



Pond Cove School

12 Scott Dyer Road
Cape Elizabeth, Maine 04107

Jason Manjourides, Principal
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December 3, 2020

Dear Pond Cove Families,

As you may already know from reading Dr. Wolfrom's letter, Pond Cove School will continue with remote learning for tomorrow, December 4, while contact tracing occurs. I am proud of our school district for proceeding with such great caution.

I have included our immediate and short term closure plans below. Although our staff are well prepared to support students tomorrow, this is a relatively new experience for us. Thank you for your patience, flexibility, and support.

Respectfully,

Jason Manjourides
Principal, Pond Cove School

Pond Cove School Immediate Response to School Closure (DAY ONE)

- If the school closure occurs on a WEDNESDAY, the schedule will remain the same as a normally scheduled remote Wednesday.
- If the school closure occurs on a MAROON day:
 - Teachers will post a morning message and asynchronous assignments to Google Classroom by 10:00 a.m. for MAROON cohort students and will also provide a block of time for live student check-in/support or hold a class meeting sometime between 9 am and 2 pm.
 - Gold students should follow their asynchronous schedule as usual.
 - Elected fully remote students will follow the schedule provided by their teacher.
- If the school closure occurs on a GOLD day:
 - Teachers will post a morning message and asynchronous assignments to Google Classroom by 10:00 a.m. for GOLD cohort students and will also provide a block of time for live student check-in/support or hold a class meeting sometime between 9 am and 2 pm.
 - Maroon students should follow their asynchronous schedule as usual.
 - Elected fully remote students will follow the schedule provided by their teacher.

If school closure duration continues for a week:

- A student's previously scheduled Maroon or Gold in-person HYBRID DAY (not their scheduled remote learning day) will include a live student Morning Meeting and check-in/support time via Zoom and asynchronous Google Classroom assignments. Each classroom teacher will communicate with students/parents about scheduling for the day.
- A student's previously scheduled Maroon or Gold REMOTE DAY will be the same platform as pre-school closure.
- Elected fully remote students will continue with their current schedule.

See example schedule below for a ONE week school closure:

ALL STUDENTS LEARNING AT HOME

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Teachers will post a morning message and asynchronous assignments to Google Classroom for MAROON cohort students and will also provide a block of time for live student check-in/support or hold a class meeting via Zoom.</p> <p>Gold cohort students at home working asynchronously on learning tasks previously sent home or posted on Google Classroom.</p> <p>Elected Fully Remote students follow the schedule provided by their teacher.</p>	<p>Teachers will post a morning message and asynchronous assignments to Google Classroom for GOLD cohort students and will also provide a block of time for live student check-in/support or hold a class meeting via Zoom.</p> <p>Maroon cohort students at home working asynchronously on learning tasks previously sent home or posted on Google Classroom.</p> <p>Elected Fully Remote students follow the schedule provided by their teacher.</p>	<p>We're Online Wednesday</p> <p>*All students work asynchronously at home.</p> <p>*Student Support by appointment.</p> <p>*Parent meetings by appointment.</p> <p>*Students complete unfinished assignments.</p> <p>*Online skill practice.</p> <p>*Students log in to Allied Arts Google Classroom and participate in assigned Allied Arts lessons.</p> <p>*Special education services provided as scheduled.</p> <p>*RTI math and literacy support provided as scheduled.</p>	<p>Teachers will post a morning message and asynchronous assignments to Google Classroom for MAROON cohort students and will also provide a block of time for live student check-in/support or hold a class meeting via Zoom.</p> <p>Gold cohort students at home working asynchronously on learning tasks previously sent home or posted on Google Classroom.</p> <p>Elected Fully Remote students follow the schedule provided by their teacher.</p>	<p>Teachers will post a morning message and asynchronous assignments to Google Classroom for GOLD cohort students and will also provide a block of time for live student check-in/support or hold a class meeting via Zoom.</p> <p>Maroon cohort students at home working asynchronously on learning tasks previously sent home or posted on Google Classroom.</p> <p>Elected Fully Remote students follow the schedule provided by their teacher.</p>

***Above schedule subject to change depending on length of school closure.**