

EDL 560 Module 8 EPortfolio Part I

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EDL 560: External Development Leadership

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The first artifact for Part I of my EPortfolio: Demonstrating Proficiency in Principal Quality and English Learner Standards is Module 1 Critical Thinking: Relationship Building Toolkit for Effective Family Partnerships. In Module 1, I developed a toolkit for school leaders that focused on research-based strategies to build relationships with families, particularly for families of diverse populations. The toolkit was formatted based on the Family, School, and Community Partnering Standards through the Colorado Department of Education (Colorado Department of Education, 2022).

This artifact demonstrates proficiency in Principal Quality Standard II, Element B: Principals ensure that the school provides an orderly and supportive environment that fosters a sense of safety and well-being. The relationship building toolkit is a guide for school-wide systems to ensure the physical, social, and emotional well-being of students. This toolkit suggests strategies to put in place to engage families as partners in the education of their children so that the school is viewed as an inclusive and welcoming space and trusted relationships can be established. The action plan within the toolkit lays out evidence-based strategies to welcome families, communicate effectively, support student success, share power with families, and collaborate with the community.

The next artifact is Module 3 Critical Thinking: Post-Secondary Family Fun Night Planning Guide. The Post-Secondary Family Fun Night Planning Guide represents a comprehensive planning template including guidance around a planning committee, operational factors, volunteers, numerous and wide-ranging post-secondary options, and information on college admission and affordability. An event such as this incorporates parent, caregiver and

family input, particularly from families of underrepresented groups, to serve the needs of a diverse community of learners.

This artifact demonstrates proficiency in Principal Quality Standard II, Element A: Principals create a professional school environment and foster relationships that promote staff and student success and well-being. This planning guide promotes student success and well-being in that the guide is intended to provide a fun and interactive evening for students at Fort Collins High School and their families to explore post-secondary opportunities. One of the major priorities of the strategic plan for Poudre School District, and priority performance challenge for FCHS within its Unified Improvement Plan is “graduating with options” (Poudre School District, n.d.). This event is specifically designed to help students and families, including those from diverse backgrounds, understand what it means to “graduate with options”.

This artifact also demonstrates proficiency in Principal Quality Standard IV, Element C: Principals build and sustain productive partnerships with key community stakeholders, including public and private sectors, to promote school improvement, student learning, and student well-being. The planning guide includes development of a planning committee consisting of diverse school, family, and community representation. It also includes the involvement of a variety of stakeholders, including college and military representatives, as well as the opportunity to explore numerous career pathways and industry partners.

The next artifact is Module 4 Critical Thinking: Digital Orientation Guide for Families. The orientation guide is intended to help orient new families/caregivers to Fort Collins High School. It includes a calendar of events, the PSD high school planning guide, an application to volunteer within PSD, information about the school’s history and procedures, links to the school newsletter, and links to receive family and community support.

This artifact demonstrates proficiency in Principal Quality Standard II, Element E: Principals design and/or utilize structures and processes which result in family and community engagement and support. The guide is meant to invite families to become involved in the education of their children, hence the link to the volunteer opportunities, including an application in Spanish. Likewise, families will become more engaged if students are involved in clubs and activities, therefore the guide includes links to the clubs and activities page and school activities calendar. Community resources and family support pages are available once families get settled into the school community, should they have needs outside the school.

This artifact also demonstrates proficiency in English Learner Quality Standard 5.09, Element A: Educators are knowledgeable in, understand, and are able to apply major theories, concepts and research related to culture, diversity and equity in order to support academic access and opportunity for CLD student populations. This digital orientation guide was created with culturally and linguistically diverse families in mind. The guide is digital, and friendly to be viewed on a mobile device, which I feel would be the preference for continued and easy access for CLD families. It was written in language that is easily accessible. Community resources and family support pages are available once families get settled into the school community, should they have needs outside the school. The goal of this guide is to ensure the academic success with options for all students, including CLD students, so I have included the high school planning guide in multiple languages, as well as information about career and technical education.

The last artifact is Module 6 Critical Thinking: Family/Caregiver Communication Plan for New Teachers Professional Development. This professional development aimed at new educators is designed to prepare teachers with an understanding on building a strong foundation

for communication, essential components to effective communication with families and caregivers, and strategies for supporting diverse families.

This artifact demonstrates proficiency in Principal Quality Standard I, Element E: Principals facilitate the design and use of a variety of communication strategies with all stakeholders. This professional development is designed to equip new educators with a variety of communication strategies. The presentation guides educators through the development of a parent engagement plan that includes building a strong foundation in developing trusting relationships and collaborating with families to set academic goals for their children. The plan includes strategies for hosting successful conferences with parents and caregivers and encourages two-way communication as a means for providing positive feedback.

This artifact also demonstrates proficiency in English Learner Standard Quality 5.12, Element A: Educators are knowledgeable in, understand and are able to use the major theories, concepts and research related to language acquisition and language development for CLD students. This professional development for educators includes evidence-based strategies for supporting families of multilingual learners. It is essential that diverse families feel heard so that they are supported and welcome partners in their child's education. By establishing effective two-way communication that works for linguistically diverse families, and welcoming families into the school as partners, educators can best support language acquisition and development for their children.

For a summary of how these artifacts correspond to each Principal Quality and English Learner Standard covered in this course, please refer to the Appendix of this paper.

References

Colorado Department of Education. (2022). *Family, school, and community partnerships: Strategy guide 2.0* [PDF].

https://www.cde.state.co.us/sites/default/files/docs/uip/FSCP_Strategy%20Guide%202.0.pdf

Poudre School District. (n.d.). *Strategic plan*. Retrieved November 27, 2024, from

<https://strategicplan.psdschools.org/>

Appendix

Principal Quality and English Learner Standards Artifact Crosswalk

Standard		Artifact
Principal Quality Standard I	Element E	EDL 560 Module 6 Critical Thinking: Family/Caregiver Communication Plan for New Teachers Professional Development
Principal Quality Standard II	Element A	EDL 560 Module 3 Critical Thinking: Post-Secondary Family Fun Night Planning Guide
	Element B	EDL 560 Module 1 Critical Thinking: Relationship Building Toolkit for Effective Family Partnerships
	Element E	EDL 560 Module 4 Critical Thinking: Digital Orientation Guide for Families
Principal Quality Standard IV	Element C	EDL 560 Module 3 Critical Thinking: Post-Secondary Family Fun Night Planning Guide
EL Quality Standard 5.09	Element A	EDL 560 Module 4 Critical Thinking: Digital Orientation Guide for Families
EL Quality Standard 5.12	Element A	EDL 560 Module 6 Critical Thinking: Family/Caregiver Communication Plan for New Teachers Professional Development