

**KP FORM NO. 18**

Republic of the Philippines  
Province of \_\_\_\_\_  
CITY/MUNICIPALITY OF \_\_\_\_\_  
Barangay \_\_\_\_\_

**OFFICE OF THE LUPON TAGAPAMAYAPA**

\_\_\_\_\_ Barangay Case No. \_\_\_\_\_  
\_\_\_\_\_ For: \_\_\_\_\_  
Complainant/s \_\_\_\_\_  
\_\_\_\_\_

*-Against-*

\_\_\_\_\_  
\_\_\_\_\_  
Respondent/s

**NOTICE OF HEARING  
(RE: FAILURE TO APPEAR)**

TO: \_\_\_\_\_  
\_\_\_\_\_  
Complainant/s

You are hereby required to appear before me/the Pangkat on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_ at \_\_\_\_\_ o'clock in the morning/afternoon to explain why you failed to appear for mediation/conciliation scheduled on \_\_\_\_\_, 20\_\_\_\_\_ and why your complaint should not be dismissed, a certificate to bar the filing of your action in court/government office should not be issued, and contempt proceedings should not be initiated in court for willful failure or refusal to appear before the Punong Barangay/Pangkat ng Tagapagkasundo.

This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Punong Barangay/Pangkat Chairperson  
(Cross out whichever is not applicable)

Notified this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Complainant/s

---

---

Respondent/s

---

---