

A Student Guide

YuJa is a leading enterprise media solution that has been integrated into the John Jay Blackboard LMS to facilitate and improve instructor, student interaction and engagement, while improving student learning outcomes. YuJa uses media as a tool to facilitate collaboration and engagement in an effort to educate students by providing an extensive suite of media products for use by students and professors.

YuJa suite include products for [video management](#), [lecture capture](#), [live streaming](#), [social learning](#), [video conferencing](#), [digital asset management](#), [video test proctoring](#), [digital media accessibility](#), and [digital archiving and compliance](#).

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How to perform Video and Screen Capture Recordings

In Blackboard students can create video and screen capture responses to any Blackboard activity that gives them access to the Blackboard content editor. Some such Blackboard activities are Blackboard Assignments and Blackboard Discussion boards. In this example we will use a Blackboard assignment to illustrate.

1. Click on the Blackboard Assignment link in you Blackboard course to launch the assignment activity.

A screenshot of a Blackboard assignment page. The title "Assignment 1" is at the top, with a small blue arrow pointing to the right. Below the title, there is a file attachment for "Geertz_Thick Description.pdf" (887.766 KB). A text box contains the instruction: "The purpose of this assignmet is to reflct on the materilal that was".

2. Once the assignment is launched and you are inside the assignment scroll down to the section labeled "Assignment Submission" and click the "Write Submission" button to launch the Blackboard content editor.

ASSIGNMENT SUBMISSION

Text Submission

Write Submission

Attach Files

Browse Local Files Browse Content Collection Browse Cloud Service Browse Dropbox

SafeAssign accepts files in .doc, .docx, .docm, .ppt, .pptx, .odt, .rtf, .pdf, and .html file formats only. Files of any other format will not be checked through SafeAssign.

3. If the content editor does not launch with the full menu displayed, click on the three dot in the upper left corner of the BlackBoard Content Editor to display all the menu options.

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

4. Once the full content editor menu is displayed, Click on the “Add Content” button (the plus sign in a circle.)

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

5. In the dropdown menu that appears click on the menu option “YuJa Media Chooser-John Jay” to launch the YuJa Media Chooser.



YuJa Media Chooser - John Jay

6. The YuJa Media Chooser will open in the “Choose Media” tab.

SELECT YUJA VIDEOS

Media Chooser

Choose Media Upload Media Record Content

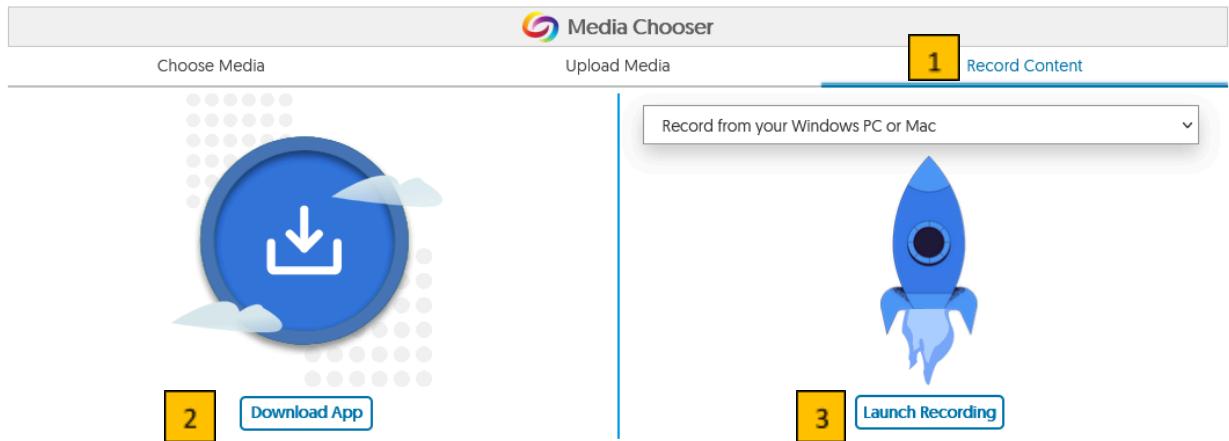
MEDIA

Search title or description term Search

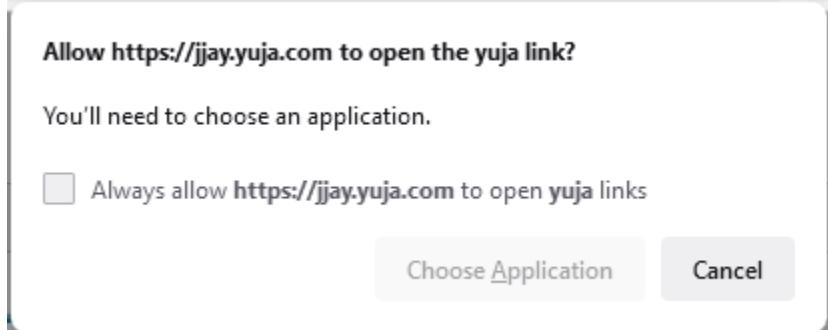
No media available

7. To create a video or screen capture responses, click on the Record Content tab. In this tab you will be presented with two options:

