Laboratory Clean-Up Responsibilities

GROUP A:

 Clean off and sweep around ALL machines WITH THE POWER OFF

GROUP B:

- Sweep floors
- Turn on/off dust collector when given permission by instructor
- Empty dustpan dirt into trash and sawdust into dust collector

GROUP C:

- Put away safety glasses and organize safety glass cabinet
- Return loose tools to proper location in tool cabinet
- Unplug all hand tools and glue guns

GROUP D:

- Sweep off tabletops
- Scrape hot glue or paint off of tables
- Collect reusable scrap materials and organize in scrap bin
- · Collect and CAREFULLY store any projects lying out

GROUP E:

- Close paint/stain/polyurethane containers, place in flammable liquid cabinet
- Organize and close flammable liquid cabinet
- · Clean up finishing room or finishing area

^{*}Anyone finished with their responsibilities should help other groups finish their responsibilities.

^{*}Notify the instructor immediately of all problems/issues you notice with any of the equipment, tools, and materials.