------------	--	--------------------

BACKGROUND:

The Health, Dental, Vision and Life Insurance renewal rates and bids will be reviewed. ASBAIT health insurance rates for the plan the District currently provides will go up 3.4%.

[Broker Insurance Presentation](#)

5. Budget Update for FY19-20

Submitted By:	Sandi Wilson		Information
---------------	--------------	--	--------------------

BACKGROUND:

Revenue projections have been updated and expenditures projections include the proposed raises.

[Revenue Projections](#)

[Line Item Details](#)

6. Approval of Support Staff Placement Schedule for 2019-2020

Submitted By:	Sandi Wilson		Action
---------------	--------------	--	---------------

BACKGROUND:

Minimum wage will increase to \$12 per hour effective January 1, 2020. We are recommending we make the change in July along with the new schedule and contracts. Last year we replaced our salary schedule with a stepless placement schedule which has a minimum and maximum for each position.

Health insurance will increase 3.4%, or \$288 per person per year, costing the District \$14,000. We are recommending that the District cover the cost of that increase for all full-time employees.

RECOMMENDATION:

It is recommended that the Governing Board approve adding \$1 to all positions on the support staff placement schedule for 2019-2020.

[Support Staff Placement Schedule](#)

7. Issuance of Support Staff Contracts

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

BACKGROUND:

The placement schedule allows for more flexibility than previous salary schedule. Support staff wages may be increased by a percentage, a flat dollar amount, or a combination of both. We are recommending a \$1 per hour increase to all support staff.

The minimum wage change to \$12.00 per hour equals a 9.1% increase. Giving a flat \$1 increase means people with a higher hourly wage earn less of a percentage increase, so individual increases would range from 4.7% to 9.1%. The estimated inflation (cost of living) amount for 2018 is 2.2%

RECOMMENDATION:

It is recommended that the Governing Board approve the issuance of "At Will" Appointments on April 9, 2019, to the following employees:

Jose Aguirre, Renita Altheim, Abraham Amezcua, Maria Arroyo Sanchez, Nanci Barcenas, Trisha Berry, Alexandria Bilczewski-Johnson, Patrick Caldwell, Marcia Conner, Maria Diaz, Tiffany Farris, Gilbert Fernandez, Jennifer Flippo, Erica Gonzales, Liliana Gonzales, Sandra Hernandez, Brenda Hunt, Cynthia Juarez, David Kugel, Ariana Lopez, Imelda Lopez, Ruth Lopez, Kathryn Mayfield, Jennifer Mendez, Karlee Miller, Josefina Morales, Oscar Moreno, Shelly Narramore, Theresa Nelson, Jennifer Orosco, Kelly Pendergast, Ray Petosa, Nicole Randall, Kathryn Ratto, Joanna Salas, Isidro Salgado, Guadalupe Soto, Lynn Sowers, Jody Stanberry, Jacqueline Sue Turner.

[Support Staff Detail](#)

[Fund Distribution](#)

[Support Staff Template](#)

8. Issuance of Administrative Contracts

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

BACKGROUND:

Administrative contracts are recommended to be issued with a 4% increase. A larger increase for the Systems Administrator/Technology Integration position is warranted. This position has grown in responsibilities to include data analysis and programming/coding, data security and privacy, planning and policy development, and manages over 500 devices with little to no contracted assistance.

RECOMMENDATION:

It is recommended that the Governing Board approve the issuance of contracts on April 9, 2019 to the following employees:

Robert Aldridge, Jerry Derwin, Cassandra Martin, Mary Mogen, Sarah Morales, Justin Stanberry and Sandra Wilson.

[Comparison Email](#)

[IT ASBA-Administrator 2017-18](#)

[IT Wage Comparison - Network Admin](#)

[BUHSD Placement Schedule](#)

[Salary Survey-Admin-17-18](#)

[Special Ed Addendum format](#)

[Funding Detail](#)

9. Adoption of Classroom Site Fund Pay for Performance Compensation Plan

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

BACKGROUND:

The District Pay For Performance Plan, resulting from Prop 301, must be submitted to the Arizona Department of Education each year. The District's submission should include the Plan, the methods of measurement, the parent/student survey, the committee membership structure, and other descriptions as found in the back-up to this agenda item, as reviewed and approved by at least 70% of the teaching staff.

RECOMMENDATION:

It is recommended that the Governing Board adopt the District Classroom Site Fund Performance Compensation Plan.

[Performance Base Compensation](#)

10. Approval of Personnel Actions

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

RECOMMENDATION:

It is recommended that the Governing Board approve the following personnel actions:

10.1 NEW HIRES/TRANSFERS/CHANGES

Name	Position	Grade-Step	Effective Date	Comments
Brooke Reeves	Special Education Cross Categorical Teacher	A-3	07/29/2019	Replacement for Kayla Workman

10.2 SUBSTITUTES/TEMPS/SUPPLEMENTAL CONTRACTS

Name	Position	Grade-Step	Effective Date	Comments
Mary Ellen Viramontes	Sub Cafe Asst I		03/18/2019	\$11.00 per hour
Jared Gaskin	Sub Teacher		04/29/2019	\$100 a day

10.3 RETIREMENTS/RESIGNATIONS/NON-RENEWALS/TERMINATIONS

Name	Action	Position	Effective Date

11. Approval of Vouchers

Submitted By:	Sandi Wilson		Action
---------------	--------------	--	---------------

RECOMMENDATION:

It is recommended that the Governing Board ratify the following vouchers processed between 3/7/19 and 3/29/19.

PAYROLL VOUCHERS

Voucher No.	Pay Period Ending	Amount
1919	3/16/19	\$130,987.86
	Total Payroll	\$130,987.86

EXPENSE VOUCHERS

Voucher No.	Date	Amount
8032	3/19/19	\$56,615.33
8033	3/26/19	60,983.05
	Total Expense	\$117,598.38
	Total Payroll & Expense	\$248,586.24

[Voucher Details](#)

12. Gifts and Donations to the District

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

BACKGROUND:

1. Mesquite Solar by Consolidated Edison Development donated \$1,000.00 for the Math, Science, and Ag Alliance, \$1,000.00 for Monday Funday, and \$500.00 for Kool Skool Planners.
2. Palo Verde Generating Station donated \$250.00 for Achievement Awards to be distributed among five students, and \$1,500.00 for school yearbook costs.

RECOMMENDATION:

It is recommended that the Governing Board accept the donations valued at \$4,250.00

Total Gifts and Donations received since July 1, 2018: \$13,431.71.

13. Approval of Student Activities Statement

Submitted By:	Sandi Wilson		Action
---------------	--------------	--	---------------

BACKGROUND:

This fund is used to account for the funds deposited and expended in connection with the activities of student organizations and clubs. The school district serves only as fiduciary custodian for these funds in accordance with A.R.S. 15-1123.

RECOMMENDATION:

It is recommended that the Governing Board ratify the Student Activities Statement for month ending March 31, 2019.

[Student Activities Statement](#)

14. Regular Board Meeting

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------

BACKGROUND:

This item is to provide the opportunity to reschedule or cancel a future regular board meeting by majority vote of the Governing Board, per ARS §38-431.2

15. Business Manager Report

Submitted By:	Sandi Wilson		Information
---------------	--------------	--	--------------------

BACKGROUND:

[Cash Balance Report](#)

16. Superintendent/Principal Report

Submitted By:	Robert Aldridge		Information
---------------	-----------------	--	--------------------

BACKGROUND:

17. Adjournment

Submitted By:	Robert Aldridge		Action
---------------	-----------------	--	---------------
