

NCSA PTO
General Membership Meeting
Tuesday, April 28, 2026
Meeting Agenda

Meeting Name	Facilitator			Note Taker
NCSA PTO Membership Meeting	Tanya Jerome			Kaylin Spell
Date	Start Time	End Time	Total Time	Location
04.28.26	2:50PM	3:56 PM	1 hour 6 min	NCSA Auditorium + Media center
Board Members Present:				
Admin: - Mr. Helm - Dr. Dozier - Mr. Parham - Mrs. Whitehead	Teacher/Staff Reps: - Kelly Coady 3-5 - Casey Poynter - Brandy Donahue - Amanda Kirkham	Board Members: - Tanya Jerome Sandy Pickard - Justin Mays - Kaylin Spell Quanesha Duncan - Crissy Fraser - Jennifer Lathrop	- Aris Coney - Beth Bailey Kayla Harris - Tara Gill - Candance Morley - Bri Kelly Keisha Anderson	

DISCUSSION

Topic Discussed	Main Points
Agenda Tanya Jerome	- Welcome + introduction - Meeting objectives - Vote to incorporate - Vote to amend bylaws - Retroactive vote on budget - Vote on new PTO board members - Pto Upades - in the Media Center
Quorum	- Quorum of 100 was met 137 members in total - yes No - Voting time start: 2:53 PM
Vote to Incorporate	- Vote to incorporate NCSA PTO - Motion (name): Jenn Lathrop - Second (name): Mrs. Poynter - All in favour: 112 - All opposed: 0 - Results: Passed Failed - Method: voice vote

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	Notes:
Vote to amend bylaws 	• Vote to to amend NCSA PTO bylaws to proposed ○ Motion by: Jenn Lathrop ○ Second by: Mrs. Donahue ○ All in favour: 136 ○ All opposed: 1 ○ Results: ■ Passed ■ Failed ○ Method: voice vote Notes:
Retroactive vote on budget Keisha Anderson	• Retroactively vote to to approved the NCSA PTO budget ○ Motion by: Jenn ○ Second by: Mr. Helm ○ All in favour: 120 ○ All opposed: 1 ○ Results: ■ Passed ■ Failed ○ Method: voice vote Notes:
Elections 	• Vote on the legacy PTO and 2026-2028 members. ○ Ballot vote ○ To be counted after the meeting ○ Results shared after they are finalized and the elected nominees accept their position.
Voting closed 	• Voting closed at: 3:12 PM • Meeting transitioned to the Media Center
PTO updates 	• Treasurer Report ○ Overview of cashflow ○ Profit from various fundraisers

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	○ Reserves for STEAM ○ TFR breakdown ● STEAM Certification from state (Mr. Helm) ○ On track for 2030 - 3 year process defined by the state of GA ○ Will need funds for the initial purchases of each grade-levels STEAM related PBL projects. ○ Sports primarily funded by county. PTO proud to support sport programs needs through funding requests. ● Programs (Beth) ○ Overview of what Programs provide for students such as: SOTM, BMX show, PTO Scholarship, work detail, STEM Bys, EArth Day, program with Emory students ● Hospitality (Jenn and Chrissy) ○ support/provide for teachers (ie SUPERBowl) ○ Room Parents ○ End of the Year Breakfast for students ● Fundraising (Tara and Candance) ○ Boosterthon ○ Spirit Nights ○ Fall Festival ● Communications (Bri) ○ Overview of platforms where info is disseminated ○ PTO Website ○ Volunteer SignUp ● PIE (Tanya) ○ Donations for Teacher Appreciation Week ○ Movie Nights ○ Goody Bags for SOTM
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