- Download App: If you have never created a YuJa recording on the computer that you are using and you do not have the “YuJa Software Capture” software installed on your computer; the first thing that you need to do is to click on the “Download App” button to download and install the “YuJa Software Capture” software on your computer. It is essential that you first have the “YuJa Software Capture” software installed on your computer before you can begin recording YuJa videos. However, the good thing is that this installation is a one-time thing.
- Launch Recording: If you have the “YuJa Software Capture” software installed on your computer then you can click on the “Launch Recording” button to begin recording. In this tutorial we will assume that you already have the “YuJa Software Capture” software installed on your computer.

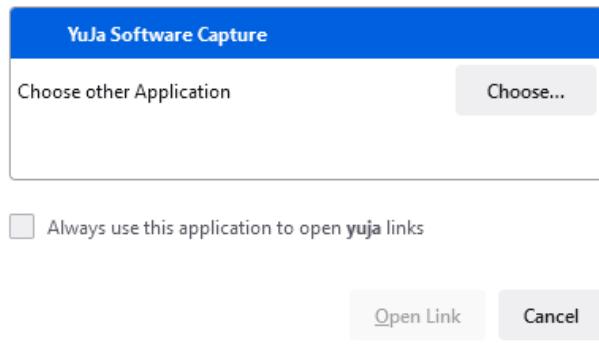


8. Click the “Launch Recording” button to begin recording your video assignment response. A pop-up “choose an application” dialogue box will appear. Select the “Always allow <https://jjay.yuja.com> to open yuja links” check box and click the “Choose Application” button.

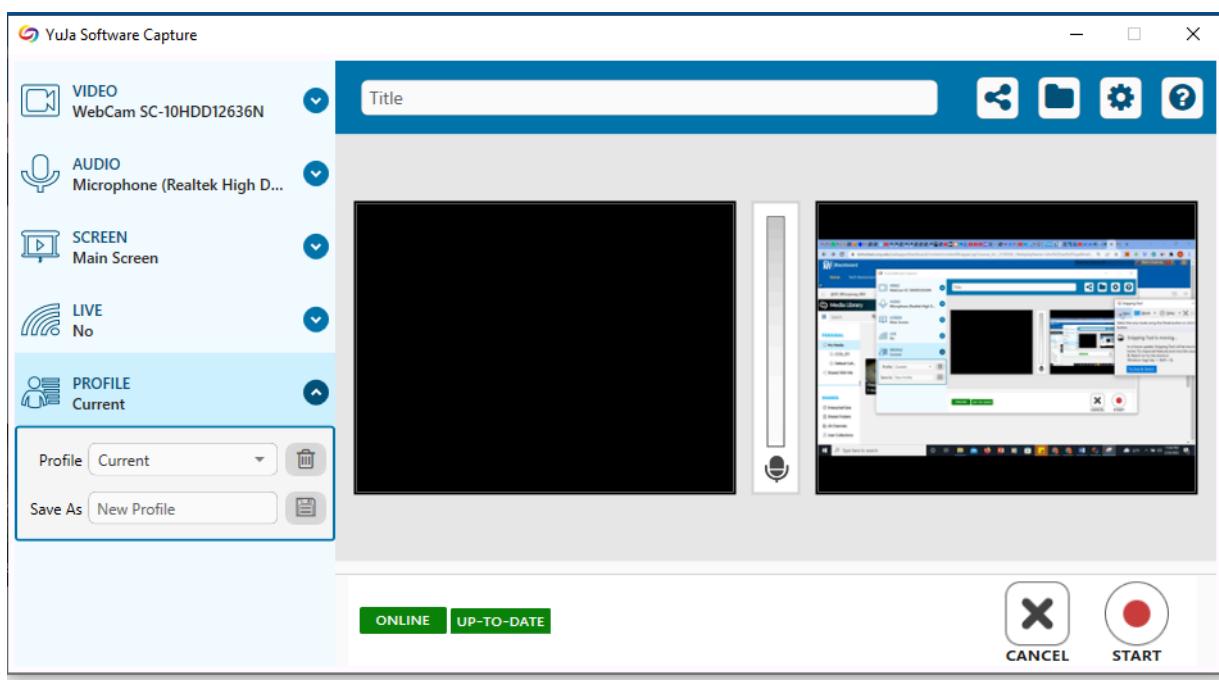


9. This will launch the “Choose an application to open the yuja link” pop-up dialogue box. Select the checkbox “Always use this application to open YuJa links” and click the “Open link” button

Choose an application to open the yuja link.



