

**Minutes of the Regular Meeting of  
The Board of Directors  
Hi-Lin Water and Sanitation District**

A meeting of the Hi-Lin Water and Sanitation Board of Directors was held virtually on October 28, 2024 at 5:30 pm.

Board members present were:

Jeff Peoples, President 2025

Robin Hollenbeck, Secretary 2027

Gordon Smith, Treasurer 2025

Philip Arreola, Director 2027

Joe Rogers, Director 2025

Also Present: Darcy Beard, Kyle Beard

The meeting was called to order and the following items discussed.

1. The board reviewed the September minutes. Philip motioned to approve the minutes and Jeff seconded the motion. The board unanimously approved the minutes.
2. The September Financial Report was presented to the board by Darcy Beard. Jeff motioned to approve the financial report and cash disbursements. Philip seconded the motion. The board unanimously approved the financials and cash disbursements.
3. The PILT letter is drafted and approved for those residences that are part of use our lines but are not part of the district. These letters will be finalized after the Budget Hearing Meeting to determine the appropriate fees to charge.
4. Gordon provided an update on the ACH Fraud Protection. Joe was able to set up access. This is complete.
5. The Board discussed a residence that had been charged for a blockage in the main sewer line and payment has not been received. The Board discussed whether to certify this expense now or to wait until next year to certify. The

concern is the requirement that the resident has not been given 6 months' notice. Darcy will rebill the homeowner and the Board will certify it next year. The address is 2370 S Krameria Street.

6. The District was awarded a grant by SIPA for \$2500 to make the website ADA compliant. Joe attended the awards ceremony on September 23<sup>rd</sup> and received the check. He will deposit the check this week. Robin submitted an initial invoice for \$500 to start work on the website.
7. The Board reviewed accounts that Darcy has certified for collection. There are eleven accounts eligible for certification. Philip motioned to approve the Resolution for the certification of these accounts. Jeff seconded the motion to approve the Resolution. The Board passed the Resolution to authorize the certification of delinquent accounts to the Arapahoe County Treasurer for collection.
8. The Board reviewed the initial 2025 Budget Darcy prepared. Gordon reviewed the water usage data from Denver Water and compared our current fees. The water usage is higher than the previous year and on par with prior years usage. The Capital Project will happen in Spring 2025 and we have the funds to do it. The Board discussed raising the base fee from \$78 to \$80 per quarter. The Board discussed that the overage rate would remain \$3.50 per 1,000 gallons used.
9. Website views are 69 visitors in the last 30 days and 30 in the last 7 days.
10. The next meeting will be on Monday, November 11th at 5:30 PM and will be virtual.