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**Senior Monitoring & Evaluation Officer**  
**Fortify Health**  
**Job Description**

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**Position:** Senior Monitoring and Evaluation Officer

**Terms of employment:** Contract for one year, renewal by mutual agreement

**Country:** India

**Base Location:** Remote in India, strong preference for Pune / Indore / Delhi / Mumbai / Bhopal

**Language Requirement:** Hindi and English

**Consultancy Fees and benefits:** INR 86,714 per month

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### **About Fortify Health**

Fortify Health has a vision for a healthier world where everyone has the micronutrients they need to survive and thrive. We work toward this by enabling access to micronutrient-rich wheat flour to reduce and prevent iron deficiency anemia. We provide career development opportunities and a wide range of resources to support our team.

Fortify Health operates through three work streams:

1. Open Market Support: We support millers to cost-neutrally fortify chakki atta in the open market
2. Government Partnership Support: We work with governments in India to mainstream wheat flour fortification through social safety net programs
3. Evidence Generation: We conduct monitoring and evaluation of activities to inform the public about the value of food fortification

### **Position Overview**

Fortify Health seeks to hire a skilled and motivated Senior Monitoring and Evaluation (M&E) Officer to become a part of the monitoring and evaluation projects focusing on reducing and preventing iron deficiency anaemia in the country. They will play a crucial role in ensuring that programs and projects are effectively monitored and evaluated and that data-driven insights are used to inform decision-making and program improvement.

The Senior M&E Officer will be responsible for implementing evaluation projects to measure the impact of the program. They will also play an instrumental role in disseminating the findings to the internal and external stakeholders to help drive impact.

### **Responsibilities and activities**

- **Evaluation-related responsibilities**

- Design and implement projects to measure the effectiveness and outcomes of both open market and partnerships activities at Fortify Health.
- Develop study protocols/concept notes ensuring both robustness and feasibility of research designs.
- Ensure that the necessary ethical clearances are obtained for evaluation activities.
- Design and implementation of data collection tools and systems. This includes training either internal and/or external teams on the use of these tools/systems.
- Conduct regular field visits to ensure data quality and provide technical support to field teams.
- Oversee the collection, recording, and analysis of evaluation data, ensuring accuracy, completeness, and reliability.
- Contribute to disseminating evaluation findings to various stakeholders in the forms of scientific articles, abstracts, presentations or reports.
- Communication results in engaging and persuasive ways both in written and spoken form.

- **Monitoring-related responsibilities**

- Monitoring the progress and performance of programs and projects against established indicators and targets.
- Oversee the collection, recording, and analysis of monitoring data, ensuring its accuracy, completeness, and reliability.
- Analyze findings and prepare comprehensive reports for stakeholders.
- Establish and maintain a robust database for storing and managing program-related information.
- Generate periodic reports on program performance, highlighting key achievements, challenges, and recommendations. Generate comprehensive reports presenting evaluation results, highlighting program strengths, areas for improvement, and lessons learned.
- Recommend adjustments to program strategies based on M&E findings.

- **Other responsibilities**

- Support in the development and implementation of a comprehensive M&E framework aligned with the organization's goals and objectives.
- Build M&E capacity within the organization through workshops and knowledge-sharing sessions.
- Facilitate learning sessions to extract lessons from program implementation and apply them for continuous improvement.
- Support the M&E Manager and Director of Research, M&E, in fostering collaborations with partner research organizations.

## **Requirements**

- A degree in a relevant field (e.g., Economics, Public Health, Public Policy, Business Administration, Statistics).
- Proven experience in Monitoring and Evaluation frameworks and overseeing data collection for evaluation/research project/s or similar roles, with a focus on implementing the evaluation/research protocols
- Strong understanding of evaluation methodologies, including experimental and quasi-experimental designs.

- Proficiency in packages such as R/Python/Stata for conducting data analysis.
- Excellent analytical and problem-solving skills.
- Exceptional written and verbal communication skills.
- Strong communication and collaboration skills, with the ability to work effectively in a team environment.

**Desirable attributes**

- Familiarity with the development sector in India and an understanding of real-world challenges in collecting routine data.
- Familiarity with research projects in Micronutrient deficiencies/Public Health
- Experience working with remote team members
- Experience working independently
- Enthusiasm about our opportunity to improve people's lives

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**TO APPLY**

**PLEASE FILL OUT THIS: [APPLICATION FORM](#)**

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