10. The YuJa Software Capture Software will launch



11. Give the recording a title

12. To select the video sources to use when capturing your video content, click on the chevron next to the video menu item, in the menu on the left of the YuJa Software Capture recording window and configure appropriately if needed.
13. To select the Audio sources to use when recording your video content, click on the chevron next to the Audio menu item, in the menu on the left of the YuJa Software Capture recording window and configure appropriately if needed.
14. To select the Screen sources to use when recording your video content, click on the chevron next to the Screen menu item, in the menu on the left of the YuJa Software Capture recording window and configure appropriately if needed.
15. Preview the recording sources in the YuJa Software Capture software recording window and if satisfied, click the start button to begin recording

16. The YuJa Software Capture software recording window will disappear and the recording tool bar will appear



17. To return to the Recording Window click on the “Open YuJa Recording Window” button on the Toolbar



18. To pause the recording click the pause button on the toolbar



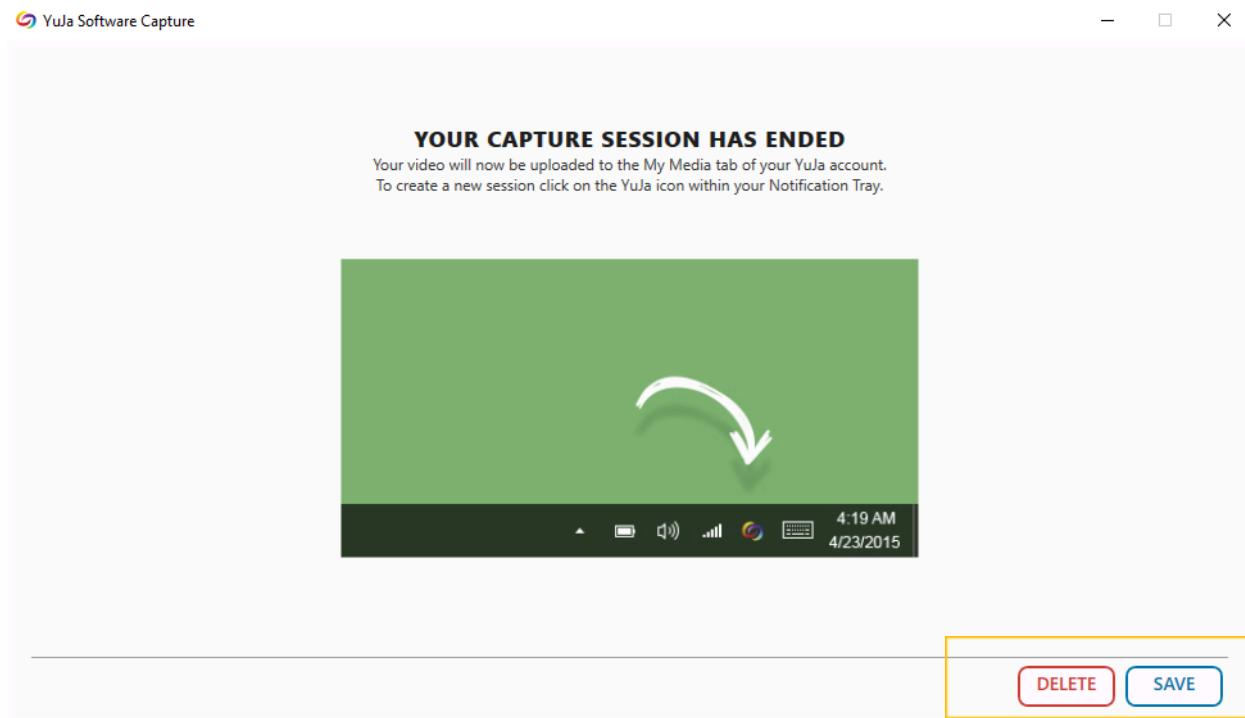
19. To resume recording click the Resume capture button on the toolbar



