

1324 Direct Deposit

Effective Date: 7/1/2024 | Last Reviewed: 7/1/2024 | Old Policy Number: E3.19

Stonehill College pays employees via direct deposit. The Office of Human Resources and the Office of the Controller shall jointly maintain [procedures](#) for the protection of an employee's direct deposit information, and for the establishment and change of direct deposit information. Employees are responsible for maintaining up to date direct deposit information with the College and notifying the College if they believe their direct deposit information, or login/password information which allows access to their direct deposit information, has been compromised or stolen.