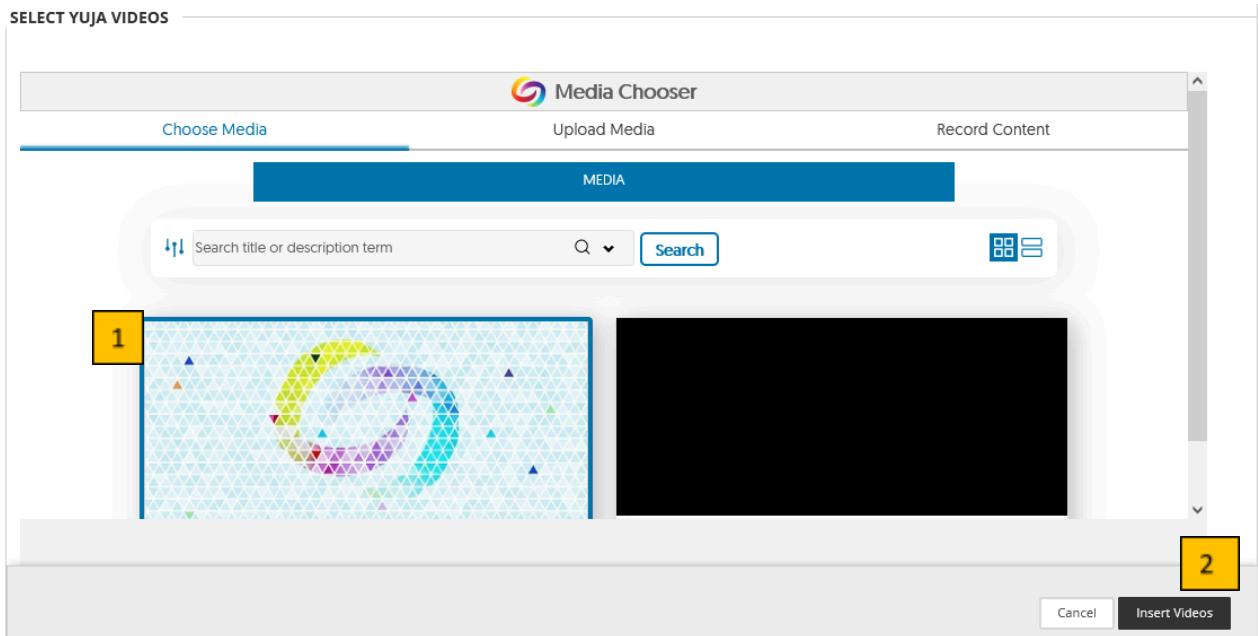
20. To stop the recording click the stop button on the toolbar



21. Once the stop button is pressed the “Your Capture Session Has Ended” dialogue box will appear. If you like the recording you can save it by clicking the “Save” button otherwise you can delete it by clicking the “Delete” button and start over.

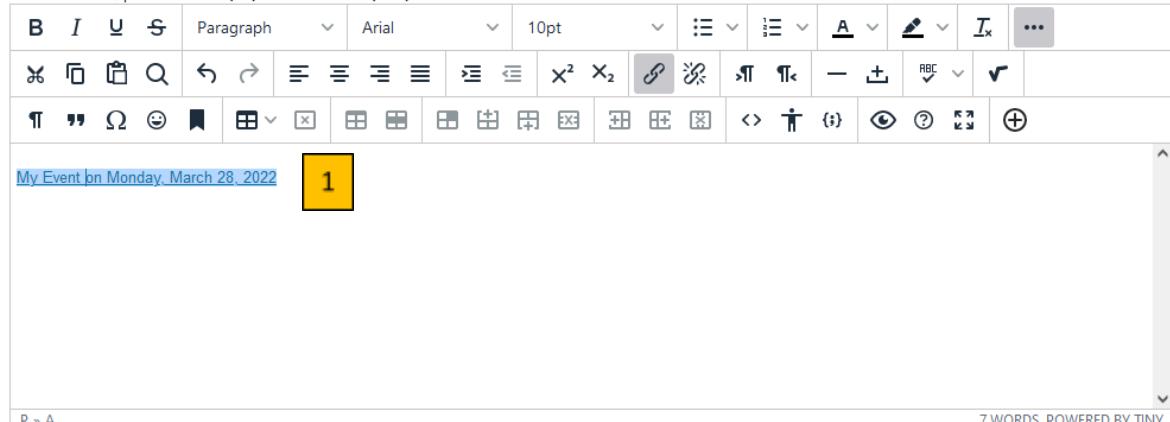


22. If you are happy with your recording and saved it, the YuJa Software Capture Software will close and the “YuJa Media Chooser” interface will revert back to the “Choose Media” tab where you will be able to see your recording. Click on your recording in the “Choose Media” tab to select it and then press the “Insert Videos” button.



23. The “Media Chooser” dialogue box will then close and a link to your video will appear in the Blackboard editor of your Assignment. You can then proceed to type further information for your assignment submission in the content editor or attach files if necessary to your assignment. However, if you are finished answering the assignment, you can click the assignment submit button to submit your assignment.

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



P A 7 WORDS POWERED BY TINY



When finished, make sure to click **Submit**.
Optionally, click **Save as Draft** to save changes and continue working later, or click **Cancel** to quit without saving changes.

Cancel Save Draft Submit 3

Resources:

- [YuJa Help Center: Video Tutorials